

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held in the Hempton Lounge, Windmill Centre, Deddington at 7:30pm on Wednesday 16 October 2019.

Present: Cllrs D Rogers (Chair), M Cox, J Eames, H Oldfield, M Robinson, M Squires, M Swadling, T Timms and J Watts. **Also in attendance:** Deddington News representative.

219/19	Apologies: Cllrs A Collins, J Higham, A Kent, S O'Neill J Reeve, County Cllr A Fatemian and District Cllr B Williams.
220/19	Declarations of Interest. General Interests. Cllr D Rogers Agenda Item 11, Planning 19/01767/LB Post Office Cottage, Main Street, Clifton as knows the applicant Cllr M Squires Agenda Item 11 Planning 19/02047/F Wells Yard, Hudson Street, Deddington as lives nearby application site. Cllr H Oldfield and Cllr M Cox Agenda Item 12 Deddington Charity Estate as trustees.
221/19	Minutes: Cllr J Watts proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous by those in attendance) that the minutes of the meeting held on 18 September 2019 were a true record of the meeting with the deletion of “on behalf of leaders of the village” in line 1 and delete “similar” in line 10 of 200/19 the Chair then duly signed the minutes.
222/19	Matters arising from the minutes and not referred to later on the Agenda: None
223/19	10 Minute Open Forum: None
224/19	County Cllr A Fatemian Update. Cllr D Rogers has received an email from County Cllr A Fatemian who confirms OCC has circa £5,000 available that needs to be applied for and spent by 31 March 2020. He noted that not all was available for Deddington. Suggestions to be brought back to Council next month.
225/19	District Cllr B Williams update: None.
226/19	Finance & General Purposes. <ol style="list-style-type: none"> 1) Bank and Investments. Cllr H Oldfield advised total funds of £744,350.18. 2) Major Expenditure Plan. Updated to end September 2019 and sent to all Cllrs. 3) Budget for next financial year. Cllr H Oldfield asked the WGs to consider budget requests in readiness for January 2020. 4) Grass cutting contract. Three-year renewal from 2020 has been drafted. A decision on this will have to be taken in January 2020. Plans for the pitches should also be sent to the PC. 5) Grant application for Church lavatories. Cllr H Oldfield proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to grant the church £1,500 to their renovation of the Church lavatories. 6) Remembrance wreath. Cllr H Oldfield proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) purchase under S37 up to £20 7) The Clerks’ Manual 2019. Cllr H Oldfield proposed, Cllr J Timms seconded the motion and the Council RESOLVED (unanimous) purchase Clerks Manual at a cost of £47.50. 8) Financial regulations. Cllr H Oldfield proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) an insertion of “Any purchases required above £500 require full Council approval” into the financial regulations 5.5. 9) Pavilion - repairs. Cllr H Oldfield proposed Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that repairs are carried out at a cost of £596. 10) Pavilion - exterior painting. Cllr H Oldfield proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the pavilion be painted at a cost of £504. 11) Tree works. Three quotes were sought for consideration. Twelve trees identified requiring urgent works with a replacement tree to be planted. Cllr H Oldfield proposed, Cllr T Timms seconded the motion and the Council RESOLVED (unanimous) that up to £3,000 is made available to complete the tree works to comply with the recommendations.

	<p>12) Precept. It was discussed whether PC should set aside £5,000 a year towards a sinking fund to replace the play areas and outdoor sports facilities as becomes necessary over the next 20/25 years. The Clerk to check if the PC can borrow for repairs to the play and sport facilities.</p> <p>13) Maturing one-year bond. Cllr D Rogers proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) that the monies in the Nationwide will be split with £85,000 being placed into a one-year bond with the residue Circa £50k being put into another one-year bond. The F&GP to agree where monies are to be placed.</p>																																																		
227/19	<p>Approval of Invoices. Cllr J Eames proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the invoices with a total of £15,382.60 were approved for payment.</p>																																																		
228/19	<p>Report upon the investment of the Parish Council's Funds as at 30 September 2019.</p> <table border="1" data-bbox="196 524 1506 860"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,500.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Current*</td> <td>188,473.92</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Nationwide BS</td> <td>133,896.67</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>27 Nov 2019</td> </tr> <tr> <td>Redwood Bank</td> <td>85,000.00</td> <td>1.6 %</td> <td>95 day notice</td> <td></td> </tr> <tr> <td>Hampshire TB</td> <td>78,456.73</td> <td>1.55%</td> <td>1 Yr Fixed</td> <td>03 Feb 2020</td> </tr> <tr> <td>Cambridge & Counties</td> <td>85,000.00</td> <td>1.3%</td> <td>1 Yr Fixed</td> <td>14 April 2020</td> </tr> <tr> <td>United Trust</td> <td>85,000.00</td> <td>1.95%</td> <td>1 Yr Fixed</td> <td>24 April 2020</td> </tr> <tr> <td>Skipton Building Society</td> <td>86,022.86</td> <td>1.5%</td> <td>1 Yr Fixed</td> <td>21 May 2020</td> </tr> <tr> <td>Total</td> <td>744,350.18</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>*The current account has £1,322.70 of uncleared cheques, deducted to show funds available.</p>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,500.00				Current*	188,473.92				Nationwide BS	133,896.67	0.75%	1 Yr Fixed	27 Nov 2019	Redwood Bank	85,000.00	1.6 %	95 day notice		Hampshire TB	78,456.73	1.55%	1 Yr Fixed	03 Feb 2020	Cambridge & Counties	85,000.00	1.3%	1 Yr Fixed	14 April 2020	United Trust	85,000.00	1.95%	1 Yr Fixed	24 April 2020	Skipton Building Society	86,022.86	1.5%	1 Yr Fixed	21 May 2020	Total	744,350.18			
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229/19	<p>Planning Matters.</p> <p>Applications.</p> <p>a) 19/01767/LB Post Office Cottage, Main Street, Clifton. Erection of replacement garden room. Cllr J Eames proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>b) 19/01710/F Laurel House, Bullring, Deddington. Change of use to single dwelling. Renewed application as planning consent was obtained in 2016 to change use back to a single dwelling house and there was a condition at that time this had to be done within 3 years. Cllr J Eames proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>c) 19/01821/LB 8 Castle Street, Deddington. Remove window to rear and fit glazed doors. Listed building application to replace a window on the rear with glazed timber framed doors. Window is in a modern extension. Cllr J Eames proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>d) 19/01877/F Ashley House, Chapel Close, Clifton. Infill of existing recess. Change use of a garage to a games room and infill of existing recess behind the garage. No change to the built form of the house as seen from outside and does not reduce the number of parking spaces. Cllr J Eames proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (unanimous) no objection subject to considering neighbour's representation of previous 2005 planning conditions.</p> <p>e) 19/01983 /R56 Agriculture Building, Clifton Road, Deddington. Change use of agriculture building to flexible commercial B1 light industrial building. Cllr J Eames proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>f) 19/01995/OUT Land to rear of St James Farm, Main Street, Clifton, Three new dwellings and garages. Cllr J Eames proposed, Cllr M Swadling seconded the motion and the Council RESOLVED (8 for and one abstention) no objection.</p> <p>g) 19/01784/LB Grove Lodge, High Street, Deddington. Insert a doorway into external wall (currently window). Old wall meaning a loss of fabric of listed building. Not overlooked and will allow access from kitchen to courtyard, Cllr J Eames proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) no objection.</p> <p>h) 19/02047/F Wells Yard, Hudson Street, Deddington, Demolition of 10 garages and masonry barn; redevelopment of the site for 3 detached dwellings and off-road parking. Cllr J Eames proposed, Cllr M Cox seconded the motion and the Council RESOLVED (7 for and 2 abstentions) no objection.</p> <p>Cllr J Eames to open a dialogue with CDC planning regarding the conservation issues.</p> <p>Approvals</p>																																																		

	<p>19/01445F 63 St Johns Way, Hempton 19/01570/TCA Trees at Holly Tree Club 19/01699/TCA Trees at the Bakehouse, New Street 19/01482TCA Trees at South Ridge, St Thomas Street 19/01721/TCA Trees at Caris Lodge, Goose Green 19/01651/TCA Trees at 3 The Maunds, Deddington Withdrawn 19/01603F Holly Tree Club, Deddington 19/01308F Holly Tree Cottages, Earls Lane, Deddington</p>
230/19	<p>Deddington Charity Estates. Letter received asking PC to reduced nominated trustees from 2 to 1. Cllr H Oldfield confirmed she has not resigned and has sought advice from the Charity Commission on this matter. It was noted that there was no difference between the Chair, Vice Chair and regular Councillors. Cllr M Squires proposed, Cllr M Robinson seconded the motion and the Council RESOLVED (7 for and 2 abstentions – Cllrs M Cox and H Oldfield) to respond to DCE advising that the PC wish to keep two PC nominated trustees with no vetting by DCE. It should also be noted that there is no difference between Chair, Vice-Chair and regular Councillors; it could be important for sustainability of DCE to have trustees from the Parish Council as fallback: if the PC fails CDC would take on the role.</p>
231/19	<p>Neighbourhood Planning. No update at this time.</p>
232/19	<p>Windmill Centre Redevelopment Working Group.</p> <ol style="list-style-type: none"> 1) Adventure Playground and Woodland Trail. Slide mound – Creative Play declined responsibility for recommended shuttering and handrail. Creative Play to be asked for a site visit to investigate the issue with the steps and under risers on the slide mound. 2) Drinking water fountain. Delivered and to be installed on site of present tap. 3) Wildflower planting. Farmers Market have provided £200 grant. PC have also agreed £200 for wildflower seed and £100 for grass seed. Clerk to write a thank the Farmers Market. 4) New MUGA. Technical Surfaces will be responding with regards to surface cleaning. 5) Outside improvements. Sleepers on bank for AWC spectators - costs discussed. Cllr D Rogers will ask football club to advise PC installation date of sleepers and the need for the area to be pegged before installation in order for PC to ensure access over bank. 6) Pocket Park. Mill Close resident resisting replacing fence by end March 2020. For further discussion in November. Four contractors have quoted for Pocket Park work to reduce crown on 2 maples and raise canopy of 2 cherry trees. Cllr M Robinson proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) to appoint tree-surgeon for a fee of £530. 7) Windmill Centre Building. Plans are currently on hold while group is hoping to widen its skills base and appoint a new Chair as Cllr M Robinson is retiring. The new Chair will be required to fully report to PC on a monthly basis to ensure PC is kept abreast of ongoing developments.
233/19	<p>Environment and Recreation Working Group</p> <ol style="list-style-type: none"> 1) Windmill. The inside edge of the hedge at the Hempton Allotments has not been cut due to the bad weather and concern it would do more harm than good. The Contractors have said they will do it when the weather is better. 2) Salt positioning. It has been agreed to position on east side of hall agreed. 3) Hempton Playground. Meeting to be held on 17 October with Vicar, Churchwarden, FoHC and DPC. Consultation with neighbours recommended 4) Windmill lease. WMC to register with the Land Registry. 5) Secure storage for PC equipment. Cllr T Timms proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) to spend up to £2,500 on the purchase, delivery, ground works for an onsite container at the Windmill. 6) EH annual meeting regarding Castle Grounds. Good meeting with English Heritage awaiting their report. It was also agreed that due to path erosion the Clerk suggested the path on the outer bailey is closed until such time as repairs can be made. 7) November litter pick. 8am Sunday 3 November at Town Hall. 8) Remembrance Sunday. Saturday 10 November if required.

	<p>9) Christmas Tree. Cllr J Watts proposed, Cllr M Squires seconded the motion and the Council RESOLVED (unanimous) to spend up to £1000 for tree, installation, removal, electrics etc.</p> <p>10) Hempton Road planter. Offer received from a youth organisation to take on the planter. The Steward to make necessary repairs.</p> <p>11) Wreaths at War Memorial. Request from the RBL for PC not to remove the wreaths around the war memorial.</p>
234/19	<p>Highways and Transport.</p> <p>1) Wheelie Bins. New lockable bins have arrived at Town Hall.</p> <p>2) Earls Lane Depository ongoing. Review in December.</p> <p>3) Yellow Lines Chapel Square. No reply from OCC at this time.</p> <p>4) Village green kerb stones. Now fixed.</p> <p>5) Pavement outsider Otters. Now noted and marked by OCC that blue stones need replacing.</p> <p>6) RTC New Street. A Fix my street has been sent to get white lines painted.</p> <p>7) Abandoned Vehicles. Cherwell & South Northants Council have confirmed their position on abandoned vehicles and whether DVLA should be contacted rather than themselves.</p> <p>8) Hempton HGV monitoring. Currently no dates for this and needs to be progressed.</p> <p>9) HGVs allegedly ignoring weight restriction notices through Clifton. A resident has complained; this has been passed to District Cllr B Williams for onward transmission to TVP and others as appropriate. Cllr M Cox has been advised all HGV and weight limit complaints be directed to TVP and Trading Standards.</p> <p>10) Temporary TRN under S14 Road Traffic Regs Act 1984. This will apply on 5 November 0700 to 1900 applying to Main St (Clifton Road) allowing cover replacement works.</p> <p>11) New Street bus stop complaint. Complaint from resident advising a car has been parked on bus stop hard standing for 3 days, the vehicle has now been removed.</p> <p>12) Disabled bay on New street. Requested by the dental practice. OCC has discussed this with the neighbour.</p> <p>13) Response from R C Baker re safety concerns, A positive response has been received. In future with regards to any concerns of vehicles from this company date, time, DOT, VRM to be passed to Clerk who will deal with as necessary.</p> <p>14) Speed monitoring. PC Madden has advised vetting clearance and training will need to be undertaken for those using the SID. This may be pursued at a later date.</p> <p>OUTSTANDING FROM District Cllr A Fatemian. All matters are ongoing,</p> <p>TRANSPORT</p> <p>15) Fair. Cllr H Oldfield will prepare an article for DN. Clerk in touch with Stagecoach.</p> <p>16) Thames Water Clifton. Cllr M Swadling advised Thames Water have now repaired road in Clifton.</p> <p>17) Twenty's Plenty signs. Cllr M Cox will investigate costs of signs "20s plenty".</p>
235/19	VE and VJ Day 2020 (8 May and 15 August). None.
236/19	Update from the Parish Council Representatives. None.
237/19	Any other business. The Clerk to write to Vaughan Jones at Windmill Management Committee raising PC concerns regarding WMC's wish to allow users to turn the heat on despite the potential fire risk of shuttlecocks on the top of the heater. Since a fire concern had been mooted, any subsequent insurance claim might be refused. The PC urge the WMC to get the issue resolved and/or get written assurance from supplier that using it would be safe within the next seven days. Until these have been obtained the PC suggest they do not allow the heater to be used.
238/19	Date of the next meeting: The next Parish Council meeting will take place on Wednesday 20 November 2019 at 7.30pm at the Old School Room, Hempton.
238/40	Exclusion of the Public and the Press: because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s. 1). Clerk Pension. PC informed that Clerk would be taking outstanding pension from November 2019. Unanimously approved. The meeting closed at 9:53pm.