

DEDDINGTON PARISH COUNCIL

Minutes of a Meeting held at the Duke of Cumberland's Head, Clifton, on

Wednesday 19 October 2011 at 7.30pm

Present: Cllrs Flux (Chair), Bliss, Collins, Cox, Day, McDowell, Finnigan, Oldfield, Rudge, Ward, Watts, Williams, Wood and County Cllr Jelf.

156/11	Apologies: Cllrs Day, Squires and District Cllr O'Sullivan
157/11	Minutes of the last meeting: 154/11 AOB. Under any other business an addition was added to record that the parish council now has two stewards working for it again and that they are doing a good job ensuring that the council's needs are met. Details of this were discussed in a confidential session as this is a personnel matter. Cllr Flux then signed the minutes as a true record.
158/11	Declaration of Interests: 160/11 Tennis Court Floodlights. Cllrs Collins and Cox stated a personal interest.
159/11	Matters Arising not referred to later on the Agenda. Cllr Flux said that the PC sends best wishes for a speedy recovery to District Cllr O'Sullivan.
160/11	10 Minute Open Forum: Tennis Court Floodlights. Representatives of the Deddington Tennis Club addressed the meeting to canvas opinion regarding a possible application for floodlights for two of the three courts. The reason is to extend the season and develop the club. Cllr Flux suggested that the club refers to the previous planning application and considers the concerns that arose such as light leakage and times of play. Cllr Collins also suggested that the residents of Mill Close be consulted, and that ways are considered to resolve issues such as screening to avoid light leakage. Cllrs Ward and Watts agreed to further investigate with the tennis club. Planning application. Christopher Hall addressed the PC regarding his application for installation of PV solar panels on a roof of his non-listed building in the conservation zone. The roof would be not visible from the road and the precedent has already been set because he has solar heating panels. The PC decision can be found at 11/0367/F & 11/01368/LB below. Traffic in Clifton. A resident questioned if there was any traffic calming measures being considered for Clifton. Cllr Collins asked whether the problem was speed or congestion related. The resident explained that she has recently witnessed a very near miss and that it was speed related. Peter Middleton also stated that lorries were constantly breaking the 7 1/2 tonne limit. He questioned if the signage was sufficient and suggested that repeater signs might help. Cllr Collins said that the statutory signage was in place (on turning into Earls Lane and at the Pinch point). He suggested that any offending vehicle has its number plate recorded and reported to OCC as the County Council has the power to inhibit licence renewal. Cllr Rudge questioned whether SatNav systems were responsible for routing lorries through Clifton. Christopher Hall said that he has asked Tony Baldry to propose action on SatNavs so that they have to register the weight limits applicable to roads to avoid this.
161/11	County and District Councillors update: None
162/11	Environment & Recreation: 1. Oxfordshire Playing Fields Association AGM. Cllr Ward attended the meeting but due to an overrun the last presentation 'available funding pots' was cancelled. This was unfortunate because it was the primary reason for her attendance. The slides for this presentation will be sent out. 2. Welfords Piece. A £2,500 quote has been received for various grounds maintenance work to Welfords Piece. After a short discussion it was suggested that this work would make in-roads on creating a potentially lovely area. It was then agreed, in principle, to do the works subject to consideration by F&GP as the figure was deemed to be a "meaningful sum". 3. Christmas Tree. Cllr Finnigan reported that Deddington Farmers Market had suggested that they might sponsor this year's Christmas Tree. The PC thanked the Farmers Market for their generous offer. Cllr Finnigan said that the tree would be ordered for early December delivery. DCE will be contacted to enquire about electricity for lighting the tree. Cllr Oldfield said that she understood that the external plug socket was no longer functioning and therefore another solution may need to be found. 4. Fair. Cllr Finnigan said that the fair will take place from 16-20 November this year. 5. Planters. Cllr Finnigan said that the parish planters will be planted with Autumn/Winter plants shortly. Cllr Rudge will find out if the school will be planting up the northern planter and also informed the PC that Jo Price had planted the southern planter. She asked who was maintaining the Town Hall tubs and the Clerk advised that Ken Wilkinson has kindly agreed to look after these. Cllr Rudge said that Jo Price will help her plant daffodils in the southern triangle at the St Thomas Street Main Road interchange. 6. Cemetery. Cllr Rudge said that volunteers are needed to grow on seedlings. OCV have been booked for 4 March 2012 and she hopes to have some seedlings ready to plant out then. She will, with any available volunteers, be shortly planting bulbs in the cemetery. Fritillaria meleagris are to be planted in Welford's piece. 7. Windmill Copse: Bluebells and wood anemones have arrived to plant in the cleared areas. 8. OCV. OCV have done some hedging work on Welford's piece. They reported a good day with 17 volunteers and 2 Clifton residents. They have re-laid the hedge but report that there are some gaps. The Clerk said that she had been advised by two landscaping professionals that the hedge will naturally infill over time, if regularly laid, without the need of further hedging plants. The willow trees at the bottom

	<p>end were discussed and any H&S work required on them be included in the Welford's Piece maintenance currently under consideration. OCV have left a scrub pile as a wildlife habitat. Chris Skepper repeated that there is potential for 'muddy' wildlife habitats, but this is for Clifton residents to decide. Chris suggested planting up the hedge at the side of the site (about 40 plants needed) to link the two hedgerows.</p> <p>9. On-line survey. A recent OALC update mentioned free trees from the Woodland Trust. There is an on-line survey in which participants might win an illustrated Woodland Guide, which could be passed on to the school. Cllr Rudge will do the survey, but requires some input on these questions: 1) Do you know of an area owned by the council/community that would benefit from trees? As the verges are owned by OCC they could probably not be used, however planting in hedges has previously got around this problem. Cllr Cox also reminded the PC that Cllrs Squires had suggested planting some of the Deddington Pippin trees. 2) Would you consider planting trees to help mark the Queen's Diamond Jubilee? It was suggested that Wendy Burrows be contacted. 3) Would you consider planting trees to celebrate a national or local occasion? Further comments should be directed to Cllr Rudge.</p>
163/11	<p>Planning Working Group</p> <p>Applications</p> <p>11/01367/F - 01/10/11 The Knowle, Philcote Street, Deddington. Installation of PV solar panels. The building proposed is not visible from the street and is not a Grade II listed building. Permission was granted for solar heating panels to be installed on another non-listed building on the same property in March 1991. No objection as a precedent has been set and that the panels will not be visible from the street and no neighbouring properties overlook the proposed installation. As the property is within the conservation area the CDC conservation officer will be notified of the application and can advise from this point of view.</p> <p>11/01368/LB - 01/10/11 The Knowle, Philcote Street, Deddington. As above.</p> <p>11/01289/F - 08/10/11 Vervain, Philcote Street, Deddington. Conversion of storerooms to kitchen with associated internal and external works. The proposed building has been un-occupied for a number of years and is in poor condition, a preliminary bat survey has been undertaken and no evidence of bats was found within or around the building. No objection as it is within a secluded rear garden and not visible from the main road, it is not overlooked by near neighbours and will be a considerable improvement on the existing dilapidated building.</p> <p>11/01290/LB - 08/10/11 Vervain, Philcote Street, Deddington. Proposed loft conversion with provision for rear roof lights and conversion of storerooms to kitchen with associated internal and external works. As above but to include the proposed loft conversion into an additional bedroom within a listed building. No objection based on the same observations as above.</p> <p>Appeals None</p> <p>Approvals</p> <p>11/01198/F 17/09/11 Glenthorne, Hopcraft Lane, Deddington.</p> <p>11/00791/F 01/10/11 Greencourts, Earls Lane, Deddington.</p> <p>11/01075/F Hempton House Snakehill Lane Hempton (NB PC Objected)</p> <p>11/01239/F Orchard Bank Goose Green Deddington</p> <p>Refusals None</p> <p>Withdrawals None</p> <p>Correspondence</p> <p>4 The Beeches, Deddington 15/09/11 Letter received from owners asking permission to remove a silver birch tree in their front garden, letter was referred to the CDC on 15/09/11.</p> <p>Thames Valley Primary Care Agency. 24/09/11 Letter notifying that no appeals were made against the Oxfordshire PCT decision to grant preliminary consent to the application by Miss Rashda Perveen to provide NHS Pharmaceutical Services from premises in the village of Deddington. Consent shall now take effect for a period of six months until 22 March 2012.</p> <p>Campaign To Protect Rural England. 01/10/11 Is your Parish at risk from Planning Reforms? Letter from CPRE containing advice on how PC's should act in view of the new planning reforms.</p> <p>Campaign To Protect Rural England. 08/10/11 Copy of the CPRE's new guide – How to respond to planning applications enclosed, further copies of the guide can be downloaded at www.planninghelp.org</p>
164/11	<p>Emergency Planning</p> <p>Emergency Plan. Cllr O'Dowell reported that questions still needed to be answered to complete the Emergency Plan. It was agreed that the Emergency Planning Group, Chairman and the Clerk look at the questions at a meeting on Saturday 12 November 10am and bring recommendations back to the PC.</p> <p>Grit Bins. It was proposed that three sites are used to store 1 tonne bags of salt in each village of the Parish. New bins can be purchased from OCC at a price of £160 for a filled bin. It was suggested by Cllr Oldfield that residents are made aware of how sparingly the salt should be used. Cllr Cox said that 10grams (an egg cup full) should cover a square metre. There was much discussion regarding who is responsible and how it should be spread. It was felt that it was not the responsibility of the PC to spread the salt but to enable the residents to deal with the snow. The Clerk mentioned that there was a leaflet available for businesses to explain that they are not liable should they clear the pathways. The group stated that they had already spoken to the businesses and explained this. It was finally agreed that the Clerk should liaise with Paul Wilson to investigate the proposed sites of the new bins to ensure that the process is in motion and that the action is not taken too late. Cllr Cox agreed to contact a resident in The Beeches who had previously offered to fund a bin in that area of the village</p>

165/11	<p>Finance and General Purposes</p> <ol style="list-style-type: none"> Cash flow to end September. The main items were highlighted. Solar energy. No solar panel statement has been sent from SSE so the Clerk to chase. The reading on Monday 17 October 2011 was 7033 Kwh (last month 6192 Kwh) Danwood copier. Danwood are being very difficult. It has been agreed to pay the outstanding rentals. NatWest. A meeting has been set up with NatWest 27 October. They offer 2.5% for money invested for a year. Therefore the F&GP might transfer some of the West Brom funds, and/or replace the funds with Anglo Irish Bank. Tertiary grant applications. There have been five more tertiary grant applications. (Andrew Hunsley studying at Keale, Joseph Thornton studying at Bristol, Carolyn Sullivan studying at Coventry, Barney Alton studying at Bath and Georgina Sullivan studying at Chester). These were approved. Allotments. Lynda Stewart will be told about the decision last month to spend money at Satin Lane but advised by the Clerk that the PC is still awaiting boundary information. 																												
166/11	<p>Highways</p> <ol style="list-style-type: none"> Post Box: Cllr Cox is in contact with Paul Wilson. Speeding: Dates are confirmed for SDR action. Real Time Display: A letter has been sent requesting an update. Blocked drain by post box: Re-engineering work to be chased. It was agreed that if no action was taken by 19 October that Tim Wilde be invited to another meeting to finally resolve the issues. Village green post. Cllr Collins to pass on reference number to Clerk to chase up repair. Excess speed in Hudson Street. Data analysed and no speeding issue present. Market Place & Church Street verges. Response overdue. As point 4 Tim Wilde will be asked to resolve at a meeting. Grass verge at bus stop. Cllr Rudge assessed strength of feeling and passed to Cllr Collins Bench Request New Street. Clerk awaiting a response to reminder sent. Memorial Benches in Castle Grounds. Map of the siting of the benches sent to EH but the Secretary of State has to sign them off. Rock Salt Stock. A method of control and issuing the 3 tonne of salt requires a procedure. 																												
167/11	<p>Library Update.</p> <p>As part of the Consultation process Cllr Collins and Ward presented the community case to OCC for 2/3rds library manager time thereby reducing the costs by half and requiring 6 hours of volunteer time per week. They put a strong case that the library would close under the current proposal and they now await the response.</p>																												
168/11	<p>Report upon the Play Areas: A steam clean of the play area will be carried out.</p>																												
169/11	<p>Invoices for Payment: Schedules of invoices totalling £5,269.33 for October were approved for payment.</p>																												
170/11	<p>Investment of Council Funds At the close of business on 19 October 2011 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,111.32</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>13,511.89</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>126,655.87</td> <td>1.0%</td> <td>Overnight (inc interest)</td> </tr> <tr> <td>Alliance & Leicester</td> <td>200,000.00</td> <td>2.5%</td> <td>1 year fixed (July 12)</td> </tr> <tr> <td>Anglo Irish Bank</td> <td>200,000.00</td> <td>2.84%</td> <td>1 year fixed (Jan 12)</td> </tr> <tr> <td>TOTAL</td> <td>541,279.08</td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	1,111.32	0.1%	Imprest	Barclays Current Acct	13,511.89	0.1%	Current	W. Bromwich Building Soc.	126,655.87	1.0%	Overnight (inc interest)	Alliance & Leicester	200,000.00	2.5%	1 year fixed (July 12)	Anglo Irish Bank	200,000.00	2.84%	1 year fixed (Jan 12)	TOTAL	541,279.08		
ACCOUNT	BALANCE	INTEREST	NOTICE																										
Barclays Imprest Acct	1,111.32	0.1%	Imprest																										
Barclays Current Acct	13,511.89	0.1%	Current																										
W. Bromwich Building Soc.	126,655.87	1.0%	Overnight (inc interest)																										
Alliance & Leicester	200,000.00	2.5%	1 year fixed (July 12)																										
Anglo Irish Bank	200,000.00	2.84%	1 year fixed (Jan 12)																										
TOTAL	541,279.08																												
171/11	<p>Correspondence. None</p>																												
172/11	<p>Any Other Business:</p> <p>School inconsiderate parking. Cllr Rudge as part of her role as a school governor asked for PC support regarding tackling inconsiderate parking by parents dropping off their children at school. The PC Chairman recognised that this is a reoccurring problem but advised that the PC has no jurisdiction on the roads and parking.</p> <p>Affordable housing survey. After attendance of her first OLAC meeting Cllr Cox questioned if the planning working group should take on the affordable housing survey. It had been agreed during the October meeting that the PC did not wish to get involved but would not stand in the way if one were to be done. After much discussion it was agreed that the Clerk will ask ORCC for an update.</p> <p>Remembrance Sunday. Cllr Flux reminded Cllrs that the Remembrance service would be held on Sunday 13 November this year.</p>																												
173/11	<p>Next Meeting: The next meeting of the Parish Council will take place on Wednesday 16 November 2011 at 7.30pm in the Church Hall, Hempton.</p>																												