

DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Town Hall, Deddington, on
Wednesday 17th October 2007 at 7.45pm**

Present: Cllrs Squires (Chair), Alton, Anderson, Collins, Flux, Rollason, Spencer, Watts, Westbury and Wood.

In attendance: District Cllr O'Sullivan and County Cllr Jelf.

123/07	<p>Apologies Apologies were received from Cllrs Ince, Privett, Rudge and Todd.</p>
124/07	<p>Minutes of the last meeting Cllr Squires signed the minutes of 19th September 2007 as a true record.</p>
125/07	<p>Declaration of Interests Cllr Wood declared a personal interest in 128/07(2) Earls Lane Parking and 129/07(6) CPRE subscriptions. All Cllrs declared personal and prejudicial interest in planning application 01621/TCA as Custodian Trustees of the Holly Tree Club and decided not to comment upon this planning application. Cllr Spencer declared a personal and prejudicial interest in 07/01764/F and left the room whilst this was being discussed (130/07). Cllr Flux declared a personal interest in 131/07(2).</p>
126/07	<p>Matters Arising not referred to later on the Agenda None.</p>
127/07	<p>10 Minute Open Forum Christopher Hall mentioned the poor condition of the Finger Posts within Deddington. OCC has been asked for information about when these will be renovated. The Clerk will copy the correspondence about this matter to County Cllr Jelf.</p>
128/07	<p>Highways Working Group (HWG)</p> <ol style="list-style-type: none"> 1) Bicycle racks - Cllr Rudge will confirm that it is possible to padlock a bicycle frame to the new rack. 2) Earls Lane Parking – OCC require local residents to be consulted about the proposals for additional parking in Earls Lane before any action is taken. The proposed consultation document will be considered at the Nov meeting. The possible sources of funding for this facility were discussed. Cllr Squires asked the HWG to estimate the percentages relating to patients from other parishes serviced by the Health Centre. 3) Crossing Points on the Main Road – Cllr Privett will meet Ralf Grant to discuss. 4) School Crossing/Bollards – Cllr Watts reported that the school crossing person is proving difficult to replace and therefore a crossing or measure for slowing traffic down should be considered as the current situation is dangerous. OCC's proposed bollards at the corner near the school have been welcomed by the school. 5) Suggestion received about residents parking – The HWG will review the work previously undertaken by the 'parking task force' and report back to Council. There are concerns that residents parking areas could set a precedent, would only be used part of the time, could make parking worse and pose problems for buses. 6) Siting of the Post Box – The HWG are currently canvassing the opinions of residents. 7) Parking at the School for events – Cllr Spencer asked Cllr Watts to enquire whether the school would consider resuming their previous practice of allowing car parking at the school when additional parking facilities are required for events. 8) OCC feedback about recent accident – Cllr Jelf reported that it is OCC's opinion that the recent accident is not associated to the previous accidents. The Clerk will write to Cllr David Robertson at OCC about the high incidents of accidents on the A4260.
129/07	<p>Finance & General Purposes Working Group</p> <ol style="list-style-type: none"> 1) Cash Flow – The summary cash flow until the end of September was presented. 2) Assets – Cllr Squires contacted the Land Registry for documents relating to the ownership of the Windmill Playing Pitches. Cllr Wood agreed to look through old paperwork for any other relevant documentation amongst the Councils records. 3) Risk Assessment – All amendments have now been made. Cllr Anderson proposed that this document be approved by Council. Cllr Wood seconded this proposal and it was passed unanimously. Cllr Anderson noted that a risk assessment should be undertaken every time the Council proposes to do something. 4) Staff Cost of Living Increases – The rates for the cost of living rise have yet to be received from OALC. As an interim measure Cllr Wood proposed that a 2% increase be paid to staff, backdated to 1st April and any adjustments be made when the rates arrive. Cllr Collins seconded this proposal. It was unanimously approved by Council.

	<p>5) Grass cutting – The Clerk will confirm when the last cut will be made this season.</p> <p>6) Annual subscriptions – Renewal requests have been received from CPRE and OPFA. Both will be renewed as they are considered to be useful.</p>
130/07	<p>Planning Group Applications</p> <p>07/01722/F – Ash Cottage, Chapel Close, Clifton – land adjoining (amended) Site plan amended to exclude highway included in original plans. (Application later withdrawn).</p> <p>07/01501/F – Flat 1, Stoneleigh House, Victoria Terrace, Deddington (amended) Alteration to the door at first floor level to give privacy to the flat at this level. No objection.</p> <p>07/01621/TCA – Holly Tree Club, Horsefair, Deddington. No comment will be sent back from the PC as it is a custodian trustee of the Holly Tree Club. The Clerk will write to CDC and ask for a 4 year dispensation.</p> <p>07/01975/TCA – Mullions, Castle Street, Deddington Fell two sycamore, one pine and one wild cherry and replace with suitable species. No objection but PC suggests that replacement be a condition of the felling grant.</p> <p>07/02021/LB- Plough House, New Street, Deddington Provision of handrails in black wrought iron to either side of front door steps. No objection.</p> <p>07/02029/F- The Homestead, The Lane, Hempton Two storey, single and first floor extensions, front porch, car port and hovel with separate hovel. No objection.</p> <p>07/01764/F- Land to rear of Holcombe Hotel, High Street, Deddington Amendments to Permission 06/02446/F. No objection.</p> <p>Permissions granted</p> <p>07/01489/ADV & 07/01490/LB – The Unicorn Hotel, Market Place, Deddington</p> <p>07/01559/F – Home Farm Cottage, Main Street, Clifton.</p> <p>07/01501/F - Flat 1, Stoneleigh House, Victoria terrace, Deddington</p> <p>07/01101/LB - Ilbury House, New Street, Deddington</p> <p>Withdrawals</p> <p>07/01464/F - End Cottage, The Stile, Deddington.</p> <p>07/01722/F - Ash Cottage, Chapel Close, Clifton</p> <p>Other matters.</p> <p>1. Correspondence from CDC:</p> <p>a) Business rates increased for empty properties to encourage their being brought back into use.</p> <p>b) Initiative to increase affordable housing provision in Cherwell’s rural areas. Detailed briefing note and offer to attend Parish Council meeting to discuss.</p> <p>c) Local Plan – Saved policies – policies for consideration when making planning decisions.</p> <p>d) CDC – Consultation on Draft Planning Enforcement Policy.</p> <p>2. NCC - Minerals and Waste Development Framework- Consultation on preferred options.</p>
131/07	<p>Environment and Recreation</p> <p>1) Teen Scene – All queries raised by Cllrs at the last meeting have now been addressed. The planning department at CDC has agreed that the teen scene facility will be classified as ‘permitted development’ - written confirmation of this should follow shortly. Cllr Squires proposed that £9k investment be approved by Council and ring-fenced for this facility. Cllr Watts seconded this proposal and it was unanimously approved by the Council.</p> <p>2) Windmill Car Parking – The Clerk will contact Barton Block Paving to confirm whether the previous estimate is valid. If so, Cllr Watts proposed that they be asked to undertake the required work. This proposal was seconded by Cllr Squires and unanimously approved.</p> <p>3) Allotments – Clearance/rotavation requests have been received from several new Satin Lane allotment tenants. This is becoming increasingly expensive and therefore needs to be reviewed. Cllr Watts suggested that an Allotment Association might benefit the Satin Lane Allotments. He also commented that a Village Show might be a good idea. County Cllr Jelf commented that the Allotment Association in Hook Norton worked well. The Clerk will write to all Satin Lane allotment holders when invoicing for this years rent and ask them for their views about an allotment association.</p>

	<p>4) Clifton Play Area – the E&R group will try and accommodate some upgraded equipment within next years budget.</p> <p>5) Litter Pick – The E&R suggested that an Action Day at the Windmill Centre might be more beneficial next year than the annual litter pick. They will discuss this idea with the Windmill Management Committee for feedback.</p> <p>6) Blood Donors – The Clerk will write to the Blood Donor Service to notify them that a number of suitable facilities are available in Deddington and ask them if they would like to establish a regular donor session within the village.</p> <p>7) Parish Plan – Christopher Hall is reading the final document. It will then be sent to the printers.</p> <p>8) Christmas Tree – Cllr Spencer undertook some research and presented a report of her findings. She recommended that a 20 foot Norwegian Spruce be obtained from Buckingham Garden Centre. Cllr Squires reported that he has received an indirect offer from the Fire Station to erect the tree. Cllr Spencer recommended that the lights purchased last year be used to decorate the outside of the Town Hall and that at least 1,000 new static LEDs are purchased for the tree. Cllr Squires proposed that £500 be allocated for the Christmas Tree and the lights - this would include the prize money from the Village of the Year Competition. Cllr Collins seconded this proposal and it was unanimously approved by the Council. Cllr Rollason asked whether the Christmas Tree lights are covered by the Parish Council insurance policy – the Clerk will confirm. The idea of asking children to make decorations for the tree was discussed but it was felt that these would be better suited for decorating the tree in the church as this is indoors.</p> <p>9) Wind Turbine – Mary Robertson was invited to outline proposals for the installation of a wind turbine at the Windmill Centre site. The PC gave unanimous support to the outline proposal.</p> <p>10) Village of the Year – Cllr Flux reported back about the presentation ceremony. The presentation certificate has been hung with the others in the Windmill Centre. The prize money will be spent on this years Christmas tree and lights.</p>																								
132/07	<p>Report upon the Play Areas Cllr Flux reported that broken bottles had been found in the older children’s play area. A couple of slats have been pulled out of the Wimborn Play Area fence and gate. Max has replaced these. He is in the process of applying preservative paint to the fencing etc at the play areas.</p>																								
133/07	<p>Invoices for Payment The schedule of invoices was presented. Invoices totalling £15,150.80 were tabled and approved for payment.</p>																								
134/07	<p>Investment of Council Funds At the close of business on 17th October 2007 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT NUMBER</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Current Acct</td> <td>17,899.72</td> <td>0.1%</td> <td>Instant</td> </tr> <tr> <td>Barclays Imprest Acct</td> <td>1,035.17</td> <td>0.1%</td> <td>Instant</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>348,147.42</td> <td>5.10%</td> <td>Overnight</td> </tr> <tr> <td>Birmingham Midshires</td> <td>200,000.00</td> <td>5.13%</td> <td>Fixed Bond</td> </tr> <tr> <td>TOTAL</td> <td>567,082.31</td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT NUMBER	BALANCE	INTEREST	NOTICE	Barclays Current Acct	17,899.72	0.1%	Instant	Barclays Imprest Acct	1,035.17	0.1%	Instant	W. Bromwich Building Soc.	348,147.42	5.10%	Overnight	Birmingham Midshires	200,000.00	5.13%	Fixed Bond	TOTAL	567,082.31		
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135/07	<p>Correspondence No points were raised</p>																								
136/07	<p>AOB</p> <ol style="list-style-type: none"> 1) Hands off our Horton – The Clerk will contact George Parish to confirm what he would like delivered and to request 1000 copies for delivery by Cllrs within the parish. 2) Remembrance Service Parade – The Clerk will contact Norman West to confirm the situation re the PC wreath. 																								
137/07	<p>Next Meeting The next meeting of the Parish Council will take place on Wednesday 21st November 2007 at 7.45pm in the Hempton Church Hall.</p>																								