

DEDDINGTON PARISH COUNCIL
Minutes of the Meetings held in the Windmill Community Centre, Deddington on
Wednesday 21 October 2015 at 7.30pm

Present: Cllrs A Collins (Chair), D Anderson, M Cox, J Flux, H Oldfield, D Rogers (Vice Chair), M Squires, J Watts, B Williams (also District Cllr), County Cllr A Fatemian (from Agenda item 12) and a representative of Deddington News.

194/15	Apologies: Cllrs J Finnigan, S O'Neill and B Wood (Vice Chair). Cllr F East did not attend the meeting.
195/15	Co-option of Parish Councillor: Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that Ashley Morrell be co-opted to the Parish Council. Cllr A Morrell signed his acceptance of office form and joined the meeting. The Clerk will notify CDC of the co-option.
196/15	Declarations of Interest: The following Cllrs declared general interests: Cllr A Collins Agenda Item 9 Planning Ref: 15/01662/F - Ithaca, Hopcraft Lane as he knows the applicant Cllr J Flux Agenda Item 11 and 13 - Windmill Centre as treasurer to the Windmill Community Centre. Cllr D Rogers Agenda Item 11 and 13, Windmill Centre as he is a Windmill Community Centre Trustee and Agenda Item 12, Allotments as an allotment holder. Cllr M Cox Agenda Item 12, Allotments as an allotment holder. Cllr M Squires Agenda Item 12, Allotments as an allotment holder. Cllr J Watts Agenda Item 12, Allotments as an allotment holder.
197/15	Minutes: The PC RESOLVED (unanimous) that the minutes of the meeting of 16 September 2015 are a true record subject to the following addition to 178/15 10 minute open forum the last sentence should read He, Cllr A Collins , stated his commitment to staying on the PC until the NP is finalised and approved. The Chair then signed the minutes.
198/15	Matters Arising from the Minutes: None.
199/15	10 Minute Open Forum: None.
200/15	County and District Councillor updates. These are available on Deddington-On-Line. (i) <u>Report from County Cllr A Fatemian:</u> The report from Cllr A Fatemian was received. Cllrs raised concerns about OCC's suggestion that highways and possibly other works be devolved to PC's. Discussion followed and it was agreed that a strong objection to these proposals should be submitted. ACTION: <i>The final wording of the objection will be agreed at the next PC meeting.</i> Further consideration of Cllr Fatemian's report was deferred until his arrival at the meeting. (ii) <u>Report from District Cllr B Williams:</u> The report from Cllr B Williams was received and noted. The following points were noted: Free after Three. OCC car parks will be free from 3pm between 28 November 2015 and 12 January 2016. Hook Norton NP. Has been adopted unanimously. Group TPO Northern Boundary of School Ground. The relevant information has been passed to proceed with the application. Mr Paul Cooper has been thanked for his assistance and expertise in identifying the trees. The Cllr was been advised that the Group TPO will be in place within the next two weeks.
201/15	Planning Matters. Applications: The following planning applications were received and considered: a) Ref: 15/00299/TCA – Deddington Health Centre, Earls Lane, Deddington. Fell 1 Sycamore Tree. Cllr B Williams proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that it has no objection but requests a replacement tree as per DPC tree policy. b) Ref: 15/00313/TCA – Goose Cottage, The Stile, Deddington. Reduce a cherry tree by 12 foot and an apple tree by 6 foot. Cllr B Williams proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that it has no objection. c) Ref: 15/00809/F – 9 Gaveston Gardens, Deddington. Erection of 1.8m high fence along western boundary with footpath. Cllr B Williams proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) to OBJECT on the grounds that the applicant was proposing to change the property boundary. d) Ref: 15/01485/F – Bisham Haven, Hopcraft Lane, Deddington. Single storey side extension. No objections on CDC portal. Cllr B Williams proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that it has no objection e) Ref: 15/01531/F – Russell House, New Street, Deddington. Removal of condition 9 of 14/00298/F. Condition 9 concerns obscure glazing and fixing shut windows in the east elevation. The new windows in the eastern elevation of this property do not create an unacceptable level of overlooking of neighbouring gardens. Cllr B Williams proposed, Cllr C Collins seconded the motion and the Council RESOLVED (unanimous) that it has no objection. f) Ref: 15/01563/F – Land at Hempton Lodge, Snakehill Lane, Hempton. One new dwelling on vacant plot adjacent to Snake Lane, Hempton. Cllr B Williams proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) to confirm to CDC that it OBJECTS to this proposal on the same grounds as previously. g) Ref: 15/01632/F – Gaslight, Earls Lane, Deddington. Rendering of outside of property. The property is currently of brick finish with a later addition in a lighter shade of brick, rendering would ensure the entire house is in the same rendered finish, front and rear. Cllr B Williams proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that it has no objection. h) Ref: 15/01662/F - Ithaca, Hopcraft Lane, Deddington. Conversion of detached double garage to a home office/gym, changing the flat roof to a pitched roof and erection of an extension to form a carport. Cllr A Collins declared a general interest. There are a number of resident's objections to this application. Cllr D Rogers proposed and Cllr A Collins seconded a motion that the Council makes no objection. Discussion followed. Cllr M Squires proposed an amendment whereby the Council would

	<p>object to the planning application on the grounds of overlooking. This amendment was seconded by Cllr M Cox and then put and the Council RESOLVED (7votes for, 1 against and 2 abstentions) to OBJECT to this planning application on the grounds that it overlooked neighbouring properties.</p> <p>i) Ref: 15/01692/F - 10 The Paddocks, Deddington. Erection of 2 storey rear extension and 1st floor side extension. No objection lodged on CDC portal. Cllr B Williams proposed, Cllr M Cox seconded the motion and the Council RESOLVED (unanimous) that it has no objection.</p> <p>j) Ref:15/01754/LB – Deddington Mill, Milton Gated Road, Deddington. Amendments to approved application 15/01754/LB. Change to fenestration of south west and south east elevations and first floor plan change. Cllr B Williams proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that it has no objection.</p> <p>Amended block plans had arrived for Ref: 15/01368/F – Coombe Cottage, Hempton that show the neighbouring properties. There is no change to the extension. No objection on CDC portal but to late to be put on the PC agenda. A time extension will be requested so this can be discussed at the next meeting.</p> <p>Approvals 15/00269/TCA – Stable Cottage, Hempton Rd, Deddington 15/00264/TCA – The Old House, Philcote St, Deddington 15/00248/TCA – Hamisaren, 2 Castle End, Castle St, Deddington 15/00289/TCA – Axletree Barn, The Tchure, Deddington 15/00299/TCA – Deddington Health Centre – T1 Fell Sycamore 15/01485/F – Bisham Haven, Hopcraft Lane, Deddington 15/01178/F 2 Windmill St, Deddington 15/00959/F – Foresters Hall, Deddington 15/00762/F – 3 Market Place, Deddington</p> <p>It was noted that the Solar farm had also been granted permission.</p> <p>Withdrawals 15/01360/F – College House, Hempton 15/01254/F – Deddington Mill, Deddington 15/01315/OUT – Land to rear of 19 The Paddocks</p> <p>Refusal: 15/00901/OUT – Caldicote House, Main St, Clifton – New dwelling and garage</p> <p>Policy regarding tree felling in the conservation area To facilitate timely responses to tree application Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) the Clerk is authorised to offer “no objection” to planning applications to prune trees within the conservation area unless she considers that there is something that requires the consideration of the full council. The Clerk was also authorised to offer “no objection” but request replanting as per Deddington Parish Council tree policy to planning applications to fell trees within the conservation area unless they are subject to an additional tree preservation order, they are multiple trees being felled on one site or she considers that the application should be considered by the full council.</p>
202/15	<p>Highways & Transport Report:</p> <ol style="list-style-type: none"> Speed Watch and Speed Monitoring. The planned session was cancelled due to location and shift pattern changes of TVP PCSO's. Another date will be made dependant on TVP availability. Parish road dirty roundels. Another complaint received about dirty roundels. Cllr J Watts suggested that as no-one had volunteered assistance this should be added to the annual Village Spring Clean. Windmill Street Car Park and Windmill Close Car Park. A site meeting recently took place between Mr Timms, Steve Turner CDC and Cllrs B Williams and M Cox. A contract has now been awarded to do the work. The Clerk has formally thanked the Engineer for his swift action. Life size static policeman. TVP will be consulted before any proposals are discussed by Council. Car park problems outside Foodies. Passed to TVP and OCC. Awaiting a response from OCC. DPPP – Hudson St. outside the Gun shop. The shop owner has kindly agreed to allow the disabled plate to be fixed to their wall. Cllr M Cox proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that the Council make no objection Church Street, Deddington. There was damage to the pavement outside 1, 2, and 4 the Alms houses following work undertaken by Thames Water. The damage was rectified and the site was reinstated to a satisfactory level. Traffic Lights. Cllr D Rogers told the PC that British Gas will be undertaking works for one week. This will involve changing the traffic lights to four-way control. He offered to report any problems. VAS Clifton. A resident requested a second VAS in Clifton on the route exiting Clifton towards Deddington and initially offered to contribute to this. This offer was subsequently withdrawn as the cost would be in excess of £4,000. <p>TRANSPORT: Nothing to report.</p>
203/15	<p>Neighbourhood Planning Working Group: Following the Councils agreement last month, a scoping report has been submitted to CDC which basically outlines the terms of reference for the NP. A number of other technical documents would be sent in the near future.</p>
204/15	<p>Environment and Recreation report.</p> <ol style="list-style-type: none"> Windmill Centre block paving. Quotes were sought for the repair of sections of the block paving at the Windmill Centre Car Park. Cllr J Watts proposed, Cllr M Squires seconded the motion and the Council RESOLVED (unanimous) that a contractor be employed at a cost of £450 to repair an area of raised tree roots and also an area of collapsed block paving around one of the drains. A third area was

	<p>also noted and a further quote be sought. The Clerk will ask that the work be done in accordance to any specifications required by OCC.</p> <ol style="list-style-type: none"> Cabling at MUGA. Prices for moving the cabling to allow the MUGA extension are still awaited and the application for funding will now fall into the next quarter. Tree Works. Cllr D Rogers proposed, Cllr B Williams seconded the motion and the Council RESOLVED (unanimous) that £1590 plus VAT be spent to prune all the dead wood and fungus-test trees as specified by the tree report. Rose Beds at Hempton Road Cemetery. Mrs Jean Rudge kindly offered on a one off basis to weed the flower beds outside the Hempton Road cemetery and was thanked for her help. Cemetery policy addendum. The policy regarding surface scattering of ashes has been amended and will be an agenda item for next month's meeting. Notice Board. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the spare notice board is refurbished with new cork and installed at the Castle Grounds at a cost of £195. Overgrown Footpath. OCV will be contacted to see if they can work on the overgrown path between the Windmill sports field and Hempton Road Cemetery. The PC needs to close this footpath once a year – the Clerk will source a suitable sign. Castle Grounds. Carol Horlock from Friends of Castle Grounds, the Clerk and Cllr D Rogers met to consider some work that FoCG would like done. Cllr B Williams proposed, Cllr A Collins seconded the motion and the Council RESOLVED (5 for and 5 abstentions) that the PC pay £968 + VAT for one years work and invite FOCG to annually reapply. It was noted that the newly grown saplings would need to be removed. As this is 'root grinding' EH will be asked whether prior approval is required. 																																													
205/15	<p>Finance and General Purposes Report:</p> <ol style="list-style-type: none"> Bank accounts and cash flow statement. The significant receipts included £18,843 (precept), £1,681 (solar panels), £1,635 (grant for the NP) - Cllr H Oldfield was thanked for securing this grant. Investment Strategy. The investment strategy will be updated to record the Parish Council's policy of seeking to limit the amount invested in any one bank or building society to £75k for insurance reasons. However it was noted that this may not always be possible due to the availability of suitable investment opportunities. The updated investment strategy will be brought to Council for approval in November. Maturing Investment. The PC authorised Cllrs J Flux and B Wood to investigate investment opportunities for a matured Santander bond (£140k). Cllr D Rogers to be third signatory. Allotment Rents. Cllrs Squires, Rogers, Cox and Watts declared general interests. Cllr J Flux proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that the allotment rents will be maintained at the current level. Satin Lane Allotment Water Supply Cllr J Flux proposed, Cllr A Morrell seconded the motion and the Council RESOLVED (9 for and one abstention) that the PC pay £475 towards payment to extend the water supply be approved - the balance being paid for by a grant of £300 from the Farmers Market and £475 from the Allotment Society. County Cllr A Fatemian arrived at the meeting at this point Financial system. Potential ways of updating the PC's current financial systems are currently being discussed by the F&GP. S137 Free Resource. The requirements associated with S137 payments were explained. 																																													
206/15	<p>County Cllr A Fatemian. Reminded the council that there is free electric blanket testing. He was asked if there were to be any refugees in Banbury. He will investigate and report back.</p>																																													
207/15	<p>Windmill Centre Upgrade – update. Cllrs J Flux and D Rogers declared general interests. The windows have been installed and the doors will be installed soon. The guttering has been done to the rear of the building. Quotes are being sought for works to the lavatories, main entrance and hall.</p>																																													
208/15	<p>Update from the Parish Council Representatives. None.</p>																																													
209/15	<p>Invoices for Payment: RESOLVED (unanimous) that the invoices for 17 September – 21 October 2015 totalling £9,206.49 were approved for payment.</p>																																													
210/15	<p>Report upon the investment of the parish Council's Funds as at 30 September 2015</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>46,507.65</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Santander</td> <td>142,094.77</td> <td>1.1%</td> <td>1 Yr Fixed</td> <td>End Sept 2015</td> </tr> <tr> <td>Santander</td> <td>76,107.09</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End Jan 2016</td> </tr> <tr> <td>Santander</td> <td>81,205.13</td> <td>1.1%</td> <td>1 Yr Fixed</td> <td>End Dec 2015</td> </tr> <tr> <td>Nationwide</td> <td>130,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End Nov 2015</td> </tr> <tr> <td>Nationwide</td> <td>80,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End June 2016</td> </tr> <tr> <td>Total</td> <td>558,430.10</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	46,507.65	0.1%	Current		Santander	142,094.77	1.1%	1 Yr Fixed	End Sept 2015	Santander	76,107.09	1.4%	1 Yr Fixed	End Jan 2016	Santander	81,205.13	1.1%	1 Yr Fixed	End Dec 2015	Nationwide	130,000.00	1.4%	1 Yr Fixed	End Nov 2015	Nationwide	80,000.00	1.4%	1 Yr Fixed	End June 2016	Total	558,430.10			
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211/15	<p>Correspondence: None</p>																																													
212/15	<p>AOB as allowed by Chairman: Cllr A Collins reminded Cllrs about the Remembrance Day parade. The Clerk will organise the purchase of the PC's wreath with the British Legion.</p>																																													
213/15	<p>Next Meeting: The next meeting of the Parish Council will take place on Wednesday 18 November 2015 at 7.30pm in the Old School Room, Hempton. The meeting closed at 9.21pm.</p>																																													