

# DEDDINGTON PARISH COUNCIL

**Minutes of the Meetings held at The Holly Tree Club, Deddington on  
Wednesday 16 October 2013 at 7.30pm**

**Present:** Cllrs A Collins (Chair), D Anderson (Vice Chair), S Boulter, M Cox, J Flux, H Oldfield, S O'Neill, D Rogers, M Squires, J Watts, B Williams, B Wood (Vice Chair).

Also County Cllr A Fatemian, District Cllr P O'Sullivan and 6 members of the public.

166/13	<b>Apologies:</b> Apologies were received and accepted from Cllrs J Day (holiday) and J Finnigan (illness).
167/13	<b>To receive and consider the minutes of the meeting held on 18 September 2013:</b> The minutes of the meeting held on 18 <sup>th</sup> September were signed by the Chair as a true record.
168/13	<b>Matters Arising from the Minutes</b> None.
169/13	<b>Declarations of Interest</b> Cllr Collins declared a general interest in 173/13 Finance & General Purposes (4) All Weather Court. Cllr Rogers declared a general interest in 176/13 Planning 13/01338/CAC and 13/01290/F Gegg's Lodge, Hempton Road, Deddington. Cllr O'Neill expressed a pecuniary interest as a landowner in 177/13 Neighbourhood Planning & Appeal, and a pecuniary interest as a member of staff in 179/13 Library Update and left the meeting whilst these items were discussed.
170/13	<b>10-Minute Open Forum.</b> No participants.
171/13	<b>County and District Councillor updates.</b> District Cllr O'Sullivan reported that fly tipping was still a problem. He asked residents to ring CDC if they see any. He reported that the boundary commission were reviewing ward boundaries. This may result in larger wards with up to 3 members which could equate to one Cllr for every 3,000 residents. County Cllr Fatemian said that the grant for snow equipment was expected imminently and that progress had been made on the grit bin and gates for Hempton. OCC are holding a series of events "Talking Oxfordshire" and asking residents to suggest where the £61 million required savings might come from. He confirmed that he had not yet been able to meet with the Head Teacher of the Primary School.
172/13	<b>Emergency Planning</b> A call for snow wardens will appear in the next edition of Deddington News. They will be covered by the PC's insurance provided that they are known to the PC. Cllr Oldfield was thanked for summarising the Emergency Plan for inclusion on the website. Cllr Watts offered to be a contact for Hempton residents.
173/13	<b>Finance &amp; General Purposes</b> 1. <b>Cash flow to end of September.</b> The main receipts and items of expenditure were presented. The New Homes Bonus had been received. 2. <b>Budget.</b> A routine review of the PC budget has confirmed that everything is broadly as expected but that the interest from the investments was likely to be less than anticipated. The E&R budget is currently under spent but there are items still to be purchased. The funding of an upgrade of the war memorial may be split between two financial years, Grant funding for this should be investigated. 3. <b>New Homes Bonus.</b> The £2,510 received will be used to fund the Hempton Gates and highways matters related to the village greens as recommended by the Highways & Transport WG. 4. <b>All Weather Court.</b> Cllr Collins declared a general interest. The Council received an oral report from Cllr Flux. Cllr Wood proposed that £1000 be spent on measures to block up the gaps and splits in the fencing. Cllr Flux seconded this motion and it was <b>RESOLVED</b> (unanimous). It was suggested that sponsorship boarding might be installed. The idea of opening the court free of charge for a limited number of hours over a couple of evenings will be investigated. It was noted that recent improvements to the surface were well received. Cllr Flux reported that some damaged floodlight shields will be repaired. The installation of wireless CCTV will be investigated. 5. <b>Notice Boards.</b> Two quotes have already been obtained for a new notice board in Hempton. A third is currently being sought. Cllr Wood proposed a budget of up to £1500 be approved for a replacement notice board in Hempton. Cllr Watts seconded this motion and it was <b>RESOLVED</b> (unanimous). All notice boards in the Parish will be assessed and recommendations brought to council by the E&R WG. 6. <b>Christmas Tree.</b> (see the E&R report). 7. <b>Remembrance day wreath.</b> Cllr Wood proposed that £17 spend on poppy wreath from s137 be approved. Cllr Flux seconded this motion and it was <b>RESOLVED</b> (unanimous). 8. <b>Smiths of Derby.</b> A proposal from Smiths of Derby for maintaining the Church Clock was noted. 9. <b>Debit Card.</b> Awaiting information 10. <b>Deddington Development Watch.</b> The PC decided not to contribute to a recent flyer produced by Deddington Development as it had to remain neutral. 11. <b>Tertiary Grant.</b> £50 grants will be made to two applicants who had applied for book grants. Future applications must be made in August/September. A maximum of budget of £500 will be available. The Clerk queried the powers being used to pay for these grants. Cllr Wood said that they were paid from the Chairman's allowance. The Clerk will check the rules relating to this matter.
174/13	<b>Environment &amp; Recreation</b> 1) <b>Christmas Tree.</b> The PC discussed whether there should be a Christmas Year this year due to the costly quotes obtained to date. The Chair proposed that a budget of £500 be approved for the purchase, delivery, erection and disposal of a Christmas Tree. Cllr Flux seconded this motion and it was <b>RESOLVED</b> (unanimous). Volunteers will be sought for help with the lighting. 2) <b>Kerb Stones.</b> Cllr Finnigan asked to be included in the meeting with OCC about the village greens.

	<p><b>3) Dog Chipping.</b> Free microchipping is being carried out locally. Deddington News has been informed.</p>
175/13	<p><b>Highway &amp; Transport</b></p> <ol style="list-style-type: none"> <li>1. <b>Heavy Lorries passing through Hempton:</b> The council received an update about Great Tew Quarry lorries being re-routed to avoid Hempton. It was <b>RESOLVED</b> (unanimous) that a letter of thanks will be sent to the Quarry Manager.</li> <li>2. <b>Clifton speed limit.</b> Cllrs received and noted a report from the Highways and Transport WG. The police have asked OCC to remove some speed repeater signs in Clifton. The Clerk will chase OCC Highways if this is not actioned within the next few weeks. County Cllr Fatemian will also follow up.</li> <li>3. <b>Hempton Gates:</b> The new works supervisor has been passed this request and a site meeting is to be arranged with Cllr Rogers and/or Cllr Cox to confirm where the new gates should be installed.</li> <li>4. <b>Speedwatch:</b> Two speedwatch sessions have recently been carried out in Clifton and Hempton. The results were considered to be very high so further speedwatch sessions will be undertaken in October. County Cllr Fatemian was asked whether he could provide a new set of "Kill Your Speed" signs.</li> <li>5. <b>Deddington Green:</b> Some granite kerb stones around one part of the village green need replacing and costings have been sought from OCC for measures that might deter drivers from parking on the greens. Louise Wilson of OCC has offered to attend a site meeting so the clerk will arrange.</li> <li>6. <b>Verge in Church Street.</b> OCC has repaired the kerb alongside the church following a request.</li> <li>7. <b>Mackley Close:</b> The resident who had required a disability parking bay has now moved away therefore OCC has been asked to remove the bay and return the space to general parking use.</li> </ol> <p><b>Transport</b></p> <ol style="list-style-type: none"> <li>1. <b>Deddington Development Watch Bus Survey</b> DDW have been counting people on buses and considered that the proposals by Pegasus would not solve the bus problems.</li> <li>2. <b>Mini Bus.</b> OCC has suggested that organisations and councils with their own mini-bus share information. The problem in the parish is a lack of drivers to drive the OCC Dial-a-Ride bus on offer to the parish. Volunteers with a category D driving licence have been sought to take Thursday Club members to and from the Windmill Centre. OCC can provide suitable training.</li> <li>3. <b>Parish Transport Representatives meeting.</b> Cllr Oldfield will attend the meeting in Oxford on Thursday where she hopes to raise the question of the phantom Saturday night bus from Oxford.</li> </ol>
176/13	<p><b>Planning Applications</b></p> <p><b>13/01287/F Green Court, Earls Lane Deddington.</b> Variation of condition 2 of Ref: 12/00215/F – New additional rooflights and change of wall materials used for Unit 3. <b>RESOLVED</b> no objection (10 votes for and two abstentions).</p> <p><b>13/01339/F &amp; 13/01340/LB The Unicorn Hotel, Market Place, Deddington.</b> Various internal works on the ground floor, new exterior door opening from kitchen to service yard at location of existing window and reinstate timber door into wash up area. <b>RESOLVED</b> (unanimous) that the PC has no objection but will ask CDC to include conditions about the materials to ensure that it is in keeping with the conservation area.</p> <p><b>13/01300/F &amp; 13/01301/LB Tchure Cottage, 10 High Street, Deddington.</b> Re-roof garage/reclad front and side walls in stone and insert new windows. <b>RESOLVED</b> (unanimous) that the PC has no objection but will ask CDC to include conditions about the materials to ensure that it is in keeping with the conservation area.</p> <p><b>13/01457/F 26 St Johns Way, Hempton.</b> Single storey side extension. <b>RESOLVED</b> (unanimous). That the PC has no objection.</p> <p><b>13/01338/CAC and 13/01290/F Geggs Lodge, Hempton Road, Deddington.</b> Demolition of dwelling, attached garages and associated out-buildings. Construction of 2 new dwellings. Part rebuild of north boundary stone wall. Removal of 6 trees. Cllr Rogers declared a general interest. <b>RESOLVED</b> (11 votes for and 1 abstention – Cllr Rogers did not take part in the vote) that the PC <b>OBJECTS</b> to this planning application for the following reasons:</p> <ol style="list-style-type: none"> <li>1. The modern styles of the proposed dwellings are not in keeping with the conservation area</li> <li>2. The removal of one dwelling and replacement with two modern dwellings within the plot is overdevelopment.</li> <li>3. The design impacts on the setting of neighbouring Grade II listed properties.</li> <li>4. The proposed House 2 located to the north of the plot would be located forward of the building line along the Hempton Road.</li> <li>5. The north boundary wall proposed for rebuild is within the conservation area as are the 6 trees proposed for removal.</li> <li>6. There would be a significant impact on the privacy of the neighbouring properties from the first floor balcony to the rear of the proposed House 1.</li> </ol> <p>It was suggested that traffic would also be of serious concern. The Clerk will request a copy of the OCC Highways report.</p> <p><b>13/00276/TCA Castle End House, Castle Street, Deddington.</b> Tree work. <b>RESOLVED</b> (unanimous) that the PC has no objection to this application.</p> <p><b>13/00269/TCA The Mount, St Thomas Street, Deddington.</b> Tree work. <b>RESOLVED</b> (unanimous) that the PC has no objection to this application.</p> <p><b>Approvals</b></p> <p>13/00231/TCA Holly Tree Cottages, Earls Lane, Deddington  13/01149/F The Priory, Hudson St, Deddington  13/01178/F End Cottage, The Stile, Deddington  13/01109/F and 13/01115/CAC Johnsons &amp; Company, Chapel Square, Deddington</p>

	<p>13/01181/F Manor Farm, Hempton Road, Deddington  13/00061/LB Dolphin House, Market Place, Deddington  13/01228/F 8 County View Clifton</p> <p><b>Correspondence</b>  Three items of correspondence were reported upon.</p>																																				
177/13	<p><b>Neighbourhood Planning &amp; Appeal</b>  Cllr O'Neill declared a pecuniary interest and left the meeting whilst this item was discussed. A paper entitled "Proofs of Evidence - Neighbourhood Planning and Housing Needs" was received and considered. The Chair proposed that:</p> <ol style="list-style-type: none"> <li>1. the PC adopt the Neighbourhood Plan methodology as described in the " Proof of Evidence" document. Cllr Rogers seconded this motion and it was <b>RESOLVED</b> (unanimous)</li> <li>2. the parish will meet the provision of affordable and small housing using exception sites and small scale developments. Cllr Rogers seconded this motion and it was <b>RESOLVED</b> (unanimous)</li> <li>3. the PC will write to the Planning Inspectors to react to their refusal to grant an evening session public meeting. Cllr Collins said that 3 out of four of the local appeals had evening sessions and day sessions made it very difficult for those working to attend. It was <b>RESOLVED</b> that a letter be sent.</li> </ol> <p>The Council agreed to take the item about the Library next as Cllr O'Neill was already out of the room.</p>																																				
178/13	<p><b>Library</b>  Cllr O'Neill had previously declared a pecuniary interest and was not present in the meeting whilst this item was discussed. Cllr Anderson left the meeting at this point. The Chair reported that OCC have requested another meeting that he will attend with Cllr Flux and then report back.</p>																																				
179/13	<p><b>Reports from the PC nominated representatives</b>  Cllr Oldfield presented a reported as one of the PC nominated trustees on Deddington Charity Estates that.</p> <ol style="list-style-type: none"> <li>1. <b>The 4 Alms houses:</b> A resident moved out earlier this year. Since then this house has been redecorated, a new boiler installed and a new tenant selected.</li> <li>2. <b>Town Hall:</b> The roof has recently been replaced but it was not possible to re-use as many original slate tiles as had been hoped resulting in the job taking longer and costing more than expected. The total cost is around £25,000 (incl VAT). The insulated roof and double-glazing should make the building more energy efficient and economical. The tenant has renewed his lease for another year. When funds are available, the outer walls will be re-rendered and the brickwork re-pointed at a probable cost of £25,000. The coat of arms was discussed and Cllr Oldfield will update the PC when she is able to do so.</li> <li>3. <b>Christmas Tree:</b> DCE will allow the Christmas tree lights to be powered from the current source this year. This is not a permanent arrangement so a longer-term solution is currently being sought.</li> <li>4. <b>Funds:</b> Cllr Oldfield reported that the target reserves held by a small charity such as DCE should ideally be £150k. The charity has about £50k and will try not to dip below that amount. DCE is currently applying for grants to help restore the town hall but has had no success to date.</li> </ol> <p>Cllr Squires, the PC's representative on the School Governors, reported that the school now had another large community space available for rent.</p>																																				
180/13	<p><b>Broadband Usage</b>  The possibility of broadband being made available to all users of the Windmill Community Centre was discussed. WMC would be asked to fund the additional hardware required. Content filtering would be applied. Cllr Rogers will discuss this project with the WMC.</p>																																				
181/13	<p><b>Invoices for Payment:</b> The October invoices totalling £4,976.06 were approved for payment.</p>																																				
182/13	<p><b>Investment of Council Funds</b> On 16 October 2013 the balances were as follows:</p> <table border="1"> <thead> <tr> <th>ACCOUNT</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>Barclays Imprest Acct</td> <td>1,740.58</td> <td>0.1%</td> <td>Imprest</td> </tr> <tr> <td>Barclays Current Acct</td> <td>58,317.95</td> <td>0.1%</td> <td>Current</td> </tr> <tr> <td>Santander</td> <td>75,000.00</td> <td>1.4%</td> <td>1 year fixed (July 14)</td> </tr> <tr> <td>Santander</td> <td>140,000.00</td> <td>3.2%</td> <td>1 year fixed (Sept 14)</td> </tr> <tr> <td>Nat West</td> <td>75,000.00</td> <td>1.75%</td> <td>1 year fixed (Jan 14)</td> </tr> <tr> <td>Nat West</td> <td>128,033.84</td> <td>1.0%</td> <td>1 year fixed (July 14)</td> </tr> <tr> <td>Nat West</td> <td>80,000.00</td> <td>2.0%</td> <td>1 year fixed (Nov 13)</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>558,092.37</b></td> <td></td> <td></td> </tr> </tbody> </table>	ACCOUNT	BALANCE	INTEREST	NOTICE	Barclays Imprest Acct	1,740.58	0.1%	Imprest	Barclays Current Acct	58,317.95	0.1%	Current	Santander	75,000.00	1.4%	1 year fixed (July 14)	Santander	140,000.00	3.2%	1 year fixed (Sept 14)	Nat West	75,000.00	1.75%	1 year fixed (Jan 14)	Nat West	128,033.84	1.0%	1 year fixed (July 14)	Nat West	80,000.00	2.0%	1 year fixed (Nov 13)	<b>TOTAL</b>	<b>558,092.37</b>		
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183/13	<p><b>Correspondence:</b> The Satin Lane Allotment Society has responded to watering system suggestions.</p>																																				
184/13	<p><b>AOB as allowed by Chairman</b>  <b>Remembrance Service Parade.</b> Cllr Wood will parade with the wreath then hand it to Cllr Collins.  <b>Pegasus Appeal.</b> The Neighbourhood planning team and appeals working groups have produced proof of evidence on various subjects which will be sent to the inspector in the next few week. The Chair said that unless the meeting could be changed to an evening session he might require volunteers to read verbatim the evidence provided as he would be unable to take time off work. Cllr Wood said that he would not be able to help as he will be speaking on behalf of Oxfordshire CPRE. Discussion followed.  <b>Draft Minutes.</b> The issuing draft minutes was discussed. The Clerk noted her reservations about this suggestion. It is hoped that a volunteer may soon replace Mr Barker as reporter for the Deddington News.</p>																																				
185/13	<p><b>Next Meeting:</b> The next meeting of the Parish Council will take place on <b>Wednesday 20 November 2013 at 7.30pm</b> in <b>The Hempton Church Hall</b>. The meeting closed at 9:12pm.</p>																																				