

DEDDINGTON PARISH COUNCIL

Minutes of the meeting held at The Town Hall on Wednesday, 18th October 2000 commencing at 7.30 pm

Present: Councillors Flux (Chairman), Bell, Clarke, Cosgrove, Mrs. Davies, Miss Hill, Newey, Mrs. Swash, Todd and Mrs. Walker.
Dist. Cllr. O'Sullivan and County Cllr. Matthews in attendance for part of the meeting.

56/00 **Apologies**
Apologies for absence were received from Cllrs. Clinch, Mrs. Cox, and Mrs. Harper.

57/00 **Election Result**
The Chairman reported the election result as follows:
Martin Ellis 36
Roy Hart 96 Elected
Katherine Lane 19
The Chairman welcomed Mr Hart to the Parish Council and gave his thanks to the other candidates for standing. The Clerk confirmed Mr Hart had signed a Declaration of acceptance of Office.

58/00 **Minutes**
The minutes of the Meeting held on 20th September 2000 were amended as follows: add Mrs. Janet Smith was appointed Minute Secretary to the Parish Council at a rate of £7.00 per hour and was welcomed to the meeting by the Chairman.
Item 39/00 to read - The Chairman reported that three candidates were standing for the election to fill the vacancy on the Council. Martin Ellis, Roy Hart and Katherine Lane; the election will take place on 12 October 2000 and the Returning Officer has been requested not to send poll cards
Item 49/00 Cllr. Todd reported and not Cllr. Bell.
The Chairman then signed the minutes as a true record.

59/00 **Highway Matters**
a) The Chairman welcomed Colin Carritt of Oxfordshire County Council Highways who attended the meeting to answer queries raised at previous meetings.
b) **Hoarding, Market Place** – The Parish Council pointed out that a number of problems raised regarding this matter have been ignored by the Contractors responsible. Mr Carritt acknowledged that this matter could have been dealt with differently and explained the current position. It has been verbally agreed with the Contractor that the hoarding will be reduced in size when the sewer connection is completed. This is now scheduled to be completed by the 27th October 2000. It was agreed that the Chairman and Mr Carritt would meet the site foreman to discuss this.
It was stressed that the hoarding must be removed before the traditional public carol singing in Market Square on Christmas Eve.
c) **Snakehill Lane, Hempton** – It was acknowledged that the County Council misjudged the scale of the operation to improve Mr Godwins access. Mr Carritt will look into this matter further and report back to the Clerk.
d) **Hempton pinch point** – It was confirmed that work will start in January 2001.
e) **Low sign, Deddington traffic lights** – Mr Carritt will chase up this matter.

- f) A boards – It was confirmed that strictly speaking this type of advertising is illegal. However, there is informal criteria which, if met, means certain signs are tolerated. The signs must not be distant from the premises to which they refer; they must not obstruct the footway and must not cause any visual obstruction. A fact sheet is available and copies will be passed to the Clerk.
- g) Parking Management scheme – Mr Carritt advised he would endeavour to help in any way he can.
- h) Deddington to Adderbury Footpath – This footpath is overgrown. It was confirmed that the work is scheduled to be done.
- i) Weed Spraying – County Council will be weed spraying next year. However, it may be limited. County Council to confirm to Clerk the extent of spraying. Clerk also to investigate possibility of using OCC contractor to do additional spraying required, as cost would be reduced.
- j) Double yellow lines, Horsefair – The ‘no parking’ applies to both sides of the painted lines. This area will be looked at under the Parking Management Scheme.
- k) Dane Hill – It was confirmed that the lines have now been repainted. The Chairman thanked Mr Carritt for attending the meeting and also thanked County Councillor Matthews for arranging it.
- l) C. Cllr Matthews informed the Council that the County Council has submitted a bid to the Government to operate the Oxford to Banbury bus route. The bid is to operate the service with wheelchair accessible vehicles 7 days a week. A copy of the bid will be forwarded to the Clerk.

60/00

Matters Arising

- a) Cllr Mrs Davies stated that she did not receive her agenda or reports for the meeting. It was agreed that in future the Clerk will either post the items first class to Cllrs. Mrs Davies and Mrs. Harper or arrangements will be made to collect them from the Clerks office.
- b) Election – Councillors expressed concern that complaints were received due to the absence of poll cards and lack of publicity for the election. The Chairman stated that although the parish council has to display the statutory notices the publicity of candidates is a matter for candidates. It was agreed that at any future by elections, poll cards would be sent. The Chairman apologised for any problems the decision not to send poll cards caused.

61/00

Periodic Electoral Review

The Clerk reported that the District Council has confirmed that Hempton is included in the Ward of Deddington in the submitted document. This change followed strong local representation from parishioners and the Parish Council regarding the omission of Hempton from the Ward.

62/00

Tertiary Education Grant

The Clerk reported that Miss Nicola Lane returned her cheque as she has decided to have a GAP year. The Chairman’s allowance was reduced by £100 to reflect this. The Clerk confirmed that it is still possible for students to make application for grants. However, it would be helpful to receive any further applications before the next meeting.

63/00

Open Forum

No parishioner wished to address the Council.

64/00

Low Cost Housing

- a) The Clerk reported that the Council has been asked if it would be willing to adopt the open space and landscaping on the site. The full commuted sum available for this is £26,834. The Clerk advised that at a 4% return this sum would cover the cost of maintenance of the landscaped areas on the site. The council's grass-cutting contractor has confirmed that he would be willing to undertake the additional work. It was agreed that this proposal be accepted.
- b) The list of tenants is still not available from OHA.
- c) The Clerk was requested to check that the properties have been included in the recent electoral registration canvass.
- d) Western Counties have confirmed that they are sending pallets to the school for the annual bonfire and they are also contributing to the cost of the fireworks.
- e) There is one shared ownership property still to be allocated. Three applications are being considered.

65/00

Windmill Management Committee

Nothing to report

66/00

Recreation and Grants Working Group

Cllr. Mrs. Davies reported as follows:

- a) A letter has been received from Oxfordshire Playing Fields Association stating that the Council's membership has not been renewed. The group felt that this membership is necessary and it was agreed that it should be renewed.
- b) The group suggested that the all weather court should be left unlocked so youngsters can use it at any time. It was agreed that this should be done for a trial period of 3 months subject to the Clerk checking any insurance implications.
- c) All children's play equipment has now been checked and a list of matters needing attention has been passed to the Clerk for action by the Village Steward. The Clerk confirmed that most of the items on the list have now been attended to.
- d) Oxfordshire Playing Fields Associations AGM will be held on 15th November 2000. No members of the working group will attend.
- e) Oxfordshire County Councils annual residential camp will take place from 8th – 12th April 2001. A request has been received to display posters and this has been done.
- f) The Chairman confirmed that, in accordance with Police advice, a 'teenager's corner' would be established under the Town Hall. It was agreed that new seats would be provided and the broken lights have been replaced. It was agreed that the partitioning should be moved.

67/00

Finance and General Purposes Working Group

Cllr. Todd reported as follows:

- a) A report was circulated relating to the Local Government Act, 2000, a copy is filed with these minutes. It was agreed to accept the recommendations therein. The full consultative document is available for inspection in the parish council office.
- b) The Clerk confirmed no replies have yet been received from neighbouring parishes regarding the Library.
- c) Cllr Bell confirmed he would attend the seminar at Cherwell DC re that Councils Cultural Policy.

Planning and Property Working Group

Cllr Miss Hill reported the recommendations of her Group as follows:

Applications

- 00/02088F – Sunnyside, Hopcraft Lane – Enlarge existing garage and form pitched roof. Remove flat roof to utility and form pitched roof. Remove tiles to front gable and render to match existing render at rear of dwelling. –No observations unless adjacent neighbours complain.
- 00/01975F – Mobley Homes, retrospective amendment to garages, Pound Court, Earls Lane – No observations except do not agree in principal with retrospective planning. Also would like to remind planners that the red bricks on top of the wall on the site are still in situ. This was referred to District Cllr. O’Sullivan.
- 00/02061/TELG – Field Barn, Clifton Road - erection of 15 metre lattice tower, 3 antenna, 2 600mm microwave dishes and equipment cabin – No observations.
- 00/01989F – Pretoria House and flat, Market Place – two first floor extensions to form bedrooms for both house and flat – Objections as over development of site and would cause overshadowing of adjacent properties.
- 00/1093F – Dragon House, Bull Ring – amended plans for new dwelling – some of previous objections dealt with but now closer to property to the north. Previous objections re door opening on Tays Gateway and over development of site still stand.
- 00/01936TCA – Featherton House, Chapel Square – reduce crown of Acer tree – No observations.
- 00/02112F – 1 The Daedings – two storey front extension – objections in principal to building in front of building line. Cllr. Bell and the Clerk declared an interest.

The above recommendations of the Group were agreed.

Approvals

- 00/00711/F – Deddington Primary School – single storey extension
- 00/01447/F – The Lanterns, Tithe Lane, Clifton – block up existing side window and provide dormer window to existing room.
- 00/01455/F – Wirral House, Bull Ring – removal of rear glass roof porch and erection of single storey flat roof infill extension.
- 00/01456/LB – ditto
- 00/01632/F – 18 The Daedings – two storey extension.
- 00/01639/LB – Tchure Cottage, High Street – insertion of velux roof light into rear elevation (retrospective).
- 00/01657/LB – Paper Mill House, Oxford Road, Adderbury – re roof existing lean to, remove existing garage door and build in new window.
- 00/01681/LB – 13 High Street – extension to existing flat roof rear extension including new pitched roof.

Withdrawals

- 00/01644/F – Hill Barn, Banbury Road – conversion of 3 bay garage into residential accommodation.
- 00/01699/LB – Bullring Cottage, Bull Ring – two storey extension.

Refusal

- 00/01610/OUT – 1 The Paddocks – erection of 1 no 3 bedroomed house.

Appeal

Orchard House (formerly Solar Designs) – original objections still stand. Cllr Todd declared an interest. Council to restate its objections to the Inspector.

- a) Complaint re 4 Market Place – The Clerk confirmed that the District Council's Enforcement Officer has visited the premises and Notice has been given to the occupants that the premises should not be used for the storage of items until sound proofing, in accordance with the planning permission, has been completed.
- b) Cllr Miss Hill reported that the Human Rights Act allows any affected person to appeal against a planning decision and not just the applicant.
- c) Approval was being recommended for the development of 2 dwellings at Batchelors Row, Hempton.
- d) The Clerk confirmed Miss Pacey has been give notice to clear the site at Grove Court.
- e) It was agreed to accept the recommendations of the Fire Officer in relation to provision of Fire precautions at the Town Hall. Smoke alarms, emergency lighting and fire fighting equipment will be provided. The Clerk will continue to explore funding possibilities for the installation of a stair lift.

69/00

Environmental and Highways Working Group

Cllr Mrs Walker reported as follows:

- a) Parking Management Scheme – The Group felt that a working group should be formed to deal with this matter. It is a very complicated issue, which needs public consultation as well as contact with all contributors. It was agreed that the Environmental and Highways Working Group plus Cllrs. Hart and Newey form a new working group. The group will then form an action plan and report back to the next meeting.
- b) A bush obscures the road sign opposite the British Legion. The Clerk will report this.
- c) Oxfordshire Association of Local Councils is holding a Community Transport Seminar on 22 November 2000. It was agreed that Cllrs. Mrs Cox, Mrs Davies and Mrs Swash attend.
- d) Oxfordshire County Council is reviewing the X59, 8:09 am bus service. It was agreed that the Clerk write to the County confirming that the service is essential to the village.
- e) The Group queried whether the Parish Council contributed financially to the Deddington Health Centre Bus. The Clerk confirmed this. The Clerk was also requested to confirm that Deddington residents could use the bus if necessary.

70/00

Invoices for payment

- a) Invoices totalling £9299.04 in accordance with a schedule circulated at the meeting, a copy of which is filed with these minutes, were approved for payment.
- b) An invoice from Creative Spirit Ltd for £257.33 was also approved.

71/00

Investment of the councils funds

- a) at close of business on 17 October 2000 the balances were as follows:
500,000.00 Bradford & Bingley BS 120 A/C at 5.95% (majority under notice)
28,000.00 Treasury Deposit fixed to 18 December 2000 at 5.0575%
4,601.12 at 3.5% 14 days notice
8,822.12 at 2.3% overnight
737.49 at 2.1% overnight
0.01 account number 20708550
£542,160.74 total

72/00

Correspondence

- a) E mail received from Mr & Mrs. Andrews, Gaveston Gardens regarding the poor state of the footpath at the crossroads and the lack of railings. The Clerk replied stating that this is all in hand and the County Council will carry out the necessary work.
- b) Letter received from NSPCC confirming that the round Oxfordshire Walk was abandoned due to the petrol crisis. It is hoped to re schedule the event next year.
- c) The Women's Royal Voluntary Service wrote asking for donations. It was agreed a donation of £50 should be made.
- d) English Heritage has acknowledged receipt of the request for the siting of a memorial bench at the Castle Grounds. No response has yet been received.
- e) Thanks have been received from all Tertiary Grants recipients.
- f) The Lord Mayor of Oxford is hosting a Civic Gala performance of the 50th Oxford Gang Show. Members of Parish Councils are invited to attend the event. Further details are available from the Clerk.
- g) Cherwell DC have written giving details of the National Buy Recycled Campaign. This takes place nationally between 2nd – 8th October 2000.
- h) Oxfordshire County Council Social Services wrote regarding transfer of home for older people. A briefing note was enclosed setting out details of the proposed transfer and the timetable. This is available for inspection in the parish council office.
- i) Mr. Vaughan of Castle Antiques, Clifton has confirmed that a map of Clifton will be sited on his property boundary on the Clifton main road. He requests that the Parish Council bear the cost of the map and reimburse the Map Group. Clerk to obtain clarification from the Map Group about the funds already given to them by the Council.
- j) Letter received from Mrs. Josephine Mace suggesting improvements to the interior appearance of the Town Hall. A number of these suggestions have already been implemented.

73/00

Any other business

- a) The new e-mail address for the Clerk is parishcouncil@deddington.net.
- b) Councillors were reminded that the Remembrance Parade will take place on Sunday 12th November 2000. Councillors are invited to take the salute at the march past. The parade starts in the Bull Ring at 10.30am.

74/00

Date of next meeting

Wednesday 15th November 2000 at the Town Hall commencing at 7.30 pm.