

# DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Town Hall, Deddington, on  
Wednesday 20 October 2010 at 7.30pm**

**Present:** Cllrs Flux (Chair) Collins, Cox, Day, McDowell, Oldfield, Squires, Todd, Ward, Watts and Williams, and County Cllr Jelf

157/10	<b>Apologies:</b> Cllrs Rudge and Finnigan, District Cllr O'Sullivan and Susan Fuller, the Minute Secretary
158/10	<b>Minutes of the last meeting:</b> Cllr Flux signed the minutes as a true record.
159/10	<b>Declaration of Interests:</b> None
160/10	<b>Matters Arising not referred to later on the Agenda.</b> None
161/10	<b>Council Vacancies</b> Cllr Flux reported that there is still one PC vacancy.
162/10	<b>Appointment of a second feoffee for DCE.</b> Cllr Day is still interested in the role and will discuss the requirements of the position with the Chairman of Deddington Charity Estates.
163/10	<b>10 Minute Open Forum:</b> No residents wished to utilise this forum.
164/10	<b>County and District Councillors update:</b> County Cllr Jelf advised the PC that the overall position at OCC should become clearer at the end of November/beginning of December. The only certainty at present is that the budget has to be set by the second week of February.
165/10	<p><b>Planning Working Group</b></p> <p><b>Applications</b></p> <p><b>10/00218/TCA – 1 Park View, New Street, Deddington:</b> Fell 1 Eucalyptus. No objection.</p> <p><b>10/01339/F – Land to rear of End Cottage, The Stile, Deddington:</b> Build 1 single storey dwelling similar to application 10/00401/F that was made in April 2010 but later withdrawn. The PC objected to that application on the grounds that the development is on one of the green open spaces which form an important part at the centre of the Deddington Conservation Area. Such spaces have always been considered important. A number of neighbours have objected. The PC objects to the current proposal on the grounds that it is back land development in a Conservation Area and could also over-burden the difficult access road. Should permission be granted it is requested that local stone is used and a slate roof.</p> <p><b>10/01382/LB – Old Farmhouse, New Street, Deddington:</b> Installation of roof lights to main house and kitchen. French doors to study. Replacement window to landing and kitchen. Internal alterations. No objection subject to there being no overlooking problems from the velux windows in rear roof of main building.</p> <p><b>10/01418/F&amp;10/01419/LB – Ilbury House, New Street, Deddington:</b> Conversion of existing outbuilding to self contained residential accommodation (similar to 07/01100/F granted in 2007). The current application omits earlier sheltered external deck, thus enhancing the main bedroom living space. PC did not object to earlier application but requested a condition that this accommodation be used solely as ancillary to the existing dwelling and not sold, leased or used as an independent dwelling unit. The PC does not object to the new application but requests the same condition.</p> <p><b>10/01450/F – Hempton House, Snakehill Lane, Hempton:</b> Canopy to front and side in matching materials to provide a covered access from the front entrance and side kitchen doors to the boiler room at the side of the house. No objection.</p> <p><b>Approvals</b></p> <p>10/00476/F – Stable End, St Thomas Street, Deddington  10/00941/LB – Priory Dene, Hudson Street, Deddington  10/01152/LB – The Antique Centre, Laurel House, Bull Ring, Deddington  10/01170/F – Orchard Bank, Goose Green, Deddington  10/00207/TCA – The Retreat, Chapel Square, Deddington  10/00218/TCA – 1 Park View, New Street, Deddington  10/00224/TCA – Hamisaren, 2 Castle End, Castle Street, Deddington</p> <p><b>Refusals</b> None.</p> <p><b>Correspondence</b> None.</p>
166/10	<b>War Memorial:</b> Cllr Collins is currently liaising with Deddington News to see whether the full text of an article about the War Memorial can be included in the DN. If so Cllrs Collins and Squires will canvass opinion amongst the attendees at the Remembrance Day service this year. The village steward will undertake work in the area around the War Memorial to ensure that it looks its best for Remembrance Day.
167/10	<p><b>Finance &amp; General Purposes:</b></p> <p><b>1 Cash Flow</b></p> <p>a. Points noted grant (£3900) received from English Heritage. Precept received</p> <p>b. Costs include Dog bins£1085, plants £300, paint etc £147.</p> <p>c. It was agreed to review the level of cash held in the current account  It was suggested that an investment in solar energy might be a way to maximise the amount of interest that might be earned on PC investments. Some attractive Government supported investment packages associated with this renewable technology are currently available. There is potential to make return of 7-</p>

	<p>8% interest on investments. This technology may be suitable for use at the Windmill Centre. If so it should have a payback of 11-12 years. Cllr Squires will check whether the PC is able to apply to participate in such a scheme. If so, he and Cllr Flux will discuss this matter further with members of the WC management committee.</p> <ol style="list-style-type: none"> <li>2. <b>Barclay's Bank:</b> There have been several bank errors recently. The Clerk will write a letter noting the PCs concerns.</li> <li>3. <b>Printer/copier update:</b> New copier installed. Actions outstanding to enable scanning, and security.</li> <li>4. <b>Notice Board replacements:</b> Some are no longer user friendly. The clerk is seeking an estimate to repair the boards that cannot be done by the stewards</li> <li>5. <b>Town Hall update</b> – see separate report</li> <li>6. <b>Castle Grounds Pillars:</b> Cllr Finnigan has obtained an estimate of £230-£260 for the repair of the pillars at the entrance of the Castle Grounds. The Council resolved that the repair be undertaken. The Clerk will write to the Church Commissioners and ask them if they would like the PC to officially assume the ownership and responsibility for maintaining the entrance way to the Castle Grounds.</li> <li>7. <b>Grass Cutting request:</b> Donations have been offered to make further cuts in the Market Place.</li> <li>8. <b>Parish Council Precept cap:</b> An email has been received from Tony Baldry informing the PC that a Parliamentary answer confirmed that Parrish Precepts are not included in the plans to cap council taxes.</li> <li>9. <b>Electoral review:</b> Comments are requested by 22<sup>nd</sup> November 2010</li> <li>10. <b>Deddington Broadband:</b> Support for this project are being requested on DOL</li> <li>11. <b>Grant request:</b> A grant application has been received. Due to the volume of applications this year the PC agreed to maintain the same level of support as in 2009. However in future years the total amount of grant funding available for this purpose may be capped.</li> <li>12. <b>Tennis Club insurance cover for Pavilion:</b> The tennis club has confirmed that it has suitable insurance cover for the pavilion. All relevant club contracts need to be amended to include the responsibility for the pavilion</li> <li>13. <b>BT Contract:</b> The current BT Business plan package has been renewed. There is a small penalty to be paid because it has been slightly under utilised. There is currently a campaign being undertaken in the parish to try and have the village internet coverage improved and upgraded. The PC will support this campaign. Usage of the Wifi facility at the Windmill Centre will continue to be controlled by the Clerk and the code will be changed as appropriate.</li> <li>14. <b>Stewards:</b> Max Pankhurst is on long term sick leave at present. His duties are being covered by Richard Banister with occasional help from Brian Clarke.</li> </ol>
168/10	<p><b>Environment &amp; Recreation</b>  <b>Environment</b></p> <ol style="list-style-type: none"> <li>1. <b>Wildflowers in the Hempton Road Cemetery.</b> The wild flower meadow has now been planted. It has come in on budget. The Clerk will draw down the grant funding when she is in receipt of the one invoice that is outstanding from the Oxfordshire Conservation Volunteers.</li> <li>2. <b>Cemetery trees.</b> The Clerk will arrange for any dead wood to be removed from the trees in the cemetery as this is a potential H&amp;S issue. This public area will be routinely checked from now on.</li> <li>3. <b>Benches at Castle Grounds.</b> It has been suggested that it might be nice if a bench could be installed at the newly reinstated watch tower area at the Castle Grounds. The PC is aware of several possible donors who may consider sponsoring a bench at the Castle Grounds and so will investigate this possibility further.</li> <li>4. <b>All Weather Court.</b> The perimeter fence has been vandalised again and therefore this will require a further repair. However the problem is not too bad at present because the court is being used frequently by clubs. Cllrs Flux and Ward will review whether there is some way to allow some sort of controlled access. Cllr Flux mentioned that the use of bicycles on the court had previously been a problem. Cllrs Collins and Ward suggested that this may have been due to a lack of awareness amongst users and their parents.</li> <li>5. <b>Play Areas.</b> Cllr Ward reported that the grant application for play equipment needed to be submitted by 11<sup>th</sup> January 2011. Two play areas are currently being considered - an upgrade of the Clifton play area at Welford's Piece and a new play area in Hempton as requested by the Hempton mums. Cllr Ward has been talking to CDC and OCC to discuss the possibilities.</li> </ol>
169/10	<p><b>Highways:</b> Cllr Collins presented the HWG report.</p> <p><b>OCC Actions:</b> There are several actions that are being dealt with by OCC and so progress will be monitored.</p> <p><b>Speeding</b> is a priority with the local Neighbourhood Action Group (NAG) of which Cllr Collins is a member. The HWG will pursue the possible adoption of redundant speed cameras and will also conduct a full review of speed issues throughout the Parish. Cllr Collins said that the HWG would welcome volunteers who could help with this.</p> <p><b>Position of the Post Box in Market Place:</b> Cllr Cox will revisit this issue and so would welcome the views of residents. H&amp;S continues to be a concern.</p> <p><b>Additional Sign for Philcote Street:</b> The Clerk will try to determine progress on this matter.</p> <p><b>Clifton/Deddington Foot Path:</b> Clifton residents have lobbied the HWG for a proper footpath to be installed between Clifton and Deddington, similar to the one that links Hempton and Deddington. The Clerk will ask OCC for updated cost information.</p> <p><b>Slippery Pavement</b> near the pedestrian crossing in Deddington (OCC Ref 310036). The Clerk will ask for a</p>

	<p>progress report.</p> <p><b>Blocked Storm Water Drain, Main Street, Clifton:</b> OCC has confirmed that the defective drain is on the list of outstanding works. Confirmation has been received by a resident that their damaged drive will also be repaired but no date has been given for this work. The Clerk will ask OCC for a progress report.</p> <p><b>Blocked Drain by Post Box:</b> OCC reference 318140 – the Clerk will chase for progress.</p> <p><b>Parking Problems - Village Greens:</b> The HWG is investigating the options for preventing inconsiderate parking.</p> <p><b>Excess traffic in Hudson Street:</b> Speed measurements will be taken as part of the larger survey and concerned residents will be invited to help with the survey.</p> <p><b>OCC Trees on inside of Earls Lane Bend:</b> No action at present however the situation will be monitored and action taken if required.</p> <p><b>Tays Gateway:</b> The Clerk will write to the school governors and ask them to remind parents of the transport hazards around this area.</p> <p><b>Traffic Lights in Deddington:</b> There is concern that the Hempton Road filter may not be working correctly – OCC are investigating and HWG members will liaise with them directly to determine the outcome.</p>																												
170/10	<p><b>Town Hall Update.</b> The following has been agreed with DCE.</p> <ul style="list-style-type: none"> <li>- DCE has requested an updated quote for the decoration work.</li> <li>- PC will remove cupboard and other small items stored in the TH and also the hanging baskets.</li> <li>- The supports and watering system, “Chairmen’s Board”, plaques and dog bin will stay until the restoration work starts.</li> <li>- DCE will consider incorporating the Map and Notice Boards in the new layout, in the meantime they can remain in place.</li> <li>- The Green/Brown bins will stay.</li> <li>- The Town Crest will stay and the Pc agrees to refurbish it if required.</li> <li>- The Clerk has contacted the current insurers, CDC and various suppliers about the handing back of the Town Hall.</li> <li>- DCE has agreed to provide the Christmas Tree electricity supply but the PC will pay any out of pocket costs. The PC will also pay for the continued lighting of the undercroft.</li> <li>- DCE arranged for a window repair and apologised for not informing the PC beforehand.</li> <li>- The toilet currently has a leak so the PC is arranging for this to be repaired.</li> <li>- All TH keys to be returned to DCE.</li> </ul> <p>Following discussion and a vote the Parish Council agreed that from 1<sup>st</sup> November 2010 the Parish Council will discontinue the current practice of holding all but one of the Parish Council meetings in the Town Hall. Some meetings will still take place in the Town Hall but the PC will also utilise other venues within the parish from now on including the Windmill Centre the Holly Tree Club and Hempton Church Hall. Cllr Collins is investigating whether there are any possible venues that might be used in Clifton as the PC is not allowed to meet in a pub if other venues are available elsewhere in the parish. When the bookings have been confirmed a list will be compiled and advertised through DoL, DN the library etc.</p>																												
171/10	<p><b>Report upon the Play Areas:</b></p> <p>The Clerk asked that Cllrs help her maintain a watching brief on the play areas surfaces. If any of them develop an urgent requirement for power cleaning of vegetation she will arrange for this to be done in a timely way.</p>																												
172/10	<p><b>Invoices for Payment:</b> Schedules of invoices totalling £6,442.22 for October were approved for payment.</p>																												
173/10	<p><b>Investment of Council Funds</b> At the close of business on 20 October 2010 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,036.17</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>23,743.43</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>135,302.84</td> <td>1.0%</td> <td>Overnight</td> </tr> <tr> <td>Alliance &amp; Leicester</td> <td>200,000.00</td> <td>2.5%</td> <td>1 year fixed (July 11)</td> </tr> <tr> <td>Anglo Irish Bank</td> <td>200,000.00</td> <td>3.25%</td> <td>2 year fixed (Jan 11)</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>560,082.44</b></td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	1,036.17	0.1%	Imprest	Barclays Current Acct	23,743.43	0.1%	Current	W. Bromwich Building Soc.	135,302.84	1.0%	Overnight	Alliance & Leicester	200,000.00	2.5%	1 year fixed (July 11)	Anglo Irish Bank	200,000.00	3.25%	2 year fixed (Jan 11)	<b>TOTAL</b>	<b>560,082.44</b>		
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174/10	<p><b>Correspondence.</b> No queries arose from the correspondence</p>																												
175/10	<p><b>Next Meeting:</b> The next meeting of the Parish Council will take place on <b>Wednesday 17 November 2010 at 7.30pm in the Church Hall, Hempton.</b></p>																												