

DEDDINGTON PARISH COUNCIL

Minutes of the meeting held at the Windmill Centre on Wednesday, 20th September, 2000 commencing at 7.30 pm

Present: Councillors Flux (Chairman), Bell, Clarke, Clinch, Mrs. Cox, Mrs. Davies, Mrs. Harper, Miss Hill, Newey, Mrs. Swash, Todd and Mrs. Walker. Dist. Cllr. O'Sullivan and County Cllr. Matthews in attendance.

38/00 Apologies
Apologies for absence were received from Cllr. Cosgrove due to illness. The Clerk to send the Councils best wishes for a speedy recovery.

39/00 Vacancy
The Chairman reported that three candidates were standing for the election to fill the vacancy on the Council. Martin Ellis, Roy Hart and Katherine Lane. The election will take place on 12 October 2000. The Returning Officer has not been requested to send poll cards.

40/00 Minutes
The minutes of the Meeting held on 19th July 2000 were amended to include County Cllr. Matthews as present and then signed as a true record by the Chairman.

41/00 Matters arising.
A Chairman's allowance of £500 was agreed to allow payment of the Tertiary Education Grants.

42/00 Tertiary Education Grants.
The following grants of £100 each were awarded for the year 2000/2001:

<u>Students Name & Address</u>	<u>University or College</u>	<u>Course</u>
Joanne Boyd 18 The Paddocks Deddington	Sheffield University	Advanced Diploma in health education
Hilary Clark The Hawthorns County View Clifton	Leicester University	B Sc. in Psychology
Michelle Colley 1 Chapel Close Clifton	Bath University	Business Administration 4 year sandwich course
Michele Cross Tithe Cottage 4 County View Clifton	Coventry University	BA (Hons) Communication, Culture and media

Nicola Lane
45 St. Johns Way
Hempton

Coventry University

B Sc. (Hons)
Psychology

A letter of thanks was received from Michelle Colley. As no recipients of the awards were present the Clerk is to forward the cheques with the Council's congratulations and best wishes. It was noted with disappointment that none of the recipients was able to attend to receive the awards.

43/00

Open Forum

Kristin Thompson from Deddington and Jonathan Watts from Hempton addressed the Council to oppose the proposals suggested by the District Council in the periodic electoral review.

44/00

Millennium Map Project

Mary Robinson and Peter Terry gave a presentation of the Millennium Map project. The Chairman gave thanks to the Millennium Map Group for both the presentation and the work involved in the project.

45/00

Low Cost Housing

A list of the buyers for the seven shared ownership homes was circulated at the meeting. However, one of the buyers has pulled out and a new buyer has yet to be confirmed. The Clerk confirmed that all buyers have associations with Deddington.

The names of the persons renting the housing will be forwarded as soon as Oxford Citizens Housing Association are able.

The Clerk reported that a letter has been received from OCHA. It confirmed that the scheme is running late. However, the agreed final completion date for the last eight units is 6th November 2000.

The Clerk also reported that there is a new site manager and all funding and planning permissions are in order.

The tactile crossing has been moved away from the forecourt of the shop. However, the possibility of providing traffic calming will depend on the commuted sum calculated for the landscaping.

The site has achieved Secure by Design status.

The Regional Director of Western Counties has suggested that, as a goodwill gesture, the seasonal bonfire night celebrations would be a timely opportunity to celebrate the completion of the scheme and has asked the Parish Council to let him know if there is any local programmed event that Western Counties may assist with. It was noted that the school has a bonfire display and there is also a theatre production taking place on 4 November. The Clerk to pass on this offer.

Thames Valley Police

PC Donoghue addressed the Council.

Criminal Offences

There have been 12 reported incidents of criminal damage from 1 January until 1 September. He noted that none of the incidents took place until April. He felt that this indicates problems are more likely with lighter evenings. There were 14 reported incidents in total for the whole of 1999. The breakdown of this years incidents are as follows:

April	£45,000 arson damage to barn
May	Window broken
June	Damage to motor vehicle Damage to building site
July	Window broken in Gaveston Gardens Motor vehicle damage in Philcote Street Trees damages in Hempton Road Graffiti on play equipment
August	Two incidents of damage in Tchure Oil split in Hudson Street Graffiti on road in Chapel Square

One of these offences is under investigation. The total of all reported crime in Deddington, so far this year, is 23. This is mainly auto crime, although this is 50% less than last year. These figures are similar to other areas locally. A new initiative has been started to target known culprits. It was noted that problems seem to occur on Friday nights when youths hang around the village.

The Clerk confirmed that full compensation has now been received in respect of the criminal damage caused to the doors at the Windmill Centre.

PC Donaghue reported that additional monies have been made available from 1st September to provide more evening patrols although the new police office in Deddington means there is an almost constant police presence in the village.

Parking

PC Donaghue presented a report to the Council. It was agreed that this would be circulated to all Councillors for discussion at the next meeting. As PC Donaghue is unable to attend that meeting he was invited to attend in November to answer any questions arising from the report. Colin Carritt, Highways, OCC would also be invited. The Chairman gave thanks to PC Donaghue for compiling the report in his own time.

Environmental and Highways Working Group

Cllr Mrs Cox reported as follows:

- a) A letter had been received from the Environmental Health Dept of Cherwell DC referring to land at Grove Lane, Deddington. The site has been inspected and whilst no direct evidence of rodent infestation was found the site was badly overgrown and there was some material on the site which could potentially harbour vermin. CDC will write to Miss Pacey (the landowner) asking her to tidy up the area. A further inspection will then be made.
- b) A letter had been received from Beacon Millennium Ltd inviting the community to light a beacon on 31 December 2000 as part of the New Year celebrations. It was noted that the Millennium Working Group could not achieve this last year and therefore it was unlikely to be achieved this year. However, if anyone wanted to take part they should put a proposal forward.
- c) No award was gained in the Village in Bloom competition. However, an invitation has been received to attend the prize giving on 11 October at the Town Hall, Henley on Thames.
- d) A letter had been received from CPRE requesting renewal of the Councils membership. It was agreed to pay £17.50 to continue membership.
- e) Oxfordshire Village Shops Association has announced a new competition aimed at rewarding good service to the community from rural retailers. Nominations must be received no later than 30 October.
- f) A letter had been received from Environmental Health Department at Cherwell DC outlining difficulties with the emptying of the dog bins, due to staff difficulties. It was agreed that this should be monitored and the District Council informed if any bins have not been emptied.
- g) Complaints are still being received about dog fouling on the Windmill playing field. The Clerk to confirm with CDC that the playing field is covered by the bylaws. Also request that Deddington News publishes an article suggesting dogwalkers use the perimeter of the field and that they clear up after their dogs.
- h) Complaints have been received regarding the conduct of horse riders when riding through the village. Problems have been encountered with horse droppings and also riders riding on the pavements and across the roads. Clerk to write to local stables requesting that the riders respect other road users.
- i) A copy of the Oxfordshire Millennium Report on quality of Life is available for inspection.
- j) A letter had been received from Otmoors regarding a problem with the granules used to clear up the oil spillage in Hudson Street. The granules soaked up the oil but were then left on the road. CDC did not have the means to clear them up and OCC did not have any money available. This was resolved by the cost

- being split 50/50 between OCC and CDC.
- k) It was noted that the low sign at the crossroads was still in place. The Clerk confirmed this was being chased but the County Council is waiting for the delivery of a higher pole.
 - l) The Government is proposing a scheme whereby hoardings can be placed on undesignated land. As there is no undesignated land in the Cherwell district it was felt this would have a major impact on the area. It was agreed the Clerk should write to the Government opposing this plan. A copy of the letter to be sent to CPRE.
 - m) It was reported there are still problems with the drains flooding in the Market Square.
 - n) A three-piece suite has been dumped in the lay by on Deddington Hill. This is to be reported to CDC for collection.
 - o) A summary of the Local Transport Plan had been received. Copies are available for inspection.
 - p) There is to be a temporary road closure at Clifton due to resurfacing. The closure will be in force from Monday 23 October for a period of approximately 5 days.
 - q) Two complaints have been received about the resurfacing of Snakehill Lane, Hempton. County Councillor Matthews to look into this matter.
 - r) The Manager of the Deddington Arms has confirmed that the 'A' frame has been moved to a different position on the Oxford Road. He is encountering problems with the tables outside the premises as customers move them onto the path. Concerns were expressed that the use of 'A' frames could increase. Clerk to ask Highways Department of the policy on this.
 - s) A Hempton resident has conducted a traffic survey. He found that vehicles are consistently travelling through the village at high speed. The report to be passed to the Highways Authority with a request that work to upgrade the Hempton pinch point be undertaken.
 - t) Traffic calming – It was agreed that additional entrance signs are required to complete that project. Although this means an additional cost of approximately £900 the County Council have confirmed to the Clerk that this amount can be absorbed in the original budget.
Currently the OCC are reviewing all 30-mph zones. This could effect where the entrance signs are placed. It was agreed to go ahead with the project rather than delaying any further.
A proposal was made to include the coat of arms on the entrance signs. A vote was taken on whether the coat of arms should be included on the signs at this point or to add them once the signs were in place. It was agreed (6 in favour, 5 abstentions) to go ahead with obtaining the signs now and the Clerk to investigate the cost of adding the coat of arms at a later date.
 - u) Concerns were raised about the length of time it was taking to Repaint the white lines on Dane Hill following the resurfacing. The Clerk had spoken to Highways and they confirmed the

contract has been given to a different company and difficulties have arisen due to Health and Safety changes. As a number of fatal accidents have occurred at this location in the past it was felt this was unacceptable. A request was made for C. Cllr Matthews to pursue this matter and the Clerk to write to OCC highlighting this problem.

48/00

Recreation and Grants Working Group

Cllr Mrs Davies reported as follows:

- a) The RoSPA inspection has been completed. All points raised have been completed. The Risk Assessment is still outstanding.
- b) Further to the request from Deddington Colts FC Cllrs Mrs Davies, Miss Hill and Swash met with representatives of the club. The Club feel the all weather surface is too hard and for this reason they wish to place additional floodlights to illuminate the field. To Astroturf the area would cost in the region of £29,000 plus VAT. Another quote is awaited. It was pointed out that the surface was provided with a grant from the Sports Association and any major changes would require their permission. If the club wish to pursue this matter they must submit a feasibility plan to the Council
- c) Cllrs Mrs Davies and Mrs Harper attended the Oxfordshire Playing Fields Association "away day". They visited six playing fields, which provide facilities such as skateboard rinks and BMX tracks for older children. It was suggested that a project should be produced detailing possible facilities for children in their late teens. Cllr Mrs Davies will pursue this via the Youth Club and Deddington News.
- d) The Youth club requested that the Council pay the monies already approved for equipment including a new table tennis table. As OCC only support youth clubs which take place in schools no monies are available from them. It was agreed that the Parish Council pledges to pay Staff costs for a further two years from 1 January 2001 and that any outstanding monies already agreed by the Council be paid. If any further equipment is required the club must make a further request to the Council.
- e) Cllr Todd declared an interest in this item.
Deddington Beeches Bowls Club has requested that the Windmill Centre carry out maintenance work on the fence around the bowls green, the gates and the hedge. This was passed to the Parish Council for consideration. It was agreed that the Council should cut the hedge leading to the green. However, the maintenance of the surrounding hedges, fence and gates is the responsibility of the Club. Clerk to write and confirm the details of the contract.

49/00

Finance and General Purposes Working Group

Cllr Bell reported as follows:

- a) The working group inspected the parish council books up to August 2000 and was satisfied with the accounts.
- b) Local Government Act 2000 – reply to go the Cherwell DC. Group will report on this at the next meeting.
- c) Periodic electoral review. The Working Group circulated a report on this prior to the meeting. A copy of the report is filed with these minutes. Several letters have been received opposing the proposal to separate Hempton from the rest of the parish in the District Ward. It was unanimously agreed to send a strongly worded letter to Cherwell DC stating that the Parish Council wish Hempton to remain in the same District Ward as the rest of the parish.
- d) A report regarding the facilities at Deddington Library was circulated at the meeting. A copy of the report is filed with these minutes. Council agreed the recommendation therein.
- e) It was agreed that a Deddington Library Working Group should be formed to report to the Council.

50/00

Planning and Property Working Group

Cllr Miss Hill reported the recommendations of her group as follows:

Applications

Deddington Primary School

Cllrs Flux and Mrs Harper declared an interest. Cllr Todd took over the Chair. A letter from Mr & Mrs Taylor of Greystones giving their objections was read to the Council. Clarification still needed regarding the car park and the playground. Also the “buffer” zone between the classrooms and the car parking.

00/00711/F

Deddington Primary School

single extension to provide 2 new classrooms

Subject to frosted glass in the windows and trees being planted to provide screening it was agreed (6 in favour and 2 abstentions) to approve the plans

00/1878 TCA

Castle View, Goose Green

prune/lift magnolia and fell apple tree

No observations

00/01825/LB

Stile House, New Street

Move existing gate and build new return walls

No observations

00/01766/F	Weston House, Castle Street, Deddington	Erection of conservatory, alterations/extension to house, raise roof to garage and insertion of 2 velux rooflights. New entrance gates and posts	No observations
00/1865F	1 Manor Farm Cottages, Hempton Road	Two storey extension to rear	No observations
00/01488/F	Bowindow, Market Place	Two dormer windows in loft. Change window to door opening – amended plans.	No observations
00/1632/F	18 The Daedings	Two storey extension and porch at front	Objections – covenant on property which prohibits development to the front. Clerk to inform householder and CDC of this.
00/1610/OUT	1 The Paddocks	Erection of 3 bed detached house with garage and highway access	Full plans requested
00/01093/F	Dragon House, Bull Ring	New cottage – amended plans	Objections – Pedestrians leaving house will be directly on the highway, window at first floor level on south aspect overlooks adjacent property and an over development of the site. Letter of objection received from neighbouring property

The recommendations of the Group were agreed with the exception of 00/711F.

Approvals by

L.P.A.

00/00234/F	Merrybower Cottage, Philcote Street	Insertion of 2 dormer windows to front elevation
00/01089/F	Unit B, The Granary, Duns Tew Road, Hempton	Installation of rooflight in studio roof adjoining garage
00/01175/F	29 Gaveston Gardens	Single storey extension to existing garage to be used as a workshop
00/01280/TC A	Orchard House (formerly Solar Designs) Hopcraft Lane	Fell 6 crab apple trees at rear of property
00/01299/F	25 The Daedings	Single storey rear extension

- a) Letter received from Debbie Fell of 3 Market Place. Co-op is now using 4 Market Place as a store to the shop. Appear to be breaking the conditions of the change of use permission given by Cherwell DC. Clerk to refer matter to Planners supporting the complaint.
- b) The land called Stonepits transferred to Barford Parish needs to be identified and clarified.
- c) The Clerk reported that he contacted the Fire Authority in respect of the installation of a lift at the Town hall. A letter has been received detailing a large amount of work required in respect of fire and safety precautions. This was passed to the Planning and Property Working Group to report back to the Council.
- d) A letter has been sent by the Highway Authority asking the builder working on the Salerooms to reduce the size of the hoarding in the Market Square. The letter requested that this be completed by 27 September. OCC will mark "Keep Clear" on the highway to aid the builders with access to the site.
- e) The development on Earls Lane will be named Pound Court.

51/00

Windmill Management Committee

Cllr Mrs Harper reported as follows:

- a) The barriers erected to stop cars driving on the playing field have been vandalised. A replacement chain barrier will cost approximately £100. This was agreed.
- b) Some of the beech hedging needs replacing at the cost of approximately £100. This was agreed.

- 52/00 Invoices for payment
a) invoices totalling £5,378.04 in accordance with a schedule circulated at the meeting, a copy of which is filed with these minutes, were approved for payment together with a schedule paid in August totalling £6,258.48.
- 53/00 Investment of the Councils Funds
a) at close of business on 19 September 2000 the balances were as follows:
£
500,000.00 Bradford & Bingley BS 120 A/C at 5.95%
35,000.00 Treasury Deposit fixed to 16 October 2000 at 5.0575%
4,522.06 at 3.5% 14 days notice
8,938.98 at 2.3% overnight
733.65 at 2.1% overnight
£549,194.69 total
b) Notice has been given to the Bradford & Bingley BS in respect of £499,000.00
- 54/00 Correspondence
a) Letter from Millennium Map Project requesting payment of outstanding £3000 so that the next stages of the project may be completed. This was agreed.
b) Transfer of Justices Licence – Co-op Stores, Market Place. New licensees Patrick Kiely and Heather Hope. No objections.
c) Letters of thanks received from Carers Centre, The Theatre, Chipping Norton and The Katherine House Hospice.
d) Quotation for maintenance of church clock. It was agreed to pay £155 plus VAT (in arrears) for a service agreement with John Smith & Sons of Derby.
e) Letter received from Aplins, Solicitors who are acting on behalf of the Council in relation to the problem at the Cemetery. The Home Office has confirmed that before a licence can be issued to exhume human remains the consent must be obtained from the nearest surviving relatives of the deceased. The Solicitors will now contact the Coleman family and advise further in due course.
- 55/00 Any other business
a) It was suggested that a Parish Council Newsboard could be established on the website. Cllrs. Flux and Newey will pursue this.
b) The new e mail address for the Clerk is deddingtonpc@lineone.net
c) Date of next Meeting – Wednesday, 18th October, 2000 at the Town Hall commencing at 7.30 pm.