

DEDDINGTON PARISH COUNCIL

**Minutes of the Parish Council meeting held in the Deddington Primary School, Deddington on
Wednesday 20 September 2017 at 7.30pm**

Present: A Collins, M Cox, J Eames, J Finnigan, J Higham, S O'Neill, H Oldfield, D Rogers (Chair), M Squires, T Timms, J Watts and B Wood (Vice Chair) and County Cllr A Fatemian and District Cllr B Williams.

Also in attendance: A Deddington News representative and two members of public.

198/17	Apologies: Cllrs D Anderson (Vice Chair) and J Reeve.
199/17	Declarations of Interest: Cllr S O'Neill declared a pecuniary interest in the following planning applications and left the meeting whilst they were considered by the Council - agenda item 8 (Planning) d) 17/01759/F – Spencer Builders Ltd, Deddington, and e) 17/01760/F – Ashcroft House, Hudson St Deddington. The following Cllrs declared general interest: Cllr M Squires agenda item 8 (Planning) d) 17/01759/F – Spencer Builders Ltd, Deddington: e) 17/01760/F – Ashcroft House, Hudson St Deddington as he lives nearby. Cllr D Rogers agenda item 13 (F&GP) Windmill redevelopment as a Windmill Centre Trustee.
200/17	Minutes: Cllr B Wood proposed, Cllr J Finnigan seconded the motion and the Council RESOLVED (9 votes for and 2 abstention by Cllrs who had not been at the meeting) that the minutes of 16 August 2017 were approved as a true record. The Chairman then signed the minutes. Cllr A Collins joined the meeting at this point.
201/17	Matters arising from the minutes and not referred to later on the Agenda: None
202/17	10 Minute Open Forum: None
203/17	County and District Councillor updates (i) Report from County Cllr A Fatemian: discussion was deferred until later in the meeting. (ii) Report from District Cllr B Williams: The report was received and is available on the PC website. The following was noted: a) The Horton General Hospital. A judge has ruled in favour of CDC and other councils that oppose the proposed downgrading of services and are seeking a judicial review into the Oxfordshire Clinical Commissioning Group's (OCCG) consultation on changes to services including maternity, critical care and hospital bed use. Mr Justice Fraser at the Royal Courts of Justice has granted a three-day hearing at which they can challenge the way in which the consultation was run and make the case for a full judicial review. It is expected later in 2017. b) Parking Enforcement. CDC has agreed a budget of £60,000 to enable TVP to dedicate one full-time Community Support Officer (PCSO) to enforce parking across the district for the next two years. At the next NAG meeting Cllr A Collins will seek clarification about the enforcement and will feedback the PC's concern regarding poor parking near the school and in white lined zones. c) Overgrown Cosy Lane Bridal Way near Windmill Street. County Cllr A Fatemian will be asked to confirm the status of the lane and seek a resolution as the PC believes this to be OCC's responsibility. d) Abandoned Fridge/Freezer - Windmill Street. CDC's Enforcement Officer has spoken to a resident about an abandoned fridge/freezer and was advised that collection had been organised. The CDC officer will follow up if required. e) CDC Planning Presentation. At the September's Barford PC meeting, CDC Planning Officer Alex Keen made a presentation about CDC Planning and answered residents' questions. The meeting was well attended and considered to be extremely useful. It was therefore suggested that Deddington PC might like to consider something similar for the Annual Parish Meeting 2018 and to give residents plenty of notice beforehand.
204/17	Windmill Centre Redevelopment Working Group Report – Mary Robinson: County Cllr A Fatemian entered the meeting during this discussion. A report from the Chair of the working group was received and considered. Cllrs were asked whether they agreed with the general direction of the work being undertaken by the working group. Cllrs confirmed their general agreement and thanked Mrs Robinson for her work on this project. Cllrs discussed an email received from the Parish Clerk in which she recommended that the PC consult parishioners before committing to spend large amounts of the Council's financial reserves. Cllr H Oldfield said that it was proposed to consult with parishioners when a blue print proposal is available which would be further along the current process. It was noted that a generous local benefactor has offered a donation of up to £50,000 if the PC will match this funding for a playground at the former bowls club. A Cllr suggested that the PC should ensure that any new play area will add value to the current facilities. A Cllr asked whether this offer of a donation would be affected by a successful grant application and the WG Chair noted that the Working Group had no plans to apply for grant funding towards the cost of the play areas redevelopment. Cllr B Wood proposed, Cllr M Squires seconded the motion and the Council RESOLVED (unanimous) that the PC accept this donation in principle and when the plans are further advanced discuss them with the donor.
205/17	County Cllr A Fatemian report. The report was received and is available on the PC website. The following was noted: 1) Downgrading Horton. As Chairman of the joint Health Overview and Scrutiny committee, Cllr Fatemian wrote to Jeremy Hunt, asking him to refer the decision to permanently downgrade consultant led maternity services at the Horton to the IRP. At a special meeting the committee heard from local representatives, members of the community, experts, the clergy, local Cllrs and MP's. The committee was not convinced by the arguments put forward for the closure by the CCG and unanimously referred the decision. Cllr Fatemian also noted CDC recent success towards seeking a judicial review. He was

	<p>unsure about the order in which the two matters would be considered.</p> <p>2) Milton Road Closure. The initial traffic diversions put in place during recent works on the Milton Road resulted in traffic congestion that affected the Barfords, Hempton, and Deddington. Cllr Fatemian had an urgent meeting with OCC Highways to express dissatisfaction at the length of closure, the inadequacy of the diversion route, and to argue for a one-way system. A one-way system was introduced four days after the work began.</p> <p>3) Abseiling. Country Cllr A Fatemian is to abseil down the side of the John Radcliff hospital to raise funds for the children's ward.</p> <p>4) PC business. Country Cllr A Fatemian agreed to investigate</p> <ul style="list-style-type: none"> - Cosy Lane, Piers Row - Chase the pinch point meeting, and include the hedge at St Thomas Street at that meeting. - Chase for the repair of the Deddington sign by the Windmill Centre and the bent posts by the traffic lights. - Check on progress of painting SLOW on the road by the school and in Clifton. - He also agreed to look at the Give Way sign on St Thomas Street and consider whether it might be changed to a 'STOP' sign instead. <p>Cllr Fatemian noted that OCC Highways had been restructured and the initial teething problems sorted out. Country Cllr A Fatemian then left the meeting.</p>
206/17	<p>Planning Matters.</p> <p>Applications. The following planning applications were received and considered;</p> <p>a) 17/00265/TCA - Caris Lodge, Goose Green, Deddington: T1 x Walnut – Crown reduce by 1.0m. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that it has no objection.</p> <p>b) 17/01603/LB – Corner House, High St, Deddington: This application is to carry our repairs and maintenance to a listed wall and a garage. Pre-application advice has been sought. Temporary traffic lights will need to be installed to enable the work to be carried out safely. No objections on CDC portal. Cllr S O'Neill proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (unanimous) that it has no objection but asks that any temporary lights are synchronized with the main traffic lights during the works.</p> <p>c) 17/01747/F – The Firs, St Thomas St, Deddington: Removal of condition 3 of CHN.593/80. An application was granted in 1980 to allow conversion of the barn into offices. A restriction was placed on the permission which allowed the applicant and immediate family only to use the converted offices. The owner has now died, the property sold and the new owner has requested the executor, a member of the family, to apply to have the restriction lifted. Cllr S O'Neill proposed, Cllr A Collins seconded the motion and the Council RESOLVED (unanimous) that it has no objection.</p> <p>f) 17/01782/F – Orchard End, St Thomas St, Deddington: Two storey extension to rear and new window to front – re-submission of 17/01184/F. DPC had no objection to the earlier application but CDC refused it on the grounds of over development and neighbour amenity. The new application appears to have addressed these issues following consultation from CDC. No objections on CDC portal. Cllr S O'Neill proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that it has no objection.</p> <p>Cllr S O'Neill declared a pecuniary interest and left the meeting whilst the following two applications were discussed, Cllr M Squires also declared a general interest as he lives in the vicinity:</p> <p>d) 17/01759/F – Spencer Builders Ltd, Deddington: Part demolition of existing barn and erection of B1 office building. Demolition of 6 garages and conversion of 3 garages to be used as B1 offices including raising a roof. New boundary wall and associated parking. Barn and garages located at the rear of Otmoors Air Rifles in Hudson Street. No objections on CDC portal. Cllr M Squires proposed, Cllr J Finnigan seconded the motion and the Council RESOLVED (six votes for, one vote against and four abstentions) that the Council object on the grounds that there is insufficient parking.</p> <p>e) 17/01760/F – Ashcroft House, Hudson St Deddington: Change of use of ground floor from A1 retail to C3 residential apartment. Change of use of 1st floor from D1 clinic to C3 residential apartment. Provision of 4 car spaces. Currently Otmoors Air Rifles & Ashcroft Therapy Centre. No objections on CDC portal. Cllr J Watts proposed, Cllr M Squires seconded the motion and the Council RESOLVED (ten votes for and one abstention) that it has no objection.</p> <p>District Cllr B Williams left the meeting at this point. Cllr S O'Neill returned and rejoined the meeting.</p> <p>Approvals</p> <p>17/01252/F Land to Rear of St James Park, Main Street, Clifton.</p> <p>17/01452/F Chatterley House, Main Street, Clifton.</p> <p>17/01477/LB Park Farm House, New Street, Deddington.</p> <p>17/00255/TCA – The Knowle, Philcote St, Deddington.</p> <p>17/00245/TCA – Geggs Lodge, Hempton Road, Deddington. It was noted that CDC had given verbal permission to tree works without receiving the PC's decision. Whilst PC agreed with the decision concern was raised that the PC as a statutory consultee had been given no input to the decision. District Cllr B Williams to further investigate.</p> <p>Withdrawals. 17/01323/F – Land adj to The Tchure, Deddington.</p>
207/17	<p>Neighbourhood Plan Working Group update: Cllr A Collins provided an update.</p> <p>1) Cllr A Collins proposed, Cllr B Wood seconded the motion and the Council RESOLVED (eleven votes for and one abstention) that the PC endorses the NP as it currently stands as suitable for consultation.</p>

	<p>2) Cllr A Collins proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (eleven votes for and one abstention) that the PC approves submitting the Neighbourhood Plan for regulation 14 consultation.</p> <p>3) Cllr A Collins proposed, Cllr D Rogers seconded the motion and the Council RESOLVED (eleven votes for and one abstention) that it is happy to sign up for copyright license of the map that has expired.</p> <p>4) The PC approved that the Parish Clerk can pay up to £1,000 printing costs – these will be paid for from the NP working group funds that the PC is looking after.</p>
208/17	<p>Large Scale Development Working Group Report - Chair:</p> <p>Cllr D Rogers has discovered that the PC's S106 contribution request list has not be logged at CDC. He has updated the list and presented it to Council. It was agreed to add "Average speed cameras across the parish" to the current list. Cllr J Watts proposed, Cllr H Oldfield seconded the motion and the Council RESOLVED (unanimous) that the S106 contribution list with the above addition be put forward to CDC and OCC.</p>
209/17	<p>Environment and Recreation Report:</p> <ol style="list-style-type: none"> 1) Allotment Wall on Satin Lane. Tree felled. 2) Manor Farm Barns, Hempton Road tree and wall. A branch fell and has been moved off the footpath. Cllr J Watts proposed, Cllr M Squires seconded the motion and the Council RESOLVED (unanimous) work costing £650 is undertaken to remove self-seeded tree and reduce the height of the trees in the south west, south east and northern parts of Gaveston Green. 3) Hempton footpath behind the Methodist Chapel. Recommend that this is registered as public right of way. 4) Hempton Allotment hedge. Clerk seeking quote. 5) Crumbling wall in the new Church Yard. Cllr D Rogers has spoken with the Churchwardens. 6) Hedges along the two touch lines at the Windmill Centre. The hedges around the pitches need cutting and also the west side of the west hedge along the footpath. Clerk to seek quote. 7) Repair the pedestrian entrance and block paving to pitch at the Windmill. Cllr J Watts proposed, Cllr M Squires seconded the motion and the Council RESOLVED (unanimous) that £540.50 is spent on repairing paving, fencing and kickboards. 8) Windmill bench. The Council thanked Cllr T Timms, for fixing the bench by the Windmill viewing lounge. 9) Additional jobs. Susan Fuller was thanked for her help in checking the play areas. It was noted that somebody else now needs to be appointed to undertake this task. The Steward has indicated that there are some jobs that he cannot do. Cllr J Watts proposed, Cllr M Squires seconded the motion and the Council RESOLVED (unanimous) that the PC advertise for someone to undertake the playground inspections and defib inspections, ground works and undertake other duties that the Steward requires assistance with. 10) Christmas tree. Cllr H Oldfield proposed, Cllr J Eames seconded the motion and the Council RESOLVED (unanimous) that the PC budget the same as last year (£900) for Christmas tree, lights, electrics, installation and removal. 11) Technical Surfaces contract. Cllr J Watts proposed, Cllr J Finnigan seconded the motion and the Council RESOLVED (unanimous) that PC agree to the programme of 6 power sweeps for £2,295. 12) Grass cutting at the Windmill Centre. There has been a series of comments on the responsibility for grass cutting of the pitches at the Windmill Centre. This will be revisited at a later meeting. 13) Gaveston Green path. Some parishioners have kindly be maintaining the path that crosses Gaveston Green. The Council agreed that this path be added to the weed killing schedule and that the Clerk write and thank the residents for their help. 14) Welford Piece Playground. Residents have made a series of suggestions. These will be researched and reported back to the next meeting. 15) Wimborn Close Play area. The working group recommends replacing the two older items of play equipment, re-fencing the area with metal fence (similar to Hempton Church), removing the trees (replanting two more elsewhere) and repairing the wet pour. 16) AWC overhanging trees. Cllr D Rogers proposed, Cllr J Watts seconded the motion and the Council RESOLVED (unanimous) that PC pay £350 + VAT for tree work. 17) AWC vandalism. Thanks, were passed to the people who repaired the cross bar on the goal mouth. The Clerk will arrange for repairs to the vandalised AWC fence.
210/17	<p>Highways and Transport report:</p> <ol style="list-style-type: none"> 1) Speed Watch. Cllr A Collins to follow up at the NAG meeting. 2) 30 mph Wheelie Bin Stickers. Cllr M Cox proposed, Cllr J Watts seconded the motion and the Council RESOLVED (ten votes for, one vote against and one abstention) that the PC purchase 50 speed awareness wheelie bin stickers for £53.50 and conduct a pilot study in the main through roads. 3) Speed awareness Signs. Many thanks to those who attached the speed awareness signs which have now been moved Earls Lane and Clifton Road. The aim is to move the signs every 4 weeks. 4) Market Place - Pinch Point. County Cllr A Fatemian to chase meeting. 5) Road Works. A4260, Banbury Road, Deddington. Installation of new Sewer. Start date 8 January 2018. End date 11 March 2018 and A4260, Banbury Road and Horsefair, Deddington. Extension of exiting traffic signal detector ducts in footway / verge and re-cutting of detector loops to convert to MOVA operation. Start date 2 January 2018. End date 22 January 2018.

	<p>6) Speeding vehicle – junction St. Thomas St. Overhanging vegetation has been reported to Fix my Street and site visit to be arranged. The Chair to mail resident of action taken.</p> <p>7) Highway & Transport Satisfaction Survey – Cllr M Cox agreed to respond to the survey.</p> <p>TRANSPORT</p> <p>8) Road Closures. Cllr J Reeve asked that matters concerning road closures in the Market Place and bus diversions during events in the Market Place be clarified. Cllr H Oldfield asked that in future it is clarified whether a “road closures” under discussion refers to the closure of the parking area in front of the Unicorn, the closure of the roads or both.</p> <p>9) Stagecoach. Complaints have also been raised that the S4 timetable on the bus stops is baffling. Consideration to be given to proposing to Stagecoach a new wording for their timetables which would both clarify the S4’s daily schedule and explain more clearly where the S4 stops when the Market Place is closed for events.</p> <p>10) Farmers Market. The PC is grateful to the Farmers’ Market for their intention to put up a temporary notice up on market days that makes it clear where the S4 will stop.</p> <p>11) S106 monies. There is no information forthcoming about S106 money and a possible improvement to the S4 service between Deddington and Oxford.</p>																																								
211/17	<p>Finance & General Purposes.</p> <p>1) Bank accounts. All reconciled. The main receipts and expenditure was noted. It was noted that the £8,830 for defibrillators was paid for out of £10,000 grant and the remaining funds will be spent on wheelchairs and space blankets. Since month end the PC has received £1,720 for solar and the second instalment of the precept.</p> <p>2) Audited accounts 2017. The PC has received the final certificate from BDO that confirms that the audit is now closed.</p> <p>3) School Loan. Request from the school for £7,500 – no progress as the school needs to set up of a bank account.</p> <p>4) Tech Surfaces. Quotes, for next year, have been received and were approved under the E&R report.</p> <p>5) Reserves. At 31 March the PC had a Revenue Reserve of £41,506 and a Capital Reserve of £481,705. When the VAS is written back there will be a further £4,724 in Capital Reserve.</p> <p>6) Investments. The next bonds to mature are Nationwide in November and Hampshire Trust in December.</p> <p>7) Clerk's appraisal. Has taken place. It was agreed that a place for document storage be investigated, changes be made to the correspondence list omitting planning matters and items that have been sent to all Cllrs and it be sent out the Saturday before a PC meeting.</p> <p>8) Royal British Legion (RBL). Contracts have been exchanged and the PC will receive £356,101.82 (net) after completion on 31 October 2017. RBL took professional advice that Capital Gains Tax was not payable but the PC was asked to indemnify RBL if this is not the case. Cllr B Wood proposed, Cllr J Finnigan seconded the motion and the Council RESOLVED (unanimous) that £60-70,000 be set aside for this purpose for a period of three years should this become payable. The PC also agreed to help RBL argue the case with the Revenue if necessary.</p> <p>9) Windmill Redevelopment. Cllr B wood proposed, Cllr J Watts seconded the motion and the Council RESOLVED (eleven votes for and one abstention) that up to £1,000 be made available to pay for legal fees for changes to the lease with the Windmill Management Committee such as reducing the peppercorn rent to £1 in order to ensure that trustees are not personally liable in the future.</p> <p>10) Football pavilion. Details have been received of their proposal and the PC has no objection.</p> <p>11) New shed at the Holly Tree. To be added to the insurance schedule – valued at £600.</p> <p>12) Church kitchen. The church has requested approximately £5,000 to update the kitchen. This came in too late to be included in the agenda for this meeting, and therefore will be brought forward for consideration next month.</p> <p>13) Contributions. Cllr D Rogers has been advised that the PC will be given S106 funding for sporting provision and a community hall contribution. The PC awaits written confirmation of this.</p>																																								
212/17	<p>Update from Parish Council Representatives:</p> <p>Holly Tree. Cllr J Finnigan reported that Cllrs D Rogers and S O’Neill have joined the committee along with Philip Allen.</p> <p>Friends of Castle Grounds. The Council considered a report from Cllr J Reeve that raised concerns about a spate of vandalism around the grounds and Betty’s bench. Dog fouling continues to be an issue. On a more positive note the ivy has been cut back to allow easier access for the contractors and the finances of the group are looking healthy.</p>																																								
213/17	<p>Invoices for Payment: The Council RESOLVED (unanimous) that the invoices listed for payment on 20 September 2017, totalling £4,499.09 were approved for payment.</p>																																								
214/17	<p>Report upon the investment of the Parish Council’s Funds as at 31 August 2017:</p> <table border="1"> <thead> <tr> <th>Account</th> <th>Balance</th> <th>Interest</th> <th>Notice</th> <th>Valid Until</th> </tr> </thead> <tbody> <tr> <td>Imprest</td> <td>2,515.55</td> <td>0.1%</td> <td>Imprest</td> <td></td> </tr> <tr> <td>Current</td> <td>63,009.64</td> <td>0.1%</td> <td>Current</td> <td></td> </tr> <tr> <td>Nationwide</td> <td>131,839.43</td> <td>0.8%</td> <td>1 Yr Fixed</td> <td>Mid Nov 2017</td> </tr> <tr> <td>Nationwide</td> <td>82,103.54</td> <td>0.75%</td> <td>1 Yr Fixed</td> <td>Mid July 2018</td> </tr> <tr> <td>Hampshire TB</td> <td>76,428.90</td> <td>1.2%</td> <td>1 Yr Fixed</td> <td>Mid Dec 2017</td> </tr> <tr> <td>Cambridge& Counties Bank</td> <td>85,000.00</td> <td>1.1%</td> <td>1 Yr Fixed</td> <td>Early April 2018</td> </tr> <tr> <td>United Trust</td> <td>85,000.00</td> <td>1.35%</td> <td>1 Yr Fixed</td> <td>Mid April 2018</td> </tr> </tbody> </table>	Account	Balance	Interest	Notice	Valid Until	Imprest	2,515.55	0.1%	Imprest		Current	63,009.64	0.1%	Current		Nationwide	131,839.43	0.8%	1 Yr Fixed	Mid Nov 2017	Nationwide	82,103.54	0.75%	1 Yr Fixed	Mid July 2018	Hampshire TB	76,428.90	1.2%	1 Yr Fixed	Mid Dec 2017	Cambridge& Counties Bank	85,000.00	1.1%	1 Yr Fixed	Early April 2018	United Trust	85,000.00	1.35%	1 Yr Fixed	Mid April 2018
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	Total 525,897.06 It was agreed that in future the Clerk will send out this information to Cllrs via email when completed.
215/17	Correspondence: None
216/17	Any Other Points - No Decisions can be taken under this agenda item: None
217/17	Next Meeting: The next meeting of the Parish Council will take place on Wednesday 18 October 2017 at 7.30pm in the Duke of Cumberland's Head, Clifton.
218/17	Exclusion of the Public and the Press: because a staff matter is to be discussed the public and press be temporarily excluded from the meeting (Public Bodies (Admission to Meetings) Act 1960 s.1).
219/17	Staff Matters – Chairman. The Council considered a request from the Parish Clerk to undertake further professional development and undertake the Community Governance Qualification. Cllr M Squires proposed, Cllr J Finnigan seconded the motion and the Council RESOLVED (10 votes in favour and two abstentions) that the Council does not agree to this request. It was noted that this decision will be reviewed if a case is made that confirms the benefits of the qualification to the council. Regarding one-on-one IT training and support for the Clerk. The PC agreed to investigate costs and produce a schedule and costings.

The meeting closed at 10:02.