

## DEDDINGTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Wednesday, 15<sup>th</sup> September, 1999 at the Town Hall, Deddington commencing at 7.30 pm.

Present:- Councillors Flux (Chairman), Clarke, Mrs Cox, Mrs Harper, Miss Hill, Newey, Mrs Swash, Todd and Mrs Walker. County Councillor Matthews and District Councillor O'Sullivan in attendance.

54/99 Apologies for Absence were received from Councillors Cosgrove, Mrs Davies, Clinch and Mrs Fisher.

55/99 Minutes of the Meeting of the Council held on 21<sup>st</sup> January, 1999.

The above Minutes were approved as a true record and signed by the Chairman.

56/99 Matters arising.

The Clerk reported that the Litter Bins had been delivered and were being installed at various sites in the village.

57/99 Tertiary Education Grants.

Grants of £100 each to students entering upon Tertiary Studies were presented by the Chairman to the successful applicants, as set out on the schedule filed with these minutes. He wished them all success in their studies.

58/99 10 Minute Forum.

Two members of the public wished to speak and it was unanimously agreed that they speak later when the report of the Environment and Highway Working Group would be considered dealing with the similar matters.

59/99 Low Cost Housing.

The Clerk displayed a site and fascia plan of the proposed development which had been prepared by the project's architect which, following this meeting, would be displayed under the Town Hall.

Messrs Western Counties Construction Ltd had been awarded the contract and would be commencing work in October. The delay to the start regarding the chemical content of the soil samples had now been resolved, and surplus soil may now be tipped at Ardley.

This development is intended as a pilot scheme to allow consultation with new occupiers in specific aspects of their newly completed homes. The scheme has a mix of both shared ownership and houses to rent. There is a healthy demand for the former and the Marketing Manager of the Association is currently requesting further information from applicants to enable the selection process to proceed. Cherwell District Council are hoping to provide the nominations for the scheme early in order that new occupiers can take part in the consultation process.

Western Counties have offered to provide a formal presentation to the Council to coincide with their start on site. This will allow Members to identify some of the people who will be delivering the scheme and also enable the scheme to be discussed. The Company will also be visiting local schools and outlining the dangers of building sites as well as informing local residents of the building processes which will be undertaken.

Members were again concerned about the allocation of the houses to rent and requested further information on the procedures. It was again stressed that applicants should ensure that they have completed a District Council Housing Application Form.



It was agreed that (a) representatives of Western Counties be invited to address the Council at its next Meeting and if possible a spokesperson from the District Council's Housing Department be also present to describe the above selection procedure, and  
(b) arrangements be made for a ceremonial turf cutting ceremony.

#### 80/99 Millennium Working Party

(a) Deddington Library. Mr Brian Carter, Chair of the Library Feasibility Group spoke to his report, a copy of which had been circulated to each Member and a copy of which is filed with these Minutes. It was unanimously agreed that the opening times of only 11.5 hours per week were an under utilisation of an extremely valuable resource for the village and that the recommendations in the report be passed to the Friends of Deddington Library for further action, with support from the Parish Council. Mr Carter was sincerely thanked for his valuable contribution in this matter which was of considerable concern to Parishioners.

(b) Town Hall. The Chairman, Cr Newey and Clerk had met with the Deddington Charity Estates to discuss the future of the Town Hall. Mr Hunt, the Secretary to the Trustees had agreed to write to the Charity Commissioners to establish (a) whether a new lease, preferably on a longer term than the present one, could be agreed prior to its expiry on 31<sup>st</sup> March, 2006 and  
(b) the possibility of the sale of the building to this Council.

It was agreed to await the reply from the Commissioners and confirmation was given that Cr Clinch was still one of this Council's representatives to the Charity.

(c) Cemetery. Five local contractors had been invited to submit tenders for the Millennium Gate to the Cemetery following the receipt of Planning Permission. Two had stated they were fully occupied and would not be able to tender and only 2 tenders were received as follows:-

John Spencer of Windmill Street	£9,748 plus VAT
Richard Spencer of Castle Street	£20,219 plus VAT.

Within the specification a sum of £500 had been allowed as a PC Sum for the Coat of Arms and 2 quotations had been received as follows:-

- (i) PA Products of Middle Aston plus A Gibbs of Bath for painting  
A GRP plaque utilising the mould for the Town Hall plaque - £950
- (ii) A Gibbs of Bath  
Supplying a 2ft x 2 ft x .125ins steel plate with 4 fixing  
spigget lugs welded to the reverse side, corrosion  
proof painted, and the full display of the Coat of  
Arms portrayed in full colour to the face - £378

It was unanimously agreed that the tender of John Spencer with that from Allan Gibbs of Bath in respect of the PC Sum be accepted – an inclusive cost of £9,626

(d) Market Place. Events organised for the Millennium night will include a large TV Screen and a Pig Roast..

#### 61/99 Environment and Highways Working Group.

Cr Mrs Cox reported as follows:-  
Highways.

- (a) Traffic Management – Clifton. Messrs Williamson and Smith addressed the Council on this matter, the former having circularised residents to obtain their views on this Council's proposals. It appeared from the result of the exercise that opinion was almost equally divided on the proposals with a little Nimbysism in respect of certain of them. It was recommended that a representative from Clifton be appointed to the Traffic Management Working Group,



- (b) Hudson Street – A report was awaited from PC Donahue.
- (c) The auditing of the Traffic Signals was to be undertaken by this Council and volunteers were requested to work a shift system.

#### Environment

- (a) The non-availability of persons to escort the Britain in Bloom judges around Clifton was solved in that the Chairman of the Residents Association had telephoned BiB offices and informed them that Clifton no longer wished to enter the competition, although the Clerk had not been so informed.
- (b) A Queen's Award had been made to the Britain in Bloom Competition,

#### 62/99 Recreation and Grants Working Group.

Quotations were to be sought for the demolition and clearance of the former toilets in the Castle Grounds,

#### 63/99 Finance and General Purposes Working Group,

Cr Todd reported as follows:-

- (a) Clerk's salary – It was unanimously agreed that the salary should be advanced by one increment and the cost of living increase with effect from 1<sup>st</sup> April, 1999 in accordance with the recently published agreement.
- (b) A quotation had been received for the construction and lettering of a notice board to bear the names of all Council Chairmen from 1895 to the commencement of the present board in the sum of £810 plus £400 in respect of a new board for future as the present board is almost complete. Agreed unanimously that Alan Gibbs of Bath's quotation in the sum of £1,210 be accepted.
- (c) Consideration had been given to the manner in which Section 137 (as amended) disbursements were made. In the past only local charities had been so supported plus the apportioned cost of Transport to the Health Centre. It was agreed that there be no change in the principles adopted.
- (d) His Group were currently working on a revision of the Council's Standing Orders and Members were asked to forward to him any suggestions for alterations in order that a comprehensive report may be compiled.
- (e) The Group had audited the accounts paid from April to August, 1999 and had nothing to report thereon.
- (f) Following the presentations of Tertiary Education Grants to Students he proposed that the Chairman's Allowance be £600 plus £100 each for any late applications. The proposition was unanimously agreed.

#### 64/99 Planning and Property Working Group.

Cr Miss Hill reported the recommendations of her Group as follows:-

##### (a) Applications.

98/2224/OUT – The Vicarage, Earls Lane - Demolition of vicarage and erection of new vicarage plus two new dwellings etc – Object in that (a) the exit for children is inadequate (b) the rumble strip will cause annoyance to occupants of adjacent property (c) the new vicarage should be sited further west from the property - Tays House (d) the noise from the new hard play area on adjoining property would be disturbing & (e) it would seem sensible to at least have a pedestrian access from the new vicarage to Earls Lane.

99/1396TCA – Hen Cloud, Castle Street – Remove tops of 5 Lawson Cypress Trees – No observations.

Applications continued.

99/1454F – Ex Dexters, Market Place – Change of use to Police Beat Office – No observations.

99/1506F – 3, Gaveston Gardens – Part single and part 1.5 storey extension to rear – No observations.

99/1536TCA – High Street Garage – Fell one Ash Tree.

99/1575Adv & 1576LB – Unicorn Inn, Market Place – New Signage. – No observations.

99/1589ACA – 7, Castle Street – Works to several trees – No observations.

(b) Approvals

99/1031F – 29, St John's Way – Conservatory to rear

99/1050F – Orchard End, St Thomas St – 2 storey extension and conservatory at rear

99/1103F & 1104LB – The Hermitage, Market Place – Additional Velox roof light

99/1189F – Deddington Cemetery, Hempton Road – New 'Millennium' Gate

99/1285F – 20, St John's Way – Removal of shed and erection of single storey rear extension.

(c) TownHall

A quotation had been received from J Spencer for the repair, reglazing and painting of the windows in the Town Hall in the sum of £500 plus VAT. Resolved that the quotation be accepted.

64/99 Windmill Management Committee.

Cr Mrs Harper reported as follows:-

- (a) A quotation from DesignGro in the sum of £150 plus VAT had been received for the application of fertiliser to the football field which it was resolved to accept. A further quotation for treatment to the Cricket Field to control worms in the sum of £725 plus VAT was postponed until next year.
- (b) The Committee have been searching for further football pitches in the village preferably within easy reach of the changing rooms at the Windmill Centre. 2 sites are currently being assessed.

65/99 Invoices for Payment.

- (a) A schedule was circulated to Members, (copy filed with these Minutes) of invoices totalling £5,551.48 which were paid in August. These payments were approved.
- (b) A further schedule of invoices for payment, (copy filed with these Minutes), was circulated to Members, totalling £6,230.18. These were approved for payment.

66/99 Investment of the Council's Funds

The Clerk reported that at close of business on 14<sup>th</sup> September, 1999 the balances were as follows:-

£	
500,000.00	Bradford & Bingley Building Society 120 day notice A/c at 5.65%
50,000.00	Treasury Deposit at 4.3125% fixed to 12 <sup>th</sup> October, 1999.
15,168.52	at 3.5% subject to 14 days notice
9,929.17	at 1.625% overnight
<u>722.61</u>	at 1.125% overnight
<u>575,820.30</u>	

67/99 Correspondence.

- (a) A campaign is being launched nationally to encourage children to walk to school for which the Council's support is requested.



- (b) A revised definitive map of the Public Rights of Way in the Parish has been produced –the first since 1968 and the Clerk should shortly be receiving a copy
- (c) Notification of the AGM of the Oxfordshire Rural Community Council on 18<sup>th</sup> October at Agriculture House, Eynsham.
- (d) Addresses and Telephone Numbers of standby services should there be Millennium Bugs.
- (e) Notification of the AGM of the Oxfordshire Community Health Trust on 17<sup>th</sup> September, 1999 Old Road, Headington.
- (f) Change of licensee to Martin Ellis of Maidenhead at the Blacksmiths Forge.
- (g) A Waste Information Pack issued by the County Council is available in the Clerk's Office.
- (h) Letters of thanks have been received from the Youth Club re agreement for grant, Citizens Advice Bureau for contribution and Chipping Norton Theatre for their contribution.
- (i) Millennium Tree Planting. The Clerk had now received the grant application forms from the District Council. Resolved that the Chairmen of the Millennium, Recreation & Grants and Environment Working Groups consider where trees should be planted and to report back to the next meeting of the Council.
- (j) The Clerk has a copy of the report "Lifelong Learning Plan for Oxfordshire".
- (k) Notices have been posted relating to the District Council's "Action against Benefit Fraud"
- (l) A Drugs Education Training Day is to be held on 8<sup>th</sup> October, 1999 at the Playhouse, Oxford.
- (m) The first newsletter has been received from the newly formed Primary Care Group for this area.
- (n) Details have been received from the County Council regarding the operation of the Bus Shelter Grants, financed by the Government.
- (o) Notification has been received that the Audit of this Council's 1998/99 Accounts will commence on 5<sup>th</sup> January, 2000.

68/99 Date of Next Meeting – Wednesday, 20<sup>th</sup> October, 1999 at the Town Hall, commencing at 7.30 pm.

