

DEDDINGTON PARISH COUNCIL

Minutes of a Meeting held at the Town Hall, Deddington on

Wednesday 21 October 2009 at 7.30pm

Present: Cllrs Flux (Chair), Allison, Anderson, Collins, Day, Ince, Rudge, Squires and Todd. The Parish Clerk was also in attendance.

153/09	Apologies: Cllrs Finnigan, Privett, Ward, Watts and Wood. County Councillor Jelf and District Cllr O'Sullivan
154/09	<p>Minutes of the last meeting:</p> <p>143/09 Parking Complaints. The second sentence should read Cllr Collins advised the PC that this is a police matter in the case of obstruction only.</p> <p>144/09 Allotments and Castle Ground. Hogsweed should read Hogweed.</p> <p>144/09 7 All weather Court Fencing. Cllr Flux added that the surface materials used in the All Weather Court are also much more vulnerable than that of the tennis courts and bowling nets.</p> <p>151/09 2. The last two lines should read “not give a personal/prejudicial interest. Cllrs can ask information about the donors’ identities in confidence”.</p> <p>Cllr Flux then signed off the minutes as a true record.</p>
155/09	<p>Declaration of Interests:</p> <p>160/09 2) Sport Clubs. Cllr Todd declared a personal interest.</p> <p>161/09 7) Christmas Tree. Cllr Todd declared a personal interest.</p>
156/09	Matters Arising not referred to later on the Agenda: None
157/09	<p>10 Minute Open Forum:</p> <p>Graham Cheetham addressed the council to request that the hedges at the Windmill be cut back with particular reference to the ones near to the Bowling Green. Cllr Flux explained that due to cost cutting measures this had not been done as often as before. Cllr Ince confirmed that it was scheduled to be undertaken by the Stewards w/c 26 October 2009.</p>
158/09	County and District Councillors update: None
159/09	<p>Highways Working Group.</p> <ol style="list-style-type: none"> 1. Congested car parking in Deddington. The wording of a letter to residents about parking outside the front of your house not being a right is currently being finalised. The PC has received a response from NFU who are unfortunately unable to offer any additional parking. Cllr Todd clarified that the NFU are only tenants and that perhaps the landlords could be contacted. 2. Speeding in Earls Lane. The WG are trying to arrange a meeting with Mrs Tinsley, Mr Ward and OCC representative to make a case for action. Cllr Flux thought that more children were “crocodiling” to school and therefore increasing numbers on the road. Cllr Collins reported that the Schools travel plan is now in place and agreed to check this outstanding issue. 3. Speeding on the Hempton Road. No answer has been received to the request for training on the SID. It was noted that a speed survey was carried out on 12 October 2009. The working group are awaiting this data. 4. Pedestrian Crossing of New Street. Cllr Allison is drafting a letter, which he is passing to County Cllr Jelf before submitting to OCC, presenting the strength of local opinion. 5. Post Box. Cllr Allison is awaiting information regarding correspondence with OCC from Cllr Privett before contacting the Royal Mail National Street Furniture Manager. Cllr Allison said that the boxes should be painted every three years so it may be prudent to repaint when box is finally moved. 6. Real time bus display. It was agreed that DCE should be informed that the display is to be replaced in the next two years. There was also some discussion about a South bound display by the bus shelter, but as there is no access to power it was felt that this was unlikely. 7. Market Square Pinch Point. Yellow markings are due but as the current signage complies with national regulations it cannot be changed. 8. Philcote Street Sign. The additional sign is on order. Cllr Collins spoke with the resident of the house with the existing street sign on it and asked if it could be mounted higher. The hedge has been trimmed. 9. Blanket Road Closure application. Cllr Collins currently collecting all dates from interested parties and then he and Cllr Todd will seek a meeting with CDC to review options available. The aim is to save money and achieve the same conditions as Banbury and Chipping Norton. 10. Mill Close Grit Bin. The bin near the entrance to the Windmill Centre is hidden by foliage. This will be removed. OCC to keep grit levels maintained. The resident has accepted this. 11. Clifton – Deddington footpath. Cllr Collins queried whether he could write to OCC as an individual to request a new pathway. It was agreed that there was no problem with he asking as a resident and in doing so he was not acting on behalf of the PC. Cllr Todd said that there had been estimates gained years ago and from his re-collection the path from Hempton to Deddington had cost in the region of £30,000 so a ball park figure would be £45,000 - £50,000. A Clifton resident suggested that a three phase path may be more feasible. Cllr Squires suggested that requests should be placed ASAP as budgets are being set for the next financial year. Cllr Todd also suggested that grants from Sustrans had been previously considered and may be worth re-visiting.

	<p>12. Hempton Road Bus Shelter. Cllr Rudge will follow up the maintenance needs of the shelter.</p> <p>13. Philcote Street Road Closure. Temp road closure from 12 November for path repairs.</p> <p>14. Clifton Saturday Bus Service. The Bicester to Banbury bus service will now call at Clifton on Saturdays from Sunday 13 December.</p>
160/09	<p>Recreation Working Group</p> <ol style="list-style-type: none"> 1. Cricket Club. The cricket club has put its new container on stone, which has not been set resulting in some stones being thrown around the pitches at the Windmill site. Cllr Ward has asked the cricket club to ensure that the net area is roped off to stop people being tempted to cycle on it. 2. Sports Clubs. The Recreation Group would like to monitor the income and expenditure relating to the sports clubs. The PC owns the Pavilions with the clubs responsible for maintenance. The PC pays the insurance and the cost for each pavilion is provided to the PC each year. The Clerk will email this years breakdown to the WG. 3. Broken Bench Market Place. A resident has informed a Cllr on the WG that a bench is broken. Cllrs were reminded that all damage and maintenance issues should be put through to the Clerk. 4. The Chesney Family Information Board. The board at the Castle Grounds has been damaged by fire. 5. All Weather Court. After some discussion considering the options for additional CCTV coverage at the Windmill Centre Cllr Flux agreed to contact a specialist to get advice and an idea of costs. 6. Fair. The Clerk and Cllr Flux have met with Perry Hatwell. Cllr Anderson asked the clerk to get a copy of Mr Hatwell's insurance for the file. Cllr Squires offered to leaflet the businesses and residents in Market Square.
161/09	<p>Environment & Special Projects Working Group</p> <ol style="list-style-type: none"> 1. Countryside Forum Meeting 30th Sept. 2009. Arranged by Cherwell Community Planning Partnership to discuss draft Cherwell Sustainable Community strategy. This is a useful forum to raise local/rural issues. The strategy can be viewed on-line 2. OCC Waste recycling. Some useful questions were raised about the new re-cycling arrangements. All Cllrs have received a full report. An edited version will be published in the DN. 3. ONCF Annual conference. A forum for local conservation groups. Cllr Rudge made some good contacts and got a lot of ideas for future projects. For example: <ul style="list-style-type: none"> • Identification of all swift nesting sites in the Parish. • A pond census. • Expanding links with TVERC e.g. recent sighting of adders in Clifton should be recorded – we could make forms available in the Library or on-line. • Mapping traditional orchards. We have a local variety of apple, the Deddington Pippin, which is available commercially. Cllr Rudge suggested planting some on the allotments. • Most immediately, we need to apply to TOE for grant towards wildflower initiative, as the organisation is being wound up over the next two years. Cllr Rudge has requested an application form. 4) Councillor Rudge attended two workshops Entomology for Botanists and Plants of Limestone landscape. The most cogent message seemed to be the importance of nettles, brambles, ivy and hazel as food sources/habitats for insects. The chairman thanked Cllr Rudge for attending these events. On 18th October Cllr Rudge also attended a meeting on the Ecology of hedgerows and considered this a useful meeting. Fuller notes to follow. 5) Future events we propose to attend. On 7th Nov. The Big Climate Event in Oxford. Cllr Rudge has registered but is awaiting further info. The £5 attendance fee has been agreed. 6) OCV. The OCV will be working on the hedgerows on the pathway from the cemetery to the Windmill Centre in October. Cllr Rudge asked that anyone interested in getting involved contact them. They do a lot of good work and are happy with any help. Anyone 16 and under would need adult supervision. 7) Planters, Hanging Baskets and Xmas Tree. The Christmas Tree could cost between £750 and £1000. Quotes are being obtained for a Xmas tree. A local Electrician has indicated that he would be willing to help at minimal cost. The Deddington News has donated £200 sponsorship. Chairman's letter of thanks sent. Phil Rudge and Cllr Day have donated £50 sponsorship. Chairman's letter of thanks to be sent. Local businesses and organisations to be contacted requesting further sponsorship. Cllr Todd mentioned that there may be the possibility of a donation from the Farmers Market Group. 8) Litter/Dog Bins. A new Dog bin for Castle grounds has been ordered. 9) Notice Boards. Work on refurbishing the Notice Boards is continuing. Nipper Clark is helping Cllr Ince and so far they have completed: The Holly Tree Club, The Hempton Road Cemetery, the Hempton notice boards and the Windmill Centre. A Chairman's letter of thanks sent to Nipper. 10) War Memorial Cemetery. The status of the risk assessment of headstones has been requested from the PCC. Waiting for a reply. Cllr Collins is sounding out current opinions on War Memorial location. Stonemasons will be providing quotes and feasibility of upkeep/relocation of the memorial. George Fenemore is the PCC member on the group. War memorial to be tidied up in preparation

	<p>for Remembrance Sunday (8 November). Cllr Collins asked that the railings be cleared of vegetation as part of the clear up.</p> <p>11) Hempton Road Cemetery. Costs of hard standing for water trough and waste bins to be established. Cllr Squires suggested that a tap system be investigated as a trough loses a lot of water by evaporation. As reported at the last meeting following examination of Best Practice all the forms needed to run the Cemetery have now been produced in Parish Council Livery. Cllr Anderson is compiling these documents as a PDF. It is a lot of paper work but important that the PC approves the content. Cllr Ince will be collecting comments. If nothing major comes up it is proposed that they are agreed and issued next meeting. Cllrs Collins, Flux and Rudge and all other Cllrs thanked both Cllr Ince and the Clerk for the excellent job they have done.</p>
162/09	<p>Planning Working Group</p> <p>Applications</p> <p>09/01010/F – 3 Philcote Street, Deddington. Demolition of existing lean to outhouse. Erection of single storey extension to rear (as amended by plans received on 22/09/09). See approvals below. Approval granted 30 September but amended plans not received by DPC until 2 October.</p> <p>09/01011/LB – 3 Philcote Street, Deddington. Demolition of existing lean to outhouse. Erection of single storey extension to rear (as amended by plans received on 22/09/09). See previous application.</p> <p>09/01226/F – 9 The Daedings, Deddington. Alterations and additions, rear extension, first floor extension, pitched roof over existing garage with 2 dormer windows and alterations to porch and new front door. Insertion of roof lights. Extra roof lights are being inserted and brick finishes are being used instead of cedar cladding. No objection.</p> <p>09/01281/F – 27 Gaveston Gardens, Deddington. Proposed side extension with part garage conversion – amendment to 09/00122/F. Only one car can now be accommodated in the garage – rather than the original two. Drive is adequate. The small ground floor link from the utility room to the rear of the garage is omitted with provision for direct internal access between the two. No objection.</p> <p>09/01288/F – 1 & 2 Castle Farm Cottages, Earls Lane, Deddington. Removal of two existing semi detached dwellings along with associated outbuildings and the erection of two new detached dormer bungalows. This site is on the bend in Earls Lane. Access is via Green Hedges Lane with good vision. Site is just outside conservation area but proposed materials are sympathetic to adjacent buildings and the conservation area. No objection but materials should be as stated thus enhancing edge of Conservation Area.</p> <p>09/01330/F – Hempton House, Snakehill Lane, Hempton. Demolition of stables and replacement with stabling and associated equestrian facilities for the sole enjoyment of the owners and family. No objection but to include condition restricting use to the owners and their family.</p> <p>09/00207/TCA – Daeda Cottage, Market Place, Deddington. Reduce 3 Holly trees by 10 feet. No objection. Approval already granted – see below.</p> <p>09/00238/TCA - Manor Farm, Hempton Road, Deddington. Fell one Sycamore. No objection but would hope owners replace it with a less vigorous native species.</p> <p>Approvals</p> <p>09/00917/F – 10 High Street, Deddington 09/00918/LB – 10 High Street, Deddington 09/00931/F – The Retreat, Hudson Court, Deddington 09/01003/LB – St James Farm, Main Street, Clifton (retrospective) 09/01006/LB – Holcombe Hotel, High Street, Deddington (amendment to 08/01483/F & 08/01484/LB) 09/01010/F – 3 Philcote Street, Deddington 09/01011/LB – 3 Philcote Street, Deddington 09/01020/F – Coombe Cottage, Hempton 09/01028/TPO – Sycamores, Hempton Road, Deddington 09/00166/TCA – The Stone House, Market Place, Deddington 09/00170/TCA – The Retreat, Chapel Square, Deddington 09/00178/TCA – 4 Hopcraft Lane, Deddington 09/00207/TCA – Daeda Cottage, Market Place, Deddington</p> <p>Refusal</p> <p>09/00944/F – Clifton House and Home Farm Cottage, Main Street, Clifton Approval of existing vehicular access. PC had no objection.</p> <p>Other matters</p> <p>The Health Centre, Earls Lane, Deddington. Thames Valley NHS Primary Care Agency has advised the PC of an application received on 12 August, 2008 for Deddington Pharmacy Ltd for preliminary consent for inclusion in the Oxfordshire Primary Care Trust Pharmaceutical List in respect of the above premises. The application was held back pending the Determination of Rurality of Deddington. The area is now classified as rural in character. It was agreed that the application is supported and a letter is sent to this effect.</p>
163/09	<p>Finance and General Purposes Working Group</p> <p>1) Cash flow statement. Cllr Todd highlighted the main items included in the cash flow this month.</p> <p>2) Half year estimate to 30th September 2009. Presented to the PC. The budget for the year</p>

	<p>assumed a small deficit. There are three major areas where the PC has so far been able to make savings: grass cutting, stewards, and the sundry expense items included in environment and recreation last year.</p> <p>3) Annual Audit. Has now been completed. The external audit report was read as follows; On the basis of our review, in our opinion the information contained in the annual return is in accordance with the Audit Commission's requirements and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. It was then approved that there was acceptance by the PC. Cllr Ince suggested that a vote of thanks be passed to Cllr Wood for all his work on the audit. This was unanimously agreed.</p> <p>4) Town Hall. A letter has been drafted and will be sent to DCE on 1st November.</p> <p>5) Student grant. An application has been received for a second degree course. Student grants apply only for a first degree. This years grants were in the form of book tokens. To date, two thank you letters have been received from the seven recipients of grants. Cllr Todd proposed that Cllr Flux be re-imbursed the cost of the book tokens. This was agreed.</p> <p>6) Annual Pay Award. PC confirmed that the 2009/2010 salary award for local council clerks should be applied to the staff.</p> <p>7) Clerks Gratuity. Cllr Anderson is to attend a workshop to find out information about gratuity's due to Clerk's which he believes is in lieu of pension contributions available after a period of service.</p> <p>8) Weekend Steward. It was proposed and then agreed that the Parish Weekend Steward's position be made permanent. Cllr Ince suggested that the steward could take on more grass cutting in future years if a ride on mower was used. Cllr Todd asked if the Cricket Club had a signed agreement. The Clerk is to follow up.</p>																												
164/09	<p>Report upon the Play Areas: The overhanging branches at Clifton are to be cut back. The Seat and fixings for the swing have been purchased but not the chains as these can be re-used from the broken one. There is a root problem in the Children's Play Area with the Cherry Trees. CDC has viewed the problem and will be recommending trees that offer shade but don't have the same root issues. Max has cut back the roots and T Fox will be asked to quote for three cubic metres of bark to cover the affective areas. The post at the entrance to the children's play area is rotten. Max will investigate what can be done.</p>																												
165/09	<p>Invoices for Payment: A schedule of invoices totalling £6,618.07 were tabled and approved for payment.</p>																												
166/09	<p>Investment of Council Funds At the close of business on 21 October 2009 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,027.29</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>19,614.43</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>133,963.21</td> <td>1.5%</td> <td>Overnight</td> </tr> <tr> <td>Alliance & Leicester</td> <td>200,000.00</td> <td>3.2%</td> <td>1 year fixed (July 10)</td> </tr> <tr> <td>Anglo Irish Bank</td> <td>200,000.00</td> <td>3.25%</td> <td>2 year fixed (Jan 11)</td> </tr> <tr> <td>TOTAL</td> <td>554,604.93</td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	1,027.29	0.1%	Imprest	Barclays Current Acct	19,614.43	0.1%	Current	W. Bromwich Building Soc.	133,963.21	1.5%	Overnight	Alliance & Leicester	200,000.00	3.2%	1 year fixed (July 10)	Anglo Irish Bank	200,000.00	3.25%	2 year fixed (Jan 11)	TOTAL	554,604.93		
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167/09	<p>Correspondence. None</p>																												
168/09	<p>AOB Youth Club. Helen Spencer has made the PC aware that she is requesting help from the parish with the running of Youth Club or it may have to close down in the new year. The PC hope that her appeal for assistance is successful Please contact her for full details. Deddington News. Cllr Flux has been approached by the Deddington News to request permission from the PC to the print the proposed new cover containing the motto of the village in old English (as on the Coat of Arms). There was full agreement.</p>																												
169/09	<p>Next Meeting: The next meeting of the Parish Council will take place on Wednesday 18 November 2009 at 7.30pm in the Church Hall, Hempton.</p>																												