

## DEDDINGTON PARISH COUNCIL

### Minutes of a Meeting held at the Windmill Centre, Deddington, on Wednesday 20<sup>th</sup> September 2006 at 7.45pm

**Present:** Cllrs Flux (Vice-Chair), Alton, Anderson, Collins, Privett, Rudge Todd, Watts, Westbury, Wood.,

**In Attendance:** Lorraine Watling (Clerk)

126/06	<p><b>Apologies</b> Apologies were received from Cllrs Squires, Ince and Rollason.</p>
127/06	<p><b>Leave of Absence</b> A six month leave of absence was approved for Cllr Rollason.</p>
128/06	<p><b>Minutes of the last meeting</b> The following amendment was made to the Minutes of the meeting held on 16 August 2006:</p> <p>Minute 120/06 the words ‘and Cllr Mrs Rudge’ was added to site DE11.</p> <p>Subject to this amendment the minutes were approved.</p>
129/06	<p><b>Declaration of Interests</b> There were no general declarations of interest.</p>
130/06	<p><b>Matters Arising not referred to later on the Agenda</b> None</p>
131/06	<p><b>10 Minute Open Forum</b> Mr Christopher Hall, editor of the Deddington News, reported that readers had been interested in the mini biographies provided by the Parish Cllrs.</p>
132/06	<p><b>Report from the Finance &amp; general Purposes Working Group</b></p> <ul style="list-style-type: none"> <li>(a) <b>External Auditor:</b> A ‘Good Luck’ card will be sent to Mrs Pam Ward who was moving from Deddington. Mrs Ward had been the external auditor for the PC therefore a new external auditor needs to be appointed.</li> <li>(b) <b>Annual Accounts for the year to March 2006:</b> BDO Stoy Hayward LLP has confirmed that the audit is complete and that there are no matters that require any attention. The PC unanimously approved the audited accounts.</li> <li>(c) <b>Youth Club Equipment:</b> The PC initially approved £563 for equipment but due to price increases the items actually cost £594. The PC unanimously approved the additional spend.</li> <li>(d) <b>Town Hall:</b> The PC unanimously approved the funds required for the repairs to the Town Hall, plus legal costs. These are estimated to be £6,040 but a small contingency was also approved.</li> <li>(e) <b>Student Grant Applications:</b> Three were received. The tertiary grant applications for Daniel Roberts and Charlotte White (both from</li> </ul>

	<p>Deddington) were recommended for approval by Cllr Watts and seconded by Cllr Todd. The application from Greg Matthews related to secondary education and so was not applicable. The PC unanimously agreed that the approved grants be for £100 each and be paid out of the Chairman's Allowance.</p> <p>(f) <b>Best Village Prize.</b> Deddington was awarded £250 as the prize for winning Best Village in Cherwell. Discussions were held about how to best use this money. The Clerk suggested that an automatic watering system be purchased for installation at the Town Hall to water the hanging baskets. These make a major contribution to the attractiveness of the village but require daily watering in the summer - currently undertaken by the steward. Cllr Anderson proposed this suggestion and Cllr Todd seconded it. However, the E&amp;R working group asked that the final decision be deferred until the options for silk flowers has been investigated and presented to the PC.</p>
133/06	<p><b>Environment &amp; Recreation Working Group:</b></p> <p>(a) <b>Fun Fair:</b> The PC has applied to CDC for the road closure. The Clerk will circulate a letter to Market Square businesses and residents notifying them of the arrangements. It is recommended that the PC does not rent portaloos during the duration.</p> <p>(b) <b>Youth Projects:</b> The favoured options are (i) A 'Teen Scene' play area for older children. (ii) Disco, ideally once a month, (iii) Teen Drop-In Centre. Cllr Watts will be asking Cllrs for volunteers to help with the disco. Cllr Westbury suggested that the E&amp;R also seek to identify some potential teenage stewards to help.</p> <p>(c) <b>Oxford Conservation Volunteers (OCV's):</b> The OCV's recently spent a day at the Castle grounds clearing paths, building wildlife habitats and generally tidying up. They have done a very good and the clerk will try to schedule them to come back and lay of the hedge between the children's play area and the lane in Clifton sometime in the early spring. Cllr Flux and Watts suggested that the footpath between the sports field and the cemetery would also benefit from their attentions, and Cllr Todd suggested the woody area at the back of the Bowls Club as well.</p> <p>(d) <b>Best Village Award Ceremony:</b> This will take place at 7.00pm on 18<sup>th</sup> October in Tackley. Cllr Flux will attend with Nicky from the Youth Club. This is an open meeting and so others can also attend if they wish to do so.</p> <p>(e) <b>Bins:</b> The clerk will write to OCC for permission to install a post mounted waste bin on the green outside of the Co-op. The clerk will ask the Co-op to sponsor this new bin. The clerk will also write to the Chinese take-away in Hempton Road and (i) ask them to help keep the local area clean by picking up the rubbish left by their customers on their forecourt, and (ii) sponsorship for a new bigger bin to be located near the older children's playground at the Windmill centre as much of the rubbish regularly left around this area can be directly attributed to their customers.</p> <p>(f) <b>Beech Hedge by the Bowls Club:</b> Cllr Todd asked who was responsible for pruning this. The clerk confirmed that DesignGro will be cutting this.</p>

	<p>(g) <b>Parish Plan:</b> The draft is nearly complete. Cllr Squires hopes to produce a draft report within the next month which will be copied to OCC and CDC. It is hoped that the final report will be out by the end of the year.</p>
134/06	<p><b>Highways Working Group:</b></p> <p>(a) <b>Tree outside Laurean, New Street:</b> The PC held discussions to determine who planted this tree/bush and who was responsible for it as it was causing a parking problem for a disabled resident. Cllr Wood suggested that it is probably OCC highways responsibility. The PC decided that in the first instance the steward would be asked to give it a good prune as the PC does not want it to be removed, just cut right back.</p> <p>(b) <b>Traffic Calming:</b> The PC is going to get a speed gun so that 2 volunteers can undertake a traffic survey at the 'S' bend in Hempton and the A4260 through Deddington. Cllr Flux suggested that Cllr Collins make the local police aware of our intentions. They may have a 'gun' that we can borrow for this purpose, if not the PC unanimously agreed the purchase of this equipment for £60.</p> <p>(c) <b>Finger Posts:</b> OCC are investigating this as it involves taking them away, cleaning them up and then replacing them.</p> <p>(d) <b>Traffic Calming – Windmill Centre:</b> Quotations are being sought but some research is required before this can be done to determine what is under the road.</p> <p>(e) <b>Solar Powered Speed Signs:</b> Cllr Mrs Spencer reported that some parishioners have requested solar powered speed signs. Cllr Collins confirmed that the traffic data being sought will back up any request made to OCC. All signage needs OCC permission.</p>
135/06	<p><b>Planning Working Group:</b></p> <p><b>New Applications</b></p> <p>06/01540/LB - 3 High Street, Deddington. Replace roof and sides to existing extension with replacement windows. No objection provided conservation officer's requirements met.</p> <p>06/01611/LB- 13 High Street, Deddington. Internal alterations to form additional bathroom and alterations to existing bathroom. No objection if agreed by conservation officer.</p> <p>06/01562/F- Stoneleigh House, Victoria Terrace, Deddington.</p> <p><b>Retrospective.</b> Non-compliance with condition no. 2 of 06/00620/F by allowing walls to be rendered. <b>Object.</b> This property is in the conservation area. It is constructed of stone and brick in a similar fashion to many other properties in the conservation area. Rendering is out of keeping on this building and in the conservation area and should not have been done without the benefit of formal planning permission.</p> <p>06/01643/TCA- Orchard House, Hopcraft Lane, Deddington. Reduce height of trees at boundary with 10, Hopcraft Lane. <b>Cllr Todd declared an interest.</b> No objection.</p> <p>06/01766/TCA- Old Malthouse, Church Street, Deddington. Felling of one cherry and one elder tree and reduction of shrubs by 50%. No objection.</p> <p>06/01567/LB- Priory Dene, Hudson Street, Deddington. Removal of kitchen range and of polystyrene tiles from first-floor ceiling. No objections to removal of tiles and vanity unit but question removal of range as an</p>

	<p>important historical feature of the property. This is possibly a conservation feature and so it will be suggested that the conservation officer views it.</p> <p><b>Approvals by CDC</b>  06/01206/F- St. Anne's Residential Home, Main Street, Clifton. Conditions concerning vehicles parking on site, entering, turning and leaving site, obscured windows and materials, surface water discharge and environmental restrictions re. plant and equipment. Answers most concerns of neighbours with conditions matching many requested by them and PC.</p> <p>06/00157/F- 6 Hempton Road, Deddington. Two storey extension to side and rear. Front porch. New access. Amendment to permission 06/00157/F.</p> <p><b>Appeal</b>  06/01059/F- Land to the rear of The Chestnuts, Clifton. Erection of one dwelling. PC did not oppose original application.</p> <p><b>Comment awaited from Cherwell DC</b>  06/01060/LB- 7 Market Place, Deddington. Response re. our concerns about additional parking pressures following grant of this application. PC Clerk to write to Planners.</p> <p><b>Miscellaneous</b> (1) Letter from Mrs Anne Hunsley received 4<sup>th</sup> September 2006. Cllr Todd to contact writer to resolve.  (2) Letter from Angela Walker received 29<sup>th</sup> August 2006 re tree and shrubbery needing attention on verge in New Street. Already discussed under the Highways Working Group – steward to prune.  (3) Letter from Eric Turburfield received 12<sup>th</sup> September 2006 re lack of screening of unsightly sub-station in the Grove. PC Clerk to liaise with SSEB for a site meeting.</p>																				
136/06	<p><b>Town Hall:</b> The PC and Deddington Charity Estates have agreed the immediate repairs required. The PC gave agreement to spend the £6,020 required and approved a £1k contingency. DCE would like to lease the Town Hall to the PC for £1,200.00 a year (fixed for 2 years) for an initial period of four years but with an automatic rolling extension by mutual consent. The PC would take on a decorating lease, but not a repairing lease. Cllr Todd mentioned that in the past the PC has been invited to nominate 2 Cllrs to become DCE trustees for a 4 year period. The PC representatives are currently Mrs Swash and Mr Clinch but they are no longer Parish Cllrs and so the PC is getting no feedback. Therefore the clerk will check the minutes and confirm when these appointments are up for renewal so that the PC can consider nominating 2 new representatives.</p>																				
137/06	<p><b>Invoices</b>  A schedule of invoices totalling £6,314.40 was tabled, a copy of which is filed with these minutes, and was approved for payment.</p>																				
138/06	<p><b>Investment of Council Funds</b>  At the close of business on 20<sup>th</sup> September 2006 the balances were as follows:</p> <table border="1" data-bbox="352 1845 1359 2022"> <thead> <tr> <th>ACCOUNT NUMBER</th> <th>BALANCE</th> <th>INTEREST</th> <th>NOTICE</th> </tr> </thead> <tbody> <tr> <td>70708526</td> <td>1,901.35</td> <td>.1%</td> <td>Imprest</td> </tr> <tr> <td>70708542</td> <td>14,995.64</td> <td>.1%</td> <td>Current</td> </tr> <tr> <td>W. Bromwich Building Soc.</td> <td>298,709.76</td> <td>4.45%</td> <td>Overnight</td> </tr> <tr> <td>Alliance &amp; Leicester</td> <td>55,223.01</td> <td>2.6%</td> <td>30 Days</td> </tr> </tbody> </table>	ACCOUNT NUMBER	BALANCE	INTEREST	NOTICE	70708526	1,901.35	.1%	Imprest	70708542	14,995.64	.1%	Current	W. Bromwich Building Soc.	298,709.76	4.45%	Overnight	Alliance & Leicester	55,223.01	2.6%	30 Days
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	Birmingham Midshires	200,000.00	5.13%	Fixed Bond
	<b>TOTAL</b>	<b>570,829.76</b>		
139/06	<p><b><u>AOB</u></b></p> <p><b>(a). Remembrance Sunday (12<sup>th</sup> November).</b> Cllr Watts asked the Chair to remind Cllrs that it is customary to attend the short service and march past.</p> <p><b>(b). Standards Board.</b> Cllr Mrs Rudge asked what its function is. Cllr Flux said that it sets standards for all local councils and then checks that they are working to these.</p>			
140/06	<p><b><u>Next Meeting</u></b></p> <p>The next meeting of the Parish Council will take place on Wednesday 18<sup>th</sup> October at 7.45pm at the Town Hall, Deddington. The November meeting will be held in the Church Hall at Hempton.</p>			