

DEDDINGTON PARISH COUNCIL

Minutes of the Meetings held in the Windmill Community Centre, Deddington on

Wednesday 17 September 2014 at 7.30pm

Present: Cllrs A Collins, M Cox, F East, J Flux, H Oldfield, S O'Neill, D Rogers, M Squires, J Watts, B Williams, B Wood and six members of the public.

167/14	Apologies: Apologies were received and accepted from Cllrs S Boulter, J Day and J Finnigan. County Cllr A Fatemian had also advised that he would be delayed due to attending another Parish Council meeting.
168/14	Declarations of Interest: Cllr S O'Neill declared a Pecuniary Interest in Agenda Items 12 & 13, Large Scale Development Working Group Report and Neighbourhood Planning Update, as a landowner and left the meeting whilst these items were discussed. The following Cllrs declared general interests: Cllr S O'Neill - Planning Application 14/01305/F The Beeches, Earls Lane, Deddington Cllrs J Flux, D Rogers and J Watts declared a general interest on F&GP Report - Old School Room, Hempton.
169/14	Minutes: RESOLVED (unanimous) that the Council approved the minutes of the meeting held on 20 August 2014. The Chair then signed the minutes as a true record. Cllr H Oldfield joined the meeting at this point.
170/14	Matters Arising from the Minutes: None
171/14	10-Minute Open Forum: Mrs Janet Watts and John Sampson addressed the PC about the recent application by Friends of Hempton Church and Old School Room for £5,000 towards the refurbishment of the Old School Room and explained what the money would be used for. (This application was considered under the F&GP report).
172/14	County and District Councillor updates. These are available on Deddington On Line. (i) Report from County Cllr A Fatemian. This was received and noted. (ii) Report from District Cllr B Williams. This was received and noted. CDC has advised that any works at the Windmill Street car park would require an equal contribution from the residents. The Clerk will notify the resident who had initially raised the matter of the Windmill Street car park.
173/14	Recording of Meetings – new legislation, comment from the Chair Given the recent changes in the Openness of Local Government Bodies Regulations 2014 Cllr A Collins has drafted a letter to Rt Hon Kris Hopkins, MP (Parliamentary Under Secretary of State – Local Government) raising his concerns of the new legislation and asking why guidance for PC's had not been made available to meet this new challenge. Cllr C Collins proposed, Cllr D Rogers seconded and the Council RESOLVED (9 votes for and two abstentions) that the letter be sent. It was agreed that a trial run of recording the PC meetings would take place at the September meeting. This will provide the PC with an official copy of the proceedings. It was agreed that the costs of do so for the long term would be further investigated along with a facility to store the recording for 6 years.
174/14	The Council agreed to bring forward Agenda Item 14, the Finance & General Purposes WG report as their were residents from the Friends of Hempton Church present.
175/14	Finance and General Purposes Working Group Report 1. Bank accounts reconciled and cash flow. Receipts in July included interest on the matured bond from Santander, 90% of AWC takings from the Windmill, and £750 contribution from the Co-op to the village green. £200 due from NatWest following complaint to Financial Ombudsman. In September the PC received the second instalment of the precept - £16,842.73. 2. Matured bond with NatWest. The bond matured on 11 August. NatWest have been chased for a statement so that money can be claimed and re-invested probably in Nationwide BS. 3. External Auditor. The Council has responded to questions from the external auditor. 4. PC and Windmill agreements. The clarification about the financial arrangements between the PC and the Windmill and sports clubs is on-going. 5. Old School Room, Hempton. Cllrs J Flux, D Rogers and J Watts declared general interests. A full application with copies of accounts has been received from the Friends of Hempton Church and Old School Room. The application is for £5,000 to refurbish the Old School Room. Latest accounts show that the grant is required. Cllr B Wood proposed, Cllr A Collins seconded the motion and the Council RESOLVED (10 votes for – Cllr J Flux abstained due to a possible conflict of interest) that the PC agree to £5,000 grant as a S137 payment. 6. PC Computer. A new PC is required as Vista will soon be obsolete. Cllr B Wood proposed that the PC allocate a maximum budget of £1000 for the purchase of a new computer and support system and that Cllr D Rogers be tasked to lead on this project. Cllr J Flux seconded this motion and it was RESOLVED (unanimous). 7. Gate Post at the War Memorial. Several quotes were obtained for the replacement of the gate post at the War Memorial post. Cllr B Wood proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that the work be undertaken at a cost of £613 as a S137 payment.
176/14	Emergency Winter Planning Working Group Report. None
177/14	Highways and Transport Working Group Report (August and September meetings) 1) St Thomas St. Awaiting news from C. Cllr A. Fatemian. 2) RTC Hempton Rd. Minor injury to 14-year-old boy opposite Wimborne Close on 3 August at 4.49pm. No action against car driver. 3) New St Bus Stop, Parking Issues. To be discussed at the next NAG meeting.

	<p>4) Speed Watch. Carried out in Earls Lane on 24 July – 5 Vehicles out of 117 were found to be over 30 mph. 2 of the 5 vehicles would have been eligible for prosecution. This is less than 2% of the vehicles monitored. TVP will be asked to arrange further monitoring.</p> <p>5) Clifton Post. The base has been made good and one post remains, the second post had been damaged and removed by OCC. OCC mailed regarding the need for a second post, awaiting feedback.</p> <p>6) Parking – Keep Clear Road markings. H&TWG carried out survey of road keep clear markings in Deddington. All road markings seen appear to be appropriately placed and appropriately used. However in the Bull Ring outside a locked door at the back of the Antiques Centre that is contentious. The road markings were initially laid down when there was a garage at the site. Over time the building was converted and the garage converted to rooms. RESOLVED that the creation of another parking space was preferred.</p> <p>7) Drainage Overflow. The drain Outside' Eagles' flooded again; this was reported and dealt with by OCC. H&TWG will continue to monitor this site.</p> <p>8) Goose Green Rotten Road Sign. The sign was found lying on the ground, unclear of the cause. This has been reported to OCC= ref number 660661.</p> <p>9) Village Green Alteration. The work has been completed. The Clerk will write to the Co-Op to thank them for their contribution. The group also thanked County Cllr A Fatemian for his contribution. M Sheehan and Louise Wilson from OCC have been thanked for their help, support and co-operation in getting this project off the ground.</p> <p>TRANSPORT.</p> <p>11) South Newington Bridge Repair OCC has installed a traffic light system in South Newington to ensure there is only a single lane of traffic going over the listed bridge at any one time. The working group will monitor traffic patterns in Deddington and this information will be copied to the Neighbourhood Planning WG.</p> <p>12) S4 bus. Stagecoach and a representative from the NP working group will be meeting up to discuss S4. Looking to maybe increase the service level with a S106 contribution.</p>
178/14	<p>Environment and Recreation Working Group Report</p> <p>1) Windmill trees and bushes. A request has been received to cut back the trees and bushes around the playing pitches at the Windmill from both the cricket and football clubs – quotes are being sought.</p> <p>2) Tennis Courts. Following a recent incident the tennis club bolted timber over the 11-flanged posts. The Tennis Club has been thanked for their prompt action.</p> <p>3) Bowls Club Hedging. The bowls club has asked for the hedging around the club to be cut back. Cllr D Rogers proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (10 votes for and 1 abstention) that the hedge is cut at a cost of £484. The height will be reduced and the width of the outside perimeter hedge cut back to reduce the width.</p> <p>4) Christmas Tree Lights. The initial Christmas tree light trial has proved to be successful but will be slightly over budget as it is anticipated that another £100 will be needed to complete the project.</p> <p>5) Gaveston Gardens. The Steward has cut down a large amount of vegetation from the surrounds of Gaveston Green that will be disposed of presently.</p> <p>6) Old Post Box Site. The site of the old post box has been tidied up, soiled over and re-grassed.</p> <p>7) Play Areas. Both of the play areas at the Windmill Centre have been topped up with fresh bark and the swing seats replaced at the over 6 area.</p> <p>8) Castle Grounds Goal Posts. The goal posts at Castle Grounds were modified over the summer after one leg broke. Replacements are being investigated.</p> <p>9) Tree request. A request to fell two trees in the under 6 play area has been received as they are blocking light entering parishioners conservatories and back gardens. As it was dark and the trees in question could not be seen Cllrs were asked to view the trees before a decision can be made.</p>
179/14	<p>Planning Matters</p> <p>(i) Planning Applications: the following planning applications were received and considered.</p> <p>Applications</p> <p>14/01305/F The Beeches, Earls Lane, Deddington Construction of a covered parking shelter with home office over. Cllr B Williams proposed, Cllr A Collins seconded the motion and the Council RESOLVED (9 for with 2 abstentions) that it has no objection.</p> <p>14/01346/F 17 The Paddocks, Deddington Amendment to 14/00735/F – Rear extension and minor alterations to attached outbuilding. This amendment complies with the effect on a neighbour's light and amenity where extensions are not on the common boundary. Cllr B Williams proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that it had no objection.</p> <p>14/01111/F 24 Windmill St, Deddington – Re submission of 14/00169/F. Single attached dwelling and a single storey rear extension to existing property –This application was discussed at length at the August PC meeting where several residents from neighbouring properties attended and presented additional information in regard to traffic and access issues. Cllr B Williams proposed, Cllr B Wood seconded the motion and the Council RESOLVED (9 votes for with 2 abstentions) that it objects to this re submitted application as it does not address the traffic and access issues raised in the previous application.</p> <p>Approvals</p> <p>14/01138/F - 36 Gaveston Gardens, Deddington</p> <p>14/01155/F – 18 The Deadings, Deddington</p> <p>14/000251/TCA Castle End House, Castle St, Deddington</p> <p>Correspondence</p>

	<p>Oxfordshire County Council: Consultation on Draft Oxfordshire Statement of Community Involvement (Minerals & Waste Local Plan)</p> <p>Oxfordshire County Council: Response to a letter sent by The Clerk to Joanna Simmons of OCC regarding if and when S106 Contributions can be made in relation to the development site north of Gaveston Gardens, Deddington. Cllr S O'Neill declared a pecuniary interest and left the WG meeting before this was discussed.</p> <p>The Council RESOLVED that the Clerk will respond with an amended list of requirements from S106 contributions.</p>																																																		
180/14	<p>Large Scale Developments Working Group Report. Cllr S O'Neill left the meeting at this point. The Council has received a freedom of information request asking for details of the meeting with the potential builder on the land North of Gaveston Gardens. The homebuilders have been asked for permission to release details of the meeting and have been given a cut off date of 22 September by which to respond. If no response is received by this date the information will be released. Several Cllrs asked that in future all such meetings must be openly reported.</p>																																																		
181/14	<p>Neighbourhood Planning Update</p> <p>The questionnaire has been agreed. There will be a Street Captains Meeting with the survey being completed via Survey monkey or paper copies. It is envisaged that the survey will be distributed at the end of September. Thanks were minuted for all the hard work people had put into compiling the survey and specifically to Robert Stalibrass for printing and Angela Turner for getting the questionnaire on Survey Monkey.</p>																																																		
182/14	<p>War Memorial – update from Chair</p> <p>Cllr S O'Neill re-joined the meeting at this point. The Steward will wire brush and repaint the gate. Cllrs were invited to participate in a gardening working party on Saturday 27 September. The pea shingle was a S137 payment and Johnsons of Deddington were thanked for their help in delivering it.</p>																																																		
183/14	<p>Vodafone Rural Sure Signal Scheme.</p> <p>The contracts regarding the Vodafone Sure Signal Scheme have been reviewed. The small print of the first contract makes reference to a secondary contract, which has not been made available despite being requested and therefore the PC will not proceed.</p>																																																		
184/14	<p>Update from the Parish Council Representatives</p> <p>NAG. A report was received and noted.</p> <p>DCE. The scaffolding will not be in place on the Town Hall until next year and so the issue of the Coat of Arms has some time to be resolved.</p> <p>Tennis Club. The club will approach Sport England for funding towards the cost of the installation of the floodlights. As the Tennis Club do not own or lease the courts they will work with the Windmill Community Centre to take this forward.</p>																																																		
185/14	<p>Invoices for Payment: Invoices for the period 21 August – 17 September 2014 totalling £7,520.40 were approved for payment.</p>																																																		
186/14	<p>Report upon the investment of the parish Council's Funds as at 31 August 2014</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>48,800.40</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Santander</td> <td>75,000.00</td> <td>1.2%</td> <td>1 Yr Fixed</td> <td>End June 2015</td> </tr> <tr> <td>Santander</td> <td>140,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End Sept 2014</td> </tr> <tr> <td>Santander</td> <td>75,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End Jan 2015</td> </tr> <tr> <td>NatWest</td> <td>128,033.84</td> <td>1%</td> <td>1 Yr Fixed</td> <td>End July 2014</td> </tr> <tr> <td>Santander</td> <td>80,000.00</td> <td>1.4%</td> <td>1 Yr Fixed</td> <td>End Nov 2014</td> </tr> <tr> <td>NatWest Reserve</td> <td>2,526.08</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td>551,875.87</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	48,800.40	0.1%	Current		Santander	75,000.00	1.2%	1 Yr Fixed	End June 2015	Santander	140,000.00	1.4%	1 Yr Fixed	End Sept 2014	Santander	75,000.00	1.4%	1 Yr Fixed	End Jan 2015	NatWest	128,033.84	1%	1 Yr Fixed	End July 2014	Santander	80,000.00	1.4%	1 Yr Fixed	End Nov 2014	NatWest Reserve	2,526.08				Total	551,875.87			
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187/14	<p>Correspondence: No queries arose.</p>																																																		
188/14	<p>AOB as allowed by Chairman:</p> <p>Complaints procedure. The draft will be sent to all Cllrs for comment and this will be an agenda item for the October meeting.</p> <p>Road Closure for Fair. The Clerk will apply for the road closure based upon the same size rides being on the same/similar pitches as last year.</p>																																																		
189/14	<p>Next Meeting: The next meeting of the Parish Council will take place on Wednesday 15 October 2014 at 7.30pm in the Holly Tree Club, Deddington. The meeting closed at 8:50pm.</p>																																																		