

DEDDINGTON PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Primary School, Deddington on 21 September 2016 at 7.30pm

Present: A Collins, M Cox, J Finnigan, J Flux, J Higham, H Oldfield, S O'Neill, D Rogers (Chair), M Squires and J Watts. **Also in Attendance:** County Cllr A Fatemian (from 208/16 to 213/16), District Cllr B Williams and representative from Deddington News.

201/16	Apologies: Cllrs D Anderson (Vice Chair), B Wood (Vice Chair). Cllr A Morrell not in attendance.
202/16	Vacancy on the Parish Council: CDC have written to confirm that the vacancy on the Parish Council (PC) can be co-opted. Cllr M Cox offered District Cllr B Williams a vote of thanks for all his hard work on the PC, which all other Cllrs seconded.
203/16	Declarations of Interest: The following Cllrs declared a general interest: Cllr M Cox in Agenda Item 8 208/16 Planning 16/01726/F - Tennis Courts Windmill Community Centre as a resident of Mill Close. Cllr J Flux - Agenda item 11 E&R All Weather Court and Agenda 14 Windmill refurbishment as a member of the Windmill Centre Management Committee Cllrs D Rogers - Agenda item 11 E&R All Weather Court and Agenda item 14 Windmill refurbishment as a Windmill Centre Trustee.
204/16	Minutes: The PC RESOLVED (unanimous) that the minutes of the meeting of 17 August 2016 were correct subject to minute 187/16 planning application 16/01358/F should read Wynford House and 188/16 Highways and Transport Clifton Mill complaint from owner. The owner of Clifton Mill has agreed to fund a traffic volume and speed monitoring survey up to the value of £100 which will be placed in the vicinity of Clifton Mill at the start of the new scholastic year. The Chair then signed the minutes.
205/16	Matters Arising from the Minutes: Cllr A Collins asked how long the speed monitoring box would be up at Clifton Mill. Cllr M Cox was unaware it had been installed but will confirm. Cllr A Collins asked that the PC are given the data collected.
206/16	10 Minute Open Forum: None
207/16	County and District Councillor updates. (i) Report from County Cllr A Fatemian: the report was received and will be made available via the PC website. The following were noted: <ul style="list-style-type: none"> • Traffic Lights. The request to have the lights re-phased is within the system. • Line Painting Costs. County Cllr A Fatemian is waiting to hear the cost of painting road lines. • Carers' Strategy and Carers' Personal Budget Consultation. It was felt that the consultation document was unclear and repetitive. It should be made more readable and clearly detail the current status against the proposed changes. County Cllr A Fatemian will feedback these views. • Unitary Debate. County Cllr A Fatemian was asked whether the executive committee would wish to meet with the PC to look at devolution to larger parishes/town councils. He was unaware of this but said that there were currently two main considerations 1) OCC unitary or 2) a split to three unitary councils with powers to vote on issues that directly affect them. They are looking for "broad agreement" by the stakeholders for moving forward. Although no clarity was given on what Broad agreement meant. (ii) Report from District Cllr B Williams: The report was received and will be made available via the PC website. The following was noted: <ul style="list-style-type: none"> • Windmill St Car Park – Resurfacing. District Cllr B Williams and local residents to be informed of the start date of the resurfacing work. It has also been agreed that the refuse truck will reverse into the parking area rather than driving around it. • Windmill St Car Park – Fly Tipping. The person responsible has been contacted by an CDC Enforcement Officer and District Cllr B Williams and the items have been removed. • Copse south of The Windmill Centre – Fly Tipping. CDC Enforcement Officer to contact landowner. • Earls Lane – Fly Tipping. District Cllr B Williams has informed the CDC Enforcement Officer. • CDC Working Group A361. The group are meeting next week to scope out the schedule in order to seek a solution. He has already stated Deddington PC's position.
208/16	Planning Matters. Applications <ul style="list-style-type: none"> • 16/01723/F - Deddington Antique Centre Laurel House Bull Ring Deddington. Change of use from antiques centre to a dwelling. Cllr S O'Neill proposed, Cllr J Higham seconded the motion and the Council RESOLVED (nine for and one abstention) no objection. • 16/01548/F - Land North of Gaveston Gardens and rear of Manor Farm Banbury Road Deddington. Full planning application for residential development of 99 dwellings (Use Class C3) together with parking, public open space, landscaping and associated infrastructure. Cllr D Rogers proposed, Cllr A Collins seconded the motion and the Council RESOLVED (nine for and one abstention) objection as detailed in the document produced by Cllr D Rogers. It was also agreed that the Large Development Working Group be resurrected to further investigate this application. Cllrs D Rogers, M Cox and H Oldfield to head up the PC contingent and parishioners/DDW invited to join the working group. • 16/00402/DISC - Land North of Gaveston Gardens and rear of Manor Farm Banbury Road Deddington. David Wilson Homes 85 dwelling application. Discharge of Condition 3 (Stone sample),

	<p>4 (Brick sample), 5 (Render sample), 6 (Roof tile samples), 7 (Window sample), 8 (Eaves and verge details), 9 (Porch details), 10 (Boundary treatment plan), 11 (Road finishes), 12 (Details available), 14 (Road Finishes), 15 (Cycle storage statement), 17 (External works), 18 (Landscape proposals), 20 (Supplementary information), 22 (Purpose built tree pits), 23 (Tree pit detail), 24 (Lagoon headwall and Hydrobrake details) and 28 (Substation specification) of Application 14/02111/REM. DPC are not normally consulted on DISC and having reviewed the documents made no comment.</p> <ul style="list-style-type: none"> • 16/01726/F - Tennis Courts Windmill Community Centre, Hempton Road Deddington. Variation of Condition 2 (lighting plan) of 14/00203/F - Replacement of the existing lighting design. Cllr J Watts proposed, Cllr M Squires seconded the motion and the Council RESOLVED (eight for and two abstentions) no objection provided that the conditions previously given are upheld (illuminations not extended or breached etc.) • 16/01616/TEL56 - Chamber Cabinet Banbury Road Deddington. 1 x telecoms cabinet. Cllr S O'Neill proposed, Cllr J Finnigan seconded the motion and the Council RESOLVED (unanimous) objection for the following reasons: the location will visually impact the conservation area, the location is on top of a Thames Water pipe, wall foundation concern as the cabinet was immediately against the Holly Tree Club, if damaged it would be hard to repair. As the cabinet requires an electrical connection it was noted there are two more poles north which would better serve David Wilson Home site. • 16/01691/F – 2 Chapmans Lane, Deddington. Variation of conditions Cllr S O'Neill proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) no objection. • 16/01769/F - Clifton Mill Main Street Clifton. Erection of a new porch and glazed link. Insertion of new window to east elevation and insertion of new window to north elevation and the construction of associated balcony. The removal of 1960s gables. Relocation of 1no. metal flue and insertion of a second. Agenda until October 2016. • 16/01776/F - Homelands Chapel Close Clifton. Extension to roof, to increase its pitch and height, to form a two storey dwelling. Agenda until October 2016 <p>Approvals 16/01289/F and LB – Change of use for Hilary's Hat, Market Place, Deddington 16/01164/LB – replacement windows for Charters House, High Street, Deddington 16/01358/F tree house – Wynford House, New Street, Deddington 16/00305/DISC – (partial) dormer windows, flashing and stone flags for 7 Castle Street, Deddington. Plus, Stonecrop, Hempton Road, Deddington.</p> <p>Refusals 16/00305/DISC 13/01235/LB</p> <p>Appeals David Wilson Homes 85 dwelling application Discharge of condition 4 (drains) – refused. Discharge of condition 10 (landscaping) – allowed. Discharge of condition 18 (landscaping) – allowed.</p> <p>Withdrawn David Wilson Homes 85 dwelling application 16/00221/DISC and 16/00214/DISC discharge of conditions 18 and 10 of 13/00301/OUT (relating to the original 85 house application)</p> <p>Correspondence Notice of publication of adopted statement of Community involvement from CDC (copy in office). Copies of the finalised Local Enforcement Plan from CDC. CDC Notice of removal of Duke of Cumberland's Head from Asset of Community Value (ACV). This will be diarised to review in six months-time should there be no developments in the meantime.</p>
209/16	<p>Neighbourhood Plan Working Group – Cllr A Collins. The NP is getting close to being released, with a suggestion of November 2016. The reason to wait until then was to see if the Local Plan Pt 2 and SHLAA allocation is produced in the meantime. District Cllr Williams to get date of publication from CDC.</p>
210/16	<p>Village Foundation meeting – Cllr A Collins. The meeting has taken place. It was agreed that Jonathan Harbottle of Village Foundation be written to thank for his contribution and state that the PC do not wish to progress this further at the moment. Action Chair/Clerk.</p>
211/16	<p>Environment and Recreation</p> <ol style="list-style-type: none"> 1. AWC damage – To be investigated by local builder. 2. AWC surface treatment after a complaint. Cllr J Watts proposed, Cllr M Cox seconded RESOLVED (unanimous) that the October treatment be bought forward and add an additional service of sand removal for £295.00 3. Clifton footpath. It has been reported that this path is overgrown and deteriorating especially on the section between Home Farm and the layby. Cllr J Watts proposed, Cllr M Squires seconded RESOLVED (unanimous) that weed killer be used at a cost of £50. The resident will be thanked. 4. Deddington Circular Walk. Thanks to Cllrs M Squires and J Watts whom have repaired fences, signage and cleared weeds on sections. 5. Blue Bin. Windmill Committee would like to donate a blue wheelie bin and chain for the Windmill Centre. The PC were happy to accept and thanked the Windmill Committee. 6. Fence posts of village green. Cllr J Watts proposed, Cllr J Finnigan seconded RESOLVED (unanimous) that the replacement posts be purchased, shaped and installed to a total value of £150.

	<ol style="list-style-type: none"> 7. Cemetery fence. The job is too large for the Steward so the Clerk to contact OCV and see if they can help. If they are unable to help quotes to be sought. 8. Play area report. Wimborn Close Springer needs removing or replacing, quotes being sought for replacement. Bark is required in the play area by the tennis courts - specifically under the swings. Jeyes fluid will be applied to Welford's Piece wet pour surface and its effectiveness reported. Steward to be asked to oil gates at all play areas. 9. Welford's Piece. A Clifton resident has written to request some repairs to the fencing and in particular the slippery safety tiles. Quote for steam cleaning the play equipment, surfaces and repainting has been sought. Awaiting outcome of Jeyes fluid spraying. 10. Aviva. Cllr J Watts has details of grant funding opportunities from Aviva. Cllr M Squires to liaise with the parishioner. 11. Pod seat swing (Under 6 play area). Cllr J Watts proposed, Cllr M Squires seconded RESOLVED (unanimous) that a replacement seat be purchased at a cost of £130. 12. Fitness trail. The funding has been confirmed, with bank transfer to take place in the next week. On receipt of the monies the order will be made. Installation should be within 4-5 weeks of order. Meeting with football and cricket club to confirm positions of kit has happened. Publicity for this new equipment is sought and named families would be asked to attend the opening. 13. MUGA. As the grant application has been refused the extension has been put on hold. 14. Bowls Club have given notice to quit. The Clerk to send letters of thanks to Albert Humphries and Chris Twomey for all of their hard work in running the club and raising funds. 15. New Working Group. A new working group was set up to decide on the future of the pavilion, grounds, AWC and BMX track. Cllrs A Collins, H Oldfield, D Rogers, M Squires, J Watts to join with an invitation to Roger Sykes. 16. Wimborn Close bin. A complaint had been made to CDC about bin emptying in Wimborn Close – PC will empty more often.
212/16	<p>Highways and Transport report</p> <ol style="list-style-type: none"> 1. Farmers Market. The new signage for car parking at the school and the offer of the health centre car park on Farmers Market day appears to have alleviated the parking problems. The Clerk to write to the Health Centre to thank them. 2. Speed Watch. Thank you to all those who have volunteered to help TVP and the group. 3. Speed Monitoring. This will take place in Clifton to follow up monitoring after installation of the VAS. 4. Clifton Mill. H&TWG to contact OCC to request a site visit. County Cllr A Fatemian to find out who ordered the speed monitoring equipment. 5. Resident letter. Feedback from residents and a site visit by the WG suggests that the parking of the BMW is not perceived as a significant obstruction to cause accident or injury. Other issues regarding the reinstatement of white lines at interchanges have been passed to OCC by the Clerk. 6. Site Visit. The WG carried out 6 site visits to assess the following issues. <ol style="list-style-type: none"> a) School Field – the new toucan crossing, the movement of the existing 30 mph toward Banbury (Speed limit to be moved 80m north of where it currently is) and other alterations were discussed – the WG felt that the plan was acceptable. b) Hudson St. Local residents support the installation of the disabled bay and the proposed extension of double yellow lines on the corner of the road on the Chinese restaurant side of the road to match up with the yellow lines on the other side. Cllr M Cox proposed, Cllr J Higham seconded RESOLVED (unanimous) no objection. c) Earls lane Fly tipping. Attention was drawn to a regular habit of certain residents not known to live in Earls Lane, of depositing garden waste along the highway opposite Pound Court. This is invading the the ditch and is considered anti-social behaviour. District Cllr B Williams to report to the appropriate authority, d) BT Cabinet Holly Tree wall. Highways perspective was sought. e) Earl's Lane extension of double yellow lines. Residents expressed concern regarding impact if unable to park outside the cottages. Concern was raised that it may move parking problems further towards the surgery. Cllr Rogers to investigate. 7. Footpath between Clifton and Deddington. Dealt with in E&R. 8. Parking outside the School. Continues with TVP Lana Smith C9930 dealing with any obstructing and illegal parking. <p>Transport – Report from Cllr H Oldfield.</p> <p>School field site travel plan, this large document was discussed and findings/observations were passed to Cllr D Rogers for further consideration.</p> <p>Warriner 6th Form bus Transport. Children from Deddington attending Warriner 6th form are not allowed to use (even if paying) the bus to the Warriner. This is because they are able to use local transport despite the journey taking an hour and a half (given the connection time in Banbury). County Cllr A Fatemian will look into the OCC transport to school policy. Item to be Agenda October 2016 meeting. County Cllr A Fatemian will also forward details of the Barford Bus service.</p>

	<p>Minibus service run by OCC. Cllr H Oldfield said there was already 280 registered users to the service with many of the buses being block booked for particular days of the week. They are considering lengthening the time of use and looking into the possibility of weekend hire. The leaflet detailing this service will be distributed to residents of the Parish.</p> <p>Correspondence. Victoria Prentis MP has written detailing community transport minibuses. However, given the good community transport currently in place it was thought a none starter.</p>
213/16	<p>Finance and General Purposes</p> <ol style="list-style-type: none"> Cash flow. No data available for August. Clerk delegated Cap. The Clerk has requested that the delegated financial authority limit of £100 be increased. The F&GP working group suggested that it be increased to £500 per month to cover repairs and replacements. Cllr M Squires proposed £200 which Cllr Flux seconded and the Council RESOLVED (unanimous) that the delegated financial authority is increased to £200 per month to cover repairs and replacements. Electronic banking. Cllr J Flux proposed, Cllr H Oldfield seconded RESOLVED (unanimous) to set-up electronic banking with Barclays Bank plc with the usual stipulations and to amend the Financial regulations accordingly. Internal Auditor. BDO has signed off the accounts for last year so the present Internal Auditor, Mr Suckling, has completed his work. Cllr J Flux proposed, Cllr J Watts seconded RESOLVED (nine for and one abstention) Trish Ingham be appointed with immediate effect. Santander Bonds. Some minor changes in conditions that do not affect the PC. Loan Repayment. The Wesleyan have repaid £300 of the loan from the PC. BDO, Notice of Conclusion of Audit for 2015/16. The Council noted that the audit had been completed and that there were no issues arising. Cllr J Flux proposed, Cllr S O'Neill seconded RESOLVED (unanimous) the invoice of £360 be paid. Pensions. There was a reminder to comply with the Pensions legislation by 31 October 2016. A broken swing needs replacing. This was agreed to earlier. Bowls Club. The Club has served notice and will cease to operate at the end of the current season. Their final AGM is on 13 October. As owner of the site the PC need to meet and agree any action required by the club. CCTV. Three quotes have been received to extend the CCTV coverage to include the AWC. More information is required so defer this until October 2016 meeting <p>County Cllr A Fatemian left the meeting at this point.</p>
214/16	<p>Windmill Centre Upgrade: The Windmill Centre continues to have very positive feedback. Consideration is being given to expand the CCTV. Also the possibility of using LED lighting if a TOE2 grant application is successful.</p>
215/16	<p>Invoices for Payment: The Council RESOLVED (unanimous) that the invoices for payment be made on 21 September 2016, totalling £8,560.20 were approved for payment.</p>
216/16	<p>Report upon the investment of the Parish Council's Funds as at 31 August 2016 Unavailable due to the absence of Cllr B Wood and Clerk.</p>
217/16	<p>Update from Parish Council Representatives</p> <p>School Governors. Cllr M Squires reported that the Planning Application for the school should be with the PC to discuss at the October 2016 meeting.</p> <p>OCC Unitary. Views are being sought on the unitary discussion. Cllr M Cox to consider if she is able to be involved and will report back.</p>
218/16	<p>Correspondence. None discussed.</p>
219/16	<p>AOB as allowed by Chairman.</p> <p>Parish Cllr and staff emails. Cllr D Rogers has set up email accounts for Cllrs and staff and will forward log on details.</p> <p>F&GP Contracts. It was asked if the PC should check contractors' liability insurance. Cllr D Rogers confirmed he had sight of Thomas Fox's but would check on others.</p>
220/16	<p>Exclusion of the Public and Press. The Council resolved that because the nature of the business to be transacted is sensitive the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1). The Minute Secretary left the meeting.</p>
221/16	<p>Clerks Pay and Conditions including pension.</p> <p>The Council RESOLVED to enrol the Clerk into a Nest scheme (Unanimous)</p> <p>It was proposed that DPC redirect the current contributions into the Nest scheme. An amendment was tabled to pay a different amount, there was no seconder so the amendment fell. The Proposal was carried unanimously.</p>
222/16	<p>Next Meeting: The next meeting of the Parish Council will take place on Wednesday 19 October 2016 at 7.30pm in the The Windmill Centre, Deddington. The meeting closed at 21:50pm.</p>