

DEDDINGTON PARISH COUNCIL

**Minutes of a Meeting held at the Town Hall, Deddington, on
Wednesday 15 September 2010 at 7.30pm**

Present: Cllrs Flux (Chair) Collins, Cox, Finnigan, McDowell, Rudge, Ward, Watts, Williams and District Cllr O'Sullivan

137/10	Apologies: Cllr Day, Oldfield, Squires, Todd and County Cllr Jelf
138/10	Minutes of the last meeting: Cllr Flux signed the minutes as a true record.
139/10	Declaration of Interests: None
140/10	Matters Arising not referred to later on the Agenda. None
141/10	Council Vacancies Steve McDowell introduced himself to the council and it was unanimously agreed that he should be co-opted to the PC. He was welcomed to the PC.
142/10	Appointment of a second feoffee for DCE. Cllr Flux requested that the appointment of a second feoffee be deferred until the next meeting, as Cllr Day may be interested in the role. The working groups and other PC representations agreed at the last meeting were agreed with two minor alterations. Terry Clinch has now agreed to report back to the PC on matters relating to the Castle Grounds. Cllr Finnigan will take responsibility for the Christmas Tree.
143/10	10 Minute Open Forum: Two Clifton residents and Jane Welford from Marsh Gibbon (formally of Clifton) addressed the council about a recent planning application that was approved in Chapel Close, Clifton. She firstly thanked the PC for its support and for lodging an objection with the planning department at Cherwell District Council. She was however unhappy that the application had not gone before the planning committee and therefore the residents had not had a chance to present their concerns. She noted that the objections and worries raised with CDC but ignored were now coming to fruition as feared. Cllr Flux suggested that residents make a note of the time and date of such events. District Cllr O'Sullivan said that as planning permission had been granted future correspondence should be addressed to the environmental team because it is no longer deemed to be a planning issue. It was suggested that such correspondence should be copied to the Clerk, District Cllr O'Sullivan and also Cllr Todd as he is still waiting for a response to his enquiry to the Planning department as to why the PC recommendations were ignored. A response to the enquiry has been chased by the Clerk but no response has been received to date. It was considered particularly worrying that the vehicle access and associated safety issues had been ignored. Therefore it was suggested that residents make OCC Highways Department aware of the issues.
144/10	County and District Councillors update: District Cllr O'Sullivan advised the council that a meeting would be held on the forthcoming Saturday with South Northants regarding the budget. However, he felt that, as the budget would not be released until 20 October nothing will be decided until then. He will also be speaking on Radio Horton about his involvement in old people issues.
145/10	Highways Working Group. 1. Earls Lane Traffic Calming: The new HWG will pursue adoption of speed cameras and at the same time conduct a full review of speed issues throughout the parish. HWG will welcome volunteers to assist. This information will be passed to Richard Miller for inclusion in the NAG database. Cllr Finnigan questioned whether, if the PC paid for speed humps, there would be future maintenance costs to consider. It was thought that once installed they would probably be an integral part of the highway and therefore covered by Highways. Cllr Collins will seek confirmation in writing from OCC Highways Dept. Cllr Collins suggested that the PC consider adopting one of the now redundant speed cameras. Cllr Williams mentioned that another PC had considered doing this but decided against doing so when the County Council had said that any revenue would be paid to the Government despite the £5k annual costs being covered by the PC. Cllr Collins is working with County Councillor Jelf to investigate this further. Cllr McDowell suggested that gated roads or road narrowing might be an option. Cllr Collins confirmed that this is not an option available to the PC as it is not allowed under OCC policy. 2. Reinstatement of Reversal of Chapel Sq. HWG recommend that the reversal be agreed which would see priority given to those leaving Chapel Square to the North into Market Place as this would favour vehicle drivers whose sight lines are currently impaired making visibility a problem. The group rejected the suggestion that the eastern exit from Chapel Square be reversed too as it contradicts the established priority that drivers on the side of the road with the parked cars give way. A statutory review period will be requested. 3. Hempton accident. There was recently a serious head-on accident between two cars between 6-7am on the road coming from Chipping Norton into Hempton. Cllr Collins informed Richard Miller who until that time was unaware of the accident. Cllr Collins will ensure that the NAG report includes this. It was also noted that a dog was recently injured, on the Hempton Road, by a car. The Clerk has checked and the driver has not notified the police that an offense has been made. It was reaffirmed that victims as well as perpetrators should report all accidents to the Police using the non-emergency number in order that all incidents are logged on the system.
146/10	Planning Working Group Applications 10/01152/LB – The Antique Centre, Laurel House, Bull Ring, Deddington. Repair to two ground floor bay windows. Replace lead. A necessary repair. No objection.

	<p>10/01170/F – Orchard Bank, Goose Green, Deddington. Extensions to north, west and east elevations. Demolition of garage and link. Alterations to access. Insertion of new windows. Loss of garage but carport provided. PC has concerns about the very limited manoeuvring and parking space on site for vehicles. It looks as though vehicles might have to enter or exit site in reverse due to this. Objection. District Cllr O’Sullivan to go to committee.</p> <p>10/01234/F – Charters Cottage (formerly Holcombe Hotel, High Street, Deddington (RETRO). Erection of stained timber pergola over parking area to denote reserved car parking area for the newly converted cottage. The PC had concerns that the supporting structure might damage the adjacent yew tree. CDC has confirmed that there is no tree preservation order on the tree but as it is in the Conservation area they will monitor it. No objection but concerns noted on the response as an observation.</p> <p>10/00207/TCA – The Retreat, Chapel Square, Deddington. Fell 1 Eucalyptus and 1 Mimosa and lift the crown of 1 Laurel by approx 20%. No objection.</p> <p>10/00224/TCA – Hamisaren 2, Castle End, Castle Street, Deddington. Fell 1 Willow. No objection.</p> <p>10/01256/F – Castle Farm Cottages, Earls Lane, Deddington. Demolition a pair of brick built semi-detached dwellings and construction of 2 detached stone dwellings and associated garage buildings within the existing plot. The right of way will use the existing right of way onto Earls Lane. The only possible objection would be if the new dwellings overlooked Brock House which lies to the north of the proposed development, however there is a mature conifer hedge of approximately 30-40ft separating Brock House from the proposed development. No objection.</p> <p>Approvals 09/01831/F – St James Farmhouse Main Street, Clifton 09/01832/LB – St James Farmhouse, Main Street, Clifton 10/00653/LB – Geggs Nook, Hempton Road, Deddington 10/00815/F – 12 The Daedings, Deddington 10/00835/F – 27 St Johns Way, Hempton 10/00870/F & 10/00871/LB – Applewood, Castle Street, Deddington 10/00874/F – Tays Gate, Earls Lane, Deddington 10/00170/TCA - St Peters and St Pauls Church, Church Street, Deddington 10/00172/TCA – Bunkers, Philcote Street, Deddington</p> <p>Correspondence Cherwell DC – Planning Future CDC’s latest “Planning Futures” newsletter - www.cherwell.gov.uk/localdevelopmentframework. However since publication of this newsletter the government has announced it will issue further guidance on this subject, which is likely to impact on the Local Development Framework, particularly CDC’s Core Strategy. More awaited.</p> <p>10/00152/TCA – High Bank, St Thomas Street, Deddington. Fell 1 no. Leylandii. PC did not object. However it is noted that permission was granted on date of registration and forwarding of application to PC. Result of enquiry to CDC awaited.</p> <p>Northamptonshire Minerals & Waste Development Framework Document. Copies available on request.</p>
147/10	<p>War Memorial: Cllr Collins said that an attempt to ascertain opinion is still being sought. It was agreed that housekeeping improvements be made prior to Remembrance Day. Cllr Collins to liaise with Cllr Finnigan on the specific works that it will necessary for one of the stewards to undertake.</p>
148/10	<p>Finance and General Purposes Working Group</p> <ol style="list-style-type: none"> 1. Cash flow: The first grant payment has been received from English Heritage for work at the Castle Grounds. 2. Pavilion Insurance. The Bowls and Tennis Clubs have included the Pavilions on their insurance but the exact details of the cover need to be checked to ensure that they are adequate and cover the rebuild costs for the buildings. The clubs need a confirmation letter, in addition to their leases, saying they are now responsible for the building insurance. It was questioned who needs to amend the lease as although buildings owned by PC they are leased through WMC. The Clerk will check and write to the clubs if required. 3. A&L Investment. Confirmation received that the £200,000 investment is receiving interest at 2.5%. 4. Loan Board repayment. The balance of £2094 outstanding on the loan for the purchase of the cemetery is currently being charged at 8.5%. Previous attempts to pay off the balance have been prohibitively expensive. Cllrs Flux and Finnigan to investigate options available. 5. Audit Report. A clean report from BDO. It was agreed that the annual report has been approved and accepted by the PC. 6. Town Hall. The PC fulfilled the works necessary at the start of the current re-decorating lease including the replacement of two windows. It has also confirmed to DCE that the PC will honour the redecoration bill of £1,800. The work had been postponed to accommodate the DCE plans to upgrade the building. Cllr Collins has written minutes following a recent meeting and once agreed with DCE these will be forwarded to Councillors. He has also raised issues regarding the status of the maps crest etc that he hopes will be answered soon. The venue for future PC meetings will be an agenda item for the October PC meeting. DCE will again be asked whether a representative will be available to come and outline their current plans to the PC. Cllr Flux reported that a resident’s vehicle had been damaged following a loose slate falling from the Town Hall roof and hitting it. It was agreed that this is the responsibility of DCE as it is their building and the PC is not responsible for the state of the roof. The PC is required by the lease to insure for fire only. The roof has since been repaired. It was suggested that the resident

	<p>take this matter up with DCE and their insurers.</p> <ol style="list-style-type: none"> 7. Student grants. It was agreed that the PC would continue to offer grants for tertiary education to the level agreed by the PC in Autumn 2009. 8. Donations. Requests for donations had been received from OAB and the Oxfordshire Woodlands Project but these are both outside the PC criteria. 9. Castle Grounds. The donations for logs received currently total £90. It was suggested that the PC might explore a permanent barbeque site. The pillars to the entrance of the castle grounds are in need of repair. Ownership of these is not clear despite a request to the land registry. An estimate of £100-£200 has been received for repairing and recapping. It was agreed that Cllr Flux will contact the homeowner to ask for a contribution towards the bill so that they share the cost with the PC. 10. Road Closures. The Clerk will apply for the Fair and Remembrance Day road closures. The Clerk asked who was leading on the Fair and it was agreed that a meeting be set up between Mr Hatwell, the Clerk and Cllrs Flux and Finnigan.
149/10	<p>Environment & Recreation</p> <p>Environment</p> <ol style="list-style-type: none"> 1. Wildflowers in the Hempton Road Cemetery. The site was prepared by one of the Village Stewards and a contractor and seeded by Cllr Rudge. The Clerk has produced laminated notices and plant lists. The invoice for plants has been passed to the Clerk for payment. The plants were collected and planted up on Sunday with the help of the Oxfordshire Conservation Volunteers, Jill Cheeseman and Jo Belcher. This help was greatly appreciated by Cllr Rudge who also thanked Bob and Rosanne Anderson from Charles Flower Wildflower Suppliers for their valuable advice. They also run workshops on collecting and propagating seed, which Cllr Rudge plans to attend. 2. OCV. OCV have continued their valuable work of laying the hedge along the footpath adjacent to the cemetery. Cllr Rudge thanked them for res-scheduling their work to fit in with her operation dates. 3. Cemetery trees. It was noted that there is much dead wood amongst the trees. A tree surgeon has now inspected them and advises immediate attention. There are some H&S issues as it is a public area and should be routinely checked. Quotes have been requested and the PC has agreed that when these have been received the Clerk can arrange the relevant works (anticipated to cost approximately £360). 4. BMX Track. Cllr Ward surveyed children attending the local cricket day and reported that the children enjoyed a "dirty" area to play in therefore although the area is no longer being used for its original purpose it was still very much enjoyed by the local children. There was a suggestion that if the seat were removed the illicit drinking may cease. It may also be possible to plant wildflowers round the perimeter to create links with the cemetery site which the children may enjoy getting involved in. 5. Oak Tree in the Market Place. This has been pruned and looks much better. Cllr Rudge noted two letters in the Deddington News regarding the Horse Chestnuts. The Clerk explained that due to the virus affecting the species and a national shortage of stocks of resilient trees it had not been possible to replace them when planting had been arranged and that other native trees had been put in their place. 6. Plant Identification Course. Cllr Rudge has completed the course and is awaiting her certificate. The accreditation includes one year's membership of the Asholean Natural History Society. 7. Swifts. Two properties in the Market Place have been identified as possible occupied nesting sites. A card has been delivered to alert the residents. They have been asked to contact Cllr Rudge if the swifts return next year. She hopes to raise awareness in spring and possibly install some nesting boxes if funding is available. 8. ONCF Conference 2 October 2010, Kirtlington. Interested Councillors were asked to liaise with Cllr Rudge about this conference and/or a meeting at CDC on 28 September called 'Re-building bio-diversity' as she is now unable to attend. She has requested a copy of any the proceedings. There is also another CDC event on 4 October regarding Thermal energy and a camera is available for loan for thermal imaging. Those interested need to register by 23 September. 9. Primary School Involvement. Cllr Rudge to contact new Head regarding Northmoor Bus. Cllr Watts asked that in the meantime the details be passed to him. 10. Richard Bannister. Cllr Finnigan wished to express the PC's thanks to Richard for coping with both his and Max's work whilst Max is incapacitated. He is doing a great job. 11. To do survey. Cllr Finnigan asked that Cllrs contact him if they identify any further work that needs to be undertaken. He can then add these jobs to the list of work that will be undertaken by the Stewards. 12. Christmas Tree. Cllr Finnigan asked for monies for the Christmas tree. Cllr Flux asked that quotes be requested and a budget be put to council next month.
150/10	Town Hall Update. As detailed in F&GP.
151/10	<p>Report upon the Play Areas:</p> <p>The Clerk informed the PC that grants may be available and suggested that the Clifton play area be considered. Cllrs Collins and Ward to investigate further.</p> <p>Hempton Mothers have received an offer from the church although details not confirmed.</p> <p>The Clerk has requested that whilst Max is off work the Cllrs help her monitor the condition of the play areas and report any issues to her.</p>
152/10	Invoices for Payment: Schedules of invoices totalling £8,179.94 for August and £5,759.95 for September were approved for payment.
153/10	Investment of Council Funds At the close of business on 15 September 2010 the balances were as follows:

	ACCOUNT	BALANCE	INTEREST	NOTICE
	Barclays Imprest Acct	660.95	0.1%	Imprest
	Barclays Current Acct	7,388.43	0.1%	Current
	W. Bromwich Building Soc.	135,302.84	1.0%	Overnight
	Alliance & Leicester	200,000.00	2.5%	1 year fixed (July 11)
	Anglo Irish Bank	200,000.00	3.25%	2 year fixed (Jan 11)
	TOTAL	543,352.22		
154/10	Correspondence. None			
155/10	AOB. Barclay account signatories. It was recommended that Don Anderson and Brian Wood be removed as signatories on the account and replaced by Cllrs Collins and Finnigan. This was agreed and the Clerk passed the relevant forms to them. The signatories will then be Cllrs, Collins, Finnigan, Flux, Todd and the Clerk.			
156/10	Next Meeting: The next meeting of the Parish Council will take place on Wednesday 20 October 2010 at 7.30pm in the Town Hall, Deddington.			